

## HCPA Board of Directors Board Meeting

**Meeting Date:** Wednesday, February 22, 2023  
**Type of Meeting:** Board Meeting  
**Started Time:** 5:33PM  
**Adjourned:** 7:01PM

**Location:** Virtual via Zoom  
**Minute Taker:** Mai Zer Vang  
**Facilitator:** Susan Vang

**Mission/Vision Statement:** HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

**\*NOTE:** In accordance to MN Statutes 12D, due to inclement weather making it neither practical nor prudent to conduct board business in person on Wednesday, February 22, this board meeting was held virtually.



I. **Call to Order:** Susan Vang called the meeting to order at 5:33PM.

II. **Roll Call – Open Session:**

Yes	No	Name
x		Susan Vang – Board Chair
x		Dr. Aly Xiong – Board Member
x		Daniel Schmidt – Board Member
x		Brent Ness - Board Secretary
x		Sonya Zuker - Board Vice Chair
x		Ge Vang - Board Treasurer
x		Christine Smith - Board Member
x		Danijela Duvnjak – HCPA Chief Academic Officer
x		David Kloskin – HCPA Chief Financial Officer
x		Karen Noelle Schmidt Klinzing - CharterSource
x		Jim Lee - HCPA 6-12 Assistant Director of Teaching and Learning

**OPENING ITEMS**

Agenda Item:	Approve Agenda
Notes:	
Motion:	Motion to approve the 2.22.23 Board Meeting Agenda

Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Daniel Schmidt
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Ge Vang, Aly Xiong, Brent Ness, Daniel Schmidt, Christine Smith	
Action:	Motion passed.	

**DECLARATION OF CONFLICT OF INTEREST**

Agenda Item:	Declaration of Conflict of Interest
Notes:	Board members reviewed the agenda. There was no declaration of a conflict of interest.

**CONSENT AGENDA**

Agenda Item:	Minutes	
Notes:	In the 1.25.23 board meeting minutes, under the CAO/CFO Evaluation, there needs to be a correction to remove Sonya from the list of names participating in the CAO/CFO evaluation. Only Daniel Schmidt, Christine Smith and Susan Vang will participate in the evaluation.	
Motion:	Motion to approve the 1.25.23 board meeting minutes with the edits	
Made by:	1 <sup>st</sup> : Daniel Schmidt	2 <sup>nd</sup> : Ge Vang
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Ge Vang, Aly Xiong, Brent Ness, Daniel Schmidt, Christine Smith	
Action:	Motion passed.	

**HCPA BOARD APPROVED**  
 MAR 22 2023  
**ORIGINAL DOCUMENT**

**CONSENT AGENDA**

Agenda Item:	Contracts	
Notes:		
Motion:	Motion to approve the contracts	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Christine Smith
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Ge Vang, Aly Xiong, Brent Ness, Daniel Schmidt, Christine Smith	
Action:	Motion passed.	

**GOVERNANCE COMMITTEE**

Agenda Item:	Additional Governance Committee Member Recommendations
--------------	--



Notes:	The Governance Committee met with potential candidates who would like to join the Governance Committee. The candidates include Nell Hernandez, Andrea Touhey, and Joseph Norby-White. After meeting with the candidates and discussion within the committee, they would like to recommend the three candidates above to join the Governance Committee.	
Motion:	Motion to approve Nell Hernandez, Andrea Touhey and Joseph Norby-White to join the Governance Committee	
Made by:	1 <sup>st</sup> : Brent Ness	2 <sup>nd</sup> : Christine Smith
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Ge Vang, Aly Xiong, Brent Ness, Daniel Schmidt, Christine Smith	
Action:	Motion passed.	

**GOVERNANCE COMMITTEE**

Agenda Item:	Gender Inclusion Policy Revisions
Notes:	The Gender Inclusion Policy was reviewed again. Looked over gender inclusion policy to highlight sports. Will send it to be reviewed legally and bring it to the next board meeting to be voted on.

**FINANCE COMMITTEE**

Agenda Item:	Monthly Financial Review	
Notes:	<ul style="list-style-type: none"> <li>- Fund balance, 59%</li> <li>- Lease Aid App, incorporated in our receivable and show in the March financial</li> <li>- Salaries and wages, 47%</li> <li>- Working budget, line items are well under 100%</li> <li>-ADM Overview:               <ul style="list-style-type: none"> <li>- Approved Budget: 2,350</li> <li>- Actual ADM: 2,432</li> </ul> </li> <li>-Days' Cash on Hand: 233 days</li> </ul>	
Motion:	Motion to approve the Monthly Financial Review	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Daniel Schmidt
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Ge Vang, Aly Xiong, Brent Ness, Daniel Schmidt, Christine Smith	
Action:	Motion passed.	

**HCPA BOARD APPROVED**  
 MAR 22 2023  
**ORIGINAL DOCUMENT**

**FINANCE COMMITTEE**

Agenda Item:	Ban-Koe Contracts
--------------	-------------------

Notes:	Ban-Koe provides our hardware system services (fire alarms, PA systems, etc). Contracts are for the Aware Cloud sales agreement and Ban-Koe Technical Support Program renewal.	
Motion:	Motion to approve the Ban-Koe contracts	
Made by:	1 <sup>st</sup> : Brent Ness	2 <sup>nd</sup> : Christine Smith
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Ge Vang, Aly Xiong, Brent Ness, Daniel Schmidt, Christine Smith	
Action:	Motion passed.	

**NEW BUSINESS**

Agenda Item:	MSHSL Dissolution Form	
Notes:	HCPA co-opped with Columbia Heights for football. There was little interest in the football program. Injuries led to the lack of number of HCPA students attending. Due to this, we will dissolve the co-op.	
Motion:	Motion to approve the MSHSL Dissolution Form	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Christine Smith
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Ge Vang, Aly Xiong, Brent Ness, Daniel Schmidt, Christine Smith	
Action:	Motion passed.	

**HCPA BOARD APPROVED**

**MAR 22 2023**

**ORIGINAL DOCUMENT**

**SCHOOL ADMINISTRATION**

Agenda Item:	Academic Report
Notes:	<p>Presented by Jim Lee (6-12 Assistant Director of Teaching and Learning)</p> <ul style="list-style-type: none"> <li>-FastBridge Testing is finished</li> <li>-ACCESS Testing will begin at the end of February</li> <li>-New Printers have been installed throughout the school for teachers</li> <li>-Chromebook cases have been distributed to students</li> <li>-CACFP After school food program - completely passed, 100% from HCPA side.</li> <li>-Warrior Cafe is opening up to High School Students</li> <li>-Overview and discussion on Suicide Risk Assessment Data at HCPA</li> <li>-82.4% of our Senior class have applied to at least one post secondary institution</li> <li>-Overview of FastBridge Testing Scores 6-12 (Typical to Aggressive Growth)</li> </ul>

**CLOSED MEETING**

Agenda Item:	Closed Meeting
--------------	----------------

Notes:	Move to close the meeting at 6:31PM.	
Motion:	Motion to close the meeting to consider a matter as permitted under Minn. Stat. § 13D.05, subd. 2	
Made by:	1 <sup>st</sup> : Daniel Schmidt	2 <sup>nd</sup> : Sonya Zuker
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Ge Vang, Aly Xiong, Brent Ness, Daniel Schmidt, Christine Smith	
Action:	Motion passed.	

**ADJOURN**

Agenda Item:	Adjourn	
Notes:		
Motion:	Motion to adjourn the board meeting at 7:01PM.	
Made by:	1 <sup>st</sup> : Daniel Schmidt	2 <sup>nd</sup> : Brent Ness
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Ge Vang, Aly Xiong, Brent Ness, Daniel Schmidt, Christine Smith	
Action:	Motion passed.	

The board meeting adjourned at 7:01PM.

