
HCPA/HERC Combined Board of Directors Meeting Minutes

August 30, 2017

Members Present:

*Jason Helgemoe, Board Chairman, Community Seat
Maisian Schiung, Board Treasurer
Vue Thaow, Board Vice-Chair
Kalc Vang, Board Member
Fue Vue, Board Member
Fu Hang, HERC Board Member*

Members Absent:

Christy YongVang, Board Member, Parent Seat

Ex Officio Member Present:

Dr. Christianna Hang, Superintendent

Guests:

*Lisa Bonko, HCPA Marketing and Special Projects Consultant
Heather Johnson Ross, Bethel University Authorizer*

Staff:

Pao Yang, Chief Operating Officer

Call to Order:

Board Chair Helgemoe called the meeting to order at 4:51 PM.

Consent Agenda Items:

Approval of Agenda:

Call for the approval of the August 30, 2017 HCPA Board Agenda.

Motion by Mr. Fue Vue seconded by Ms. Vue Thaow to approve the Agenda as submitted. The motion carried.

Approval of July 19, 2017 HCPA Board Minutes:

Call for the approval of the July 19, 2017 Board Minutes.

Motion by Mr. Vue Thaow seconded by Mr. Maisian Schiung to approve the Board Minutes as submitted. The motion carried.

Phase 4 Expansion Updates:

Dr. Hang presented the board with phase 4 updates for personal review.

New Agenda Items:

Nomination of New Board Member to replace Mr. Cave:

Dr. Hang presented a candidate to fill the teacher seat vacancy due to the resignation of Mr. James Cave. She reviewed the biography of Ms. Crystal Robideau:

- Elementary teacher for 10 years
- K-6 elementary education license
- This fall will be her seventh year at HCPA
- She has served in many leadership roles at HCPA:
 - Elementary director of teaching and learning search committee
 - Interviewing Mentor/Mater teacher applicants
 - Mentoring practicum students
 - Supervising student teachers
 - Providing after-school services for students
 - Invited to attend the 2016 National Charter School Conference in Nashville

Motion to accept the nomination of a new board member, Ms. Crystal Robideau by Ms. Maisian Schiung seconded by to Mr. Vue Thaow The motion carried.

Blue Bell Food & Other Food Program Bids - Review/Approve:

Dr. Hang presented competitive bids for the HCPA catering contract for the 2017-18 school year. Taher, Inc and Lancer Catering (Parent company Blue Bell Foods) submitted bids and also cooked for HCPA staff evaluators. Many criteria were utilized to select the best option for HCPA: healthy food, appropriate licensing, following state guidelines, Hmong food certification and overall cost

Motion to continue with Blue Bell Food (Lancer Catering) by Mr. Vue Thaow seconded by Ms. Maisian Schiung The motion carried.

Motion to allow Dr. Hang to explore Metro Deaf for Building Site Expansion:

Dr. Hang presented the potential opportunities resulting from Metro Deaf announcing the sale of their building. The site could be utilize to expand HCPA's offering to include pre-school. The advantages of a preschool program would be:

- Increased academic achievement
- Financial stability with an extended pipeline for enrollment
- One stop shop for employees
- Increased competitiveness

Discussion ensued regarding the opportunities and timeline of a potential grade level and site expansion.

Motion to allow Dr. Hang to explore Metro Deaf for Building Site Expansion by Ms. Maisian Schiung seconded by Mr. Fu Hang. The motion carried.

Para/TA and Facility Assistant Salary Placement Scale - Review/Approve:

Tabled until next meeting.

Adjournment:

Chair Helgemoe called the meeting to adjourn at 6:16 PM.

Reading Materials Only:

- Metro Deaf School for Sale
- Grade Level/Site Expansion Plan Documents
- Food Bids from Vendors
- Expansion Project Construction Meeting Minutes

Reading Materials Only:

- **2017-2018 HCPA Board Meeting Calendar**
- **Draft of 2017-18 Lease Aid Packet**
- **Certificate of Occupancy Granted by the Fire Marshall**
- **Board Self-evaluation**
- **Q-Comp Annual Report**
- **Phase 4 Project Manager Report**
- **Updated HCPA Board Roster**
- **Updated HERC Building Company Board Roster (Informational Only)**