
HCPA/HERC Combined Board of Directors Meeting Minutes

January 31, 2018

HCPA Members Present:

*Jason Helgemoe, Board Chairman, Community Seat
Crystal Robideau, Teacher Seat
Kalc Vang, Board Member - via phone conference call
Fue Vue, Board Member*

HCPA Members Absent:

*Maisian Schiung, Board Treasurer
Vue Thaow, Board Vice-Chair
Christy YongVang, Board Member, Parent Seat*

HERC Members Present:

Fu Hang, Board Chair

HERC Members Absent:

*Teng Vang, Board Member
Maisian Schiung, Board Member*

Ex Officio Member Present:

Dr. Christianna Hang, Superintendent

Guests:

*Lisa Bonko, HCPA Marketing and Special Projects Consultant
Heather Johnson Ross, Bethel University Authorizer
Christina Wordes, BerganKDV*

Staff:

Pao Yang, Chief Operating Officer

Call to Order:

Chair Helgemoe called the meeting to order at 4:44 PM and read HCPA's Mission/Vision Statement.

Consent Agenda Items:

Approval of Agenda:

Call for approval of the January 31, 2018 HCPA Board Agenda
*Motion by Ms. Crystal Robideau seconded by Mr. Fue Vue to approve the Agenda as submitted.
The motion carried.*

Approval of November 20, 2017 HCPA Board Minutes:

Call for the approval of the November 20, 2017 Board Minutes

Motion by Mr. Fu Hang seconded by Ms. Crystal Robideau to approve the Board Minutes as submitted. The motion carried.

Bethel Annual Site Visit Report

Heather Johnson-Ross reported on HCPA's site visit. The Bethel team spent a full day at HCPA evaluating data, meeting with administration, master/mentor teachers and visiting classrooms. The site visit exemplified the strong partnership between HCPA and Bethel.

Prior to the visit, HCPA completed a rubric in which documentation was provided to exhibit compliance with metrics in the following accountability categories:

- Academic and Education Program (most important factor)
- Fiscal Management - Budget and Finances
- Governance and Leadership
- Operations and Legal Compliance

At the preliminary review stage all metrics had met the goal of providing adequate evidence for each of the components. Last year the evaluation process deemed HCPA as "authorized" In 2018, Ms. Johnson-Ross issued a preliminary evaluation of "authorized".

Updates on Phase 4 Construction Project

The Phase 4 Project is moving along as planned. It is anticipated the contingency fund will cover any unanticipated expenses. Area D is near completion and they will be moving onto Area E shortly. The track and field has been roughed in and will be completed at a later date.

New Agenda Items:

December 2017 YTD Financial Report

Christina Wordes of BerganKDV presented the Dec. 2017 YTD financial report. The report shows the prior year activity on an audited basis, adopted budget, year to date activity (revenues and expenditures) and the percent of year to date activity as compared to the budget. HCPA continues to maintain strong cash positions. The strong fund balance will enable the school to maintain normal operations even with the state holdback. Stable enrollment which exceeds the budgeted enrollment of 1750 students assists with the strong financial position.

Motion by Mr. Fu Hang seconded by Ms. Crystal Robideau to approve the December 2017 YTD Financial Report as submitted. The motion carried.

Metro Deaf Pricing Negotiation Updates

The board discussed potential scenarios regarding the purchase of and related costs to renovate the Metro Deaf building. They continued to offer their support of Dr. Hang's negotiations with Metro Deaf.

2018/2019 School Calendar

Dr. Hang presented the 2018/2019 School Calendar and 2018-19 calendar analysis in which HCPA was compared to other local districts. For the 2018-19 school year HCPA will have one less student contact day. The day will be utilized for October parent/teacher conferences.

Motion by Mr. Kalc Vang to accept the 2018/2019 School Calendar as presented by Dr. Hang. The motion was seconded by Ms. Jason Helgemoe. The motion carried.

World's Best Work Force Summary Plan

Dr. Hang presented HCPA's World's Best Workforce Report Summary Plan.

Motion by Mr. Fue Vue seconded by Mr. Fu Hang to approve the World's Best Work Force Summary Plan as submitted. The motion carried.

Updated School Closure/Early Release Policy

A revised school closure/early release policy was presented by Dr. Hang. A primary adjustment was made that took specific time perimeters out of the policy and replacing them with the verbiage "as early as possible"

Motion by Mr. Jason Helgemoe seconded by Ms. Crystal Robideau to approve the World's Best Work Force Summary Plan as submitted. The motion carried.

Adjournment:

Chair Jason Helgemoe called for a motion to adjourn the meeting at 6:28 PM.

Motion by Mr. Fu Hang seconded by Mr. Fue Vue to adjourn the meeting. The motion carried.