



HCPA Board of Directors Board Meeting

Meeting Date: Wednesday, May 25th, 2022

Type of Meeting: Board Meeting

Started Time: 5:00 PM

Adjourned: 6:49 PM

Location: Hmong College Prep Academy Board Room

Minute Taker: Mai Zer Vang, Crystal Robideau

Facilitator: Mee Vang, Board Chair

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

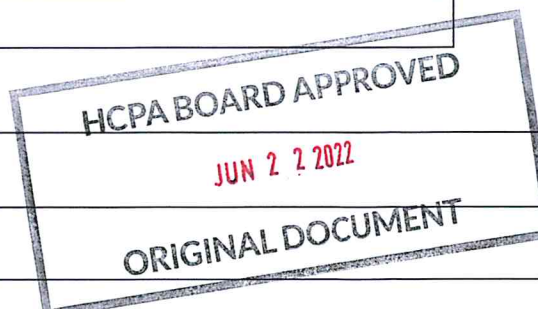
I. **Call to Order:** ___Mee Vang___ called the meeting to order at ___5:00 PM___.

II. **Roll Call – Open Session:**

Yes	No	Name
x		Mee Vang – Board Chair
	x	Fue Vue – Board Treasurer
x		Crystal Robideau – Board Secretary
x		Richard Perry – Board Member
x		Susan Vang – Board Member - <i>remote from 382 74th Ave NE, Fridley, MN 55432</i>
x		Dr. Aly Xiong – Board Vice Chair
x		Daniel Schmidt – Board Member
x		Danijela Duvnjak – HCPA Chief Academic Officer
x		David Kloskin – Chief Financial Officer
x		Heather Ross – Bethel Charter Oversight Committee Member via zoom
x		Karen Noelle Schmidt Klinzing - CharterSource
x		Mick McGibbon - Guest via zoom

OPENING ITEMS

Agenda Item:	Approve Agenda
Notes:	
Motion:	Move to approve the 5.25.22 Board Agenda





Made by:	1 st : Crystal Robideau	2 nd : Richard Perry
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Richard Perry, Daniel Schmidt, Aly Xiong	
Action:	Motion passed	

CONSENT AGENDA

Agenda Item:	Minutes & Contracts	
Notes:		
Motion:	Move to approve the consent agenda	
Made by:	1 st : Richard Perry	2 nd : Daniel Schmidt
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Richard Perry, Daniel Schmidt, Aly Xiong	
Action:	Motion passed	

GOVERNANCE COMMITTEE

Agenda Item:	Election Update
Notes:	Governance will be tallying paper votes on Tuesday 5/31 after school at 3:15pm. We have results for the online ballots. 209 election votes. 67 paper votes in the office. Will provide Bethel with the results by June 7th, 2022.

GOVERNANCE COMMITTEE

Agenda Item:	Board Member Self-Evaluation
Notes:	Governance committee will send out a link to the Board Self-Evaluations. Board members should complete them by June 7th, 2022.

GOVERNANCE COMMITTEE

Agenda Item:	Policy Review Calendar
Notes:	Currently working on a timeline for the policy review calendar. Looking for a 3-4 year plan of reviewing policies.

GOVERNANCE COMMITTEE

Agenda Item:	On-Boarding
--------------	-------------

HCPA BOARD APPROVED

JUN 2 2 2022

ORIGINAL DOCUMENT

Notes:	There will be on-boarding through CharterSource. There is a BoardEffect training in August that will involve board training.
--------	--

FINANCE COMMITTEE

Agenda Item:	Monthly Financial Review and Revised FY22 Budget
Notes:	Days' Cash on Hand: 174 days (minimum is 90 days) Debt Service Coverage Ratio: 1.88 (minimum is 1.10)

FINANCE COMMITTEE

Agenda Item:	FY23 Budget
Notes:	DCOH and DSCR bond detail go with the FY23 budget.
Motion:	Move to approve the Fiscal Year 2023 Budeget
Made by:	1 st : Richard Perry 2 nd : Crystal Robideau
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Richard Perry, Daniel Schmidt, Aly Xiong
Action:	Motion passed

SCHOOL ADMINISTRATION

Agenda Item:	Director's Report, Corrective Action Plan Update, Transition Team Update
Notes:	<ul style="list-style-type: none"> - Current Enrollment is 2,357. 170 new students coming next year. - Today 5/25, the first official Hmong Senator in Thailand came to visit the school (Senator Keeb Yaj). - Will be having the End of the Year School Picnic for the first time in 2 years - Graduation will also be coming up soon - We have finished correction action plan - Transition team is working with the Board Chair with evaluations - Summer School starting June 13th - July 14th (~450 students)

SCHOOL ADMINISTRATION

Agenda Item:	Revised Enrollment Policy
Notes:	Revised and edited
Motion:	Move to approve the revised HCPA Enrollment Policy
Made by:	1 st : Crystal Robideau 2 nd : Richard Perry

HCPA BOARD APPROVED

JUN 22 2022

ORIGINAL DOCUMENT

Voted Yea: 6 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Richard Perry, Daniel Schmidt, Aly Xiong
Action:	Motion passed

SCHOOL ADMINISTRATION

Agenda Item:	2022-23 Board Meeting Calendar Draft
Notes:	Drafted up a board meeting calendar based on this year's calendar. Look over it and have next year's board approve of next school year's board meeting calendar.

SCHOOL ADMINISTRATION

Agenda Item:	HCPA U.S. News Best High School Article
Notes:	HCPA was chosen as one of the Best High Schools from the US News. Ranked 112 in Minnesota High Schools. National ranking in the top 40%.

SCHOOL ADMINISTRATION

Agenda Item:	Graduation Update
Notes:	Graduation is on June 10th at 6pm. An unofficial guest speaker is in the works and we are waiting to hear an official answer from the guest speaker.

SCHOOL ADMINISTRATION

Agenda Item:	MDE Update
Notes:	Need to provide additional information to NEO. We have 45 days to respond from the time we submitted the additional information

CLOSED SESSION

Agenda Item:	Closed Session	
Notes:	Motion to close the meeting to consider a matter subject to attorney-client privilege as permitted by Minnesota Statutes § 13D.05 subdivision 3	
Motion:	Move to close the meeting to consider a matter subject to attorney-client privilege as permitted by Minnesota Statutes § 13D.05 subdivision 3	
Made by:	1 st : Mee Vang	2 nd : Crystal Robideau
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Richard Perry, Daniel Schmidt, Aly Xiong	
Action:	Motion passed	

HCPA BOARD APPROVED

JUN 2 2 2022

ORIGINAL DOCUMENT



RECONVENED TO OPEN MEETING

Agenda Item:	Reconvened to open meeting
Notes:	Board Chair, Mee Vang reconvened to open meeting at 6:46pm

ADJOURN

Agenda Item:	Adjourn	
Notes:		
Motion:	Move to adjourn the meeting at 6:49 pm	
Made by:	1 st : Daniel Schmidt	2 nd : Aly Xiong
Voted Yea: 6 Voted Nay: Abstain:	Mee Vang, Crystal Robideau, Susan Vang, Richard Perry, Daniel Schmidt, Aly Xiong	
Action:	Motion passed	

Meeting was adjourned at 6:49pm.

