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## **Board of Directors Meeting Minutes**

**July 19, 2017**

### **Members Present:**

*James Cave, Board Secretary, Teacher Seat*  
*Jason Helgemoe, Board Chairman, Community Seat*  
*Maisian Schiung, Board Treasurer*  
*Kalc Vang, Board Member - via conference call*  
*Fue Vue, Board Member*

### **Members Absent:**

*Vue Thaow, Board Vice-Chair*  
*Christy YongVang, Board Member, Parent Seat*

### **Ex Officio Member Present:**

*Dr. Christianna Hang, Superintendent*

### **Guests:**

*Lisa Bonko, HCPA Marketing and Special Projects Consultant*  
*Heather Johnson Ross, Bethel University Authorizer*

### **Staff:**

*Danijela Duvnjak, 6-12 Director of Teaching and Learning*  
*Krista Skoglund, Assistant Director of Teaching and Learning*  
*Lisa Yang, Executive Business Manager*  
*Pao Yang, Chief Operating Officer*

### **Call to Order:**

Board Chair Helgemoe called the meeting to order at 4:44 PM.

### **Consent Agenda Items:**

#### **Approval of Agenda:**

Call for the approval of the July 19, 2017 HCPA Board Agenda.  
*Motion by Mr. James Cave seconded by Ms. Maisian Schiung to approve the Agenda as submitted.*  
*The motion carried.*

#### **Approval of June 28, 2017 HCPA Board Minutes:**

Call for the approval of the June 28, 2017 Board Minutes.  
*Motion by Ms. Maisian Schiung seconded by Mr. James Cave to approve the Board Minutes as submitted. The motion carried.*

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**New Agenda Items:**

**2016-17 Annual Site Visit Update:**

Heather Johnson Ross and Dr. Christianna Hang presented a review of the 2016-17 Annual Bethel Site Visit:

- Academics are good
- Growth is exciting and fascinating
- HCPA is great at providing services to its students
- The school is mission driven
- College prep component is great
- Professionalism
- Financial stability
- Most goals were met within the rubric
- HCPA is up to par on the rubric in regards to MDE
- 5 year contract until renewal in 2020

**2016-17 Academic Overview Report:**

Danijela Duvnjak and Krista Skoglund presented a review of the 2016-17 academic accomplishments:

- Continued student growth - 2016-17: 1490 students; 2017-18 - forecast 1800 students
- On track for Success comparisons for Elementary, Middle and High School
- MCA Reading and Math Growth
- School Year Foci
  - Instructional Planning and Reflection
  - Student Mastery on Learning State Standards
  - Assessments and Benchmarks
  - Remediation Plans
- What's New? Elementary - Implementing the Reader's and Writer's Workshop Model during ELA for more student-centered learning and engagement.

**Phase 4 Project Manager Report - Dr. Hang/Mr. Yang:**

Project is going very well:

- Parking deck is scheduled to be ready August 15.
- Dome should be ready by the end of Sept.
- Mid- August furniture will be coming for the new space

**Acknowledgement Only:**

Superintendent Review Committee has completed the review for Dr. Hang in June 2017

**Adjournment:**

Chair Helgemoe called for a motion to adjourn the meeting at 5:58 PM.

*Motion to adjourn by Mr. Helgemoe seconded by Ms. Maisian Schiung to adjourn the meeting. The motion carried.*

**Reading Materials Only:**

- **2017-2018 HCPA Board Meeting Calendar**
- **Draft of 2017-18 Lease Aid Packet**
- **Certificate of Occupancy Granted by the Fire Marshall**
- **Board Self-evaluation**
- **Q-Comp Annual Report**
- **Phase 4 Project Manager Report**
- **Updated HCPA Board Roster**
- **Updated HERC Building Company Board Roster (Informational Only)**