
HCPA Board of Directors Meeting Minutes

June 27, 2018

HCPA Members Present:

Jason Helgemoe, Board Chairman, Community Seat
Crystal Robideau, Teacher Seat
Maisian Schiung, Board Treasurer
Vue Thaow, Board Vice-Chair
Fue Vue, Board Member
Kalc Vang, Board Member - via phone conference call
Christy YongVang, Board Member, Parent Seat

HCPA Members Absent:

Ex Officio Member Present:

Dr. Christianna Hang, Superintendent

Guests:

Lisa Bonko, HCPA Marketing and Special Projects Consultant
Christina Wordes, BergankDV

Staff:

Pao Yang, Chief Operating Officer

Call to Order:

Board member Kalc Vang called the meeting to order at 4:03 PM and read HCPA's Mission/Vision Statement.

Consent Agenda Items:

Approval of Agenda:

Call for approval of the June 27, 2018 HCPA Board Agenda

Motion by Ms. Maisian Schiung seconded by Ms. Crystal Robideau to approve the June 27, 2018 Board Agenda with the addition of the Summer Open house dates. The motion carried.

Approval of May 4, 2018 HCPA Board Meeting Minutes:

Call for the approval of the May 4, 2018 Board Meeting Minutes

Motion by Mr. Fue Vue seconded by Ms. Maisian Schiung to approve the Board Minutes as submitted. The motion carried.

Consent Agenda Items (Continued):

Phase 4 Bond Construction Project Updates:

On June 7 the fire marshal inspected the new addition and issued full occupancy for the space. Additional updates:

- All new classrooms will have carpet.
- Bids for the track and field are out and expected back shortly.
- The smaller playground is currently in progress.
- The ground under the larger playground will be completed once any contamination is removed.

New Agenda Items:

May 2018 YTD Financial Report

Christina Wordes of BerganKDV presented the May 2018 YTD financial report. The report shows the prior year activity on an audited basis, adopted budget, year to date activity (revenues and expenditures) and the percent of year-to-date activity as compared to the budget.

HCPA continues to maintain strong cash positions. Overall, the financial statements show the following percentages of the working budget: total revenues - 90.9% and total expenditures - 86.5%

Motion by Ms. Christy YongVang seconded by Ms. Maisian Schiung to approve the May 2018 YTD Financial Report as submitted. The motion carried.

2018/19 Lease Aid Application

Dr. Hang presented HCPA's application for lease aid to the MN Dept. of Education. The request is based on 2050 ADM's and in the amount of \$2,910,510.

Motion by Ms. Maisian Schiung seconded by Ms. Crystal Robideau to approve the lease aid application as submitted. The motion carried.

Board Election Results

Board elections results: Jason Helgemoe - 85 votes; Christy YongVang - 131 votes. Both members ran unopposed. Ms. Maisian Schiung announced she will be relocating and leaving the board once a replacement is found.

Motion to approve the board election results was submitted by Ms. Maisian Schiung seconded by Mr. Vue Thaow. The motion carried.

2018-19 Board Calendar

Dr. Hang presented a draft of the 2018-19 board calendar. Meetings will occur on Wednesday evenings at 4 PM. The board chose to meet on June 26,2019 instead of June 19, 2019.

Motion was submitted by Mr. Kalc Vang seconded by Ms. Crystal Robideau to approve the 2018-19 board calendar with adjustments as suggested by the board. The motion carried.

Summer Open Houses

Dr. Hang discussed the new student open house schedule for the summer:

- June - Thursday, June 28
- July - Thursday, July 19
- August - Tuesday, Aug 7

End of the Year Updates - Graduation Stats, Grants and Surveys

Dr. Hang recapped many of the successes of the 2018-19 school year:

- Graduation rate: 98%
- Scholarships and grants over four years for graduating seniors: \$3.4 million
- MDE Grants: STEM - \$80,000; Middle School and High School Literacy - \$1.1 million over two years.
- Parent and Student Surveys - the board review the results from the parent and student surveys. Parents and students continue to be very satisfied with their experience at HCPA.

Adjournment:

Chair Jason Helgemoe called for a motion to adjourn the meeting at 5:32 PM.

Motion by Mr. Vue Thaow seconded by Ms. Crystal Robideau to adjourn the meeting. The motion carried.