



Hmong College Prep Academy

AGENDA

Special Board meeting

Monday, November 29, 2021

5:00 pm to 7:00 pm

Zoom: <https://zoom.us/j/96939193372>
Passcode: 682061

Mission/Vision Statement:

HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

1. AGENDA	ACTION	LEAD
a. Call Board Meeting to order b. Read HCPA Mission Statement c. Call out HCPA Board Attendees d. Welcome all guests	Information	Maisian Schiung, Vice Chair
2. APPROVE a. Special Board Agenda b. Special Board Meeting Minutes - Wednesday 11/17/2021	Action	Maisian Schiung, Vice Chair
3. UPDATE ON BOARD MEMBER RESIGNATION/FILLING VACANCIES a. Appoint a new Board Member b. Approve HCPA Vice Chair resignation c. Appoint 2 HCPA Board members to sit on HERC Board	Discussion/Action	Crystal Robideau, Board member
4. GOVERNANCE COMMITTEE REPORT a. Support the board's recommendation to appoint Richard Perry to Seat G b. Adding Toni Marie O'Daniel to the Governance Committee c. Recommendation to revise one of the Community/Parent seats to include a teacher d. Update on Governance Board screening process	Action	Crystal Robideau, Board member

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<p>e. Add "Highly recommend attending one board meeting" to Candidate Nomination Form under Check List</p> <p>f. Recommendation the board approves the reimbursement of \$27.50 to HCPA board member candidates for background check.</p> <p>g. Recommendation that HCPA's board adds as a nomination requirement, candidates complete the Conflict of Interest Resolutions and submit with nomination packet.</p> <p>h. Recommendation that HCPA's board approves the wording on the Conflict of Interest Resolution is changed from "30 days" to "at the time of application submission".</p>		
<p>5. ACKNOWLEDGMENTS</p> <p>a. Acknowledge MDE compensatory revenue FY 2023 for Oct 1, 2021 Fall students enrollment in HS, MS, ES</p> <p>b. Acknowledge Bethel Authorizer fee</p> <p>c. Acknowledge Bethel extension on corrective action plan to 12/31/2021</p> <p>d. Acknowledge HCPA Board Chair letter to MN Auditor</p> <p>e. Acknowledge board 1st training module completed by all board members per Board training plan with CharterSource</p>	Discussion/Action	Maisian Schiung, Vice Chair
<p>6. NEW TEACHERS HIRES</p>	Discussion/Action	Danijela Duvnjak, CAO
<p>7. VENDOR CONTRACTS SUBJECT TO LEGAL REVIEW AND APPROVAL TO SATISFY THE CORRECTIVE ACTION PLAN TABLED FROM PREVIOUS SPECIAL BOARD MEETING</p> <p>a. Dave Banko-Contract Agreement</p> <p>b. Lisa Banko-Consultant Offer Letter</p> <p>c. Education Innovators Inc Aka Jonathan Krown</p> <p>d. FM Group-Fue Hang</p>	Discussion/Action	<p>Maisian Schiung, Vice Chair</p> <div data-bbox="896 1570 1421 1795" data-label="Image"> </div>
<p>8. UPDATE ON PHASE V PROJECT - NEW MIDDLE SCHOOL BUILDING</p>	Information	Luke Mead, Project Manager



9. REVISED CONFLICT OF INTEREST FORM FOR BOARD MEMBERS, STAFF, AND VENDORS	Discussion/Action	Maisian Schiung, Vice Chair
10. 2021-2022 ASYNCHRONOUS DAY/PARENT CONNECTIONS PROPOSAL ON 12/08/2021, 02/16/2022, 05/18/2022	Discussion/Action	Danijela Duvnjak, CAO
11. CHARTERSOURCE CONTRACT AS AMENDED	Discussion/Action	Maisian Schiung, Vice Chair
12. TRANSITION TEAM UPDATE ON CFO	Information	Danijela Duvnjak, CAO
13. FINANCE COMMITTEE REPORT a. FY 2021-2022 audit report by CLA b. YTD October Financial Statement by BerganKDV	Action	Board Treasurer, Fue Vue
14. FY 2021-2022 AUDIT REPORT BY CLIFTON LARSON ALLEN LLP (CLA)	Discussion/Action	Michelle Hoffman, CPA with CLA
15. ADJOURN	Action	Maisian Schiung, Vice Chair

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Some members may be participating via electronic means