

HCPA Board of Directors Board Meeting

Meeting Date: Wednesday, March 23rd, 2022

Type of Meeting: Board Meeting

Started Time: 5:00pm

Adjourned: 7:40pm

Location: Hmong College Prep Academy Board Room

Minute Taker: Mai Zer Vang and Crystal Robideau

Facilitator: Mee Vang



Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** Mee Vang, Board Chair called the meeting to order at 5:05pm.

II. **Roll Call – Open Session:**

Yes	No	Name
x		Mee Vang – Board Chair
x		Fue Vue – Board Treasurer
x		Crystal Robideau – Board Secretary
x		Richard Perry – Board Member
x		Susan Vang – Board Member
x		Dr. Aly Xiong – Board Member
x		Danijela Duvnjak – HCPA Chief Academic Officer
x		Heather Ross – Bethel Charter Oversight Committee Member
x		David Kloskin – Chief Financial Officer
x		Heidi Pendroy – HCPA Teacher via zoom
x		Daniel Schmidt - HCPA Teacher

OPENING ITEMS

Agenda Item:	Call to Order	
Notes:		
Motion:	Move to call the meeting to order.	
Made by:	1 st : Susan Vang	2 nd : Aly Xiong
Voted Yea: 6 Voted Nay: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue	



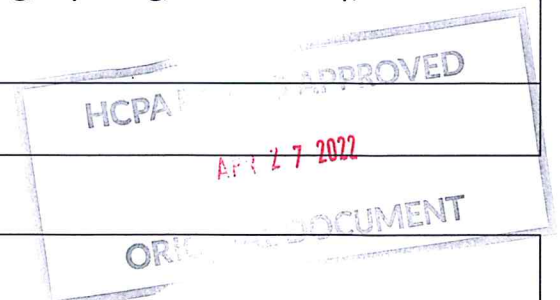
Abstain: 0	
Action:	Motion passed

OPENING ITEMS

Agenda Item:	Approve Agenda	
Notes:	<ul style="list-style-type: none"> - Move "HERC Board Appointment" to the bottom of the Governance Committee agenda items - Add Richard Perry's document to the bottom of New Business - Remove the Teacher Contract 	
Motion:	Move to approve the agenda with the changes stated	
Made by:	1 st : Susan Vang	2 nd : Crystal Robideau
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue	
Action:	Motion passed	

CONSENT AGENDA

Agenda Item:	Consent Agenda (Minutes & Contracts)	
Notes:		
Motion:	Move to approve the consent agenda	
Made by:	1 st : Richard Perry	2 nd : Susan Vang
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue	
Action:	Motion passed	



GOVERNANCE COMMITTEE

Agenda Item:	Policies	
Notes:	-HCPA Enrollment Policy -HCPA Lottery Procedure -Enrollment of Nonresident Students -Code of Ethics -Complaints *Main changes were to change the language of the policies	
Motion:	Move to approve the recommended updates to policies as presented by the Governance Committee	



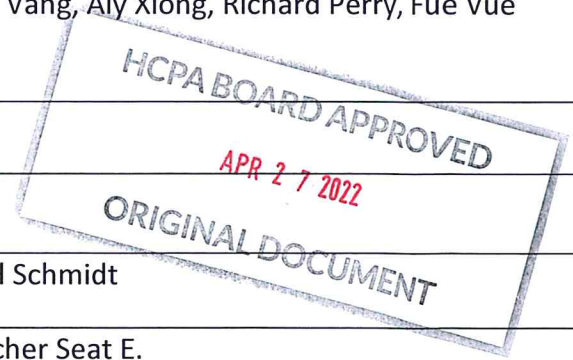
Made by:	1 st : Fue Vue	2 nd : Aly Xiong
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue	
Action:	Motion passed	

GOVERNANCE COMMITTEE

Agenda Item:	Governance Committee Recommendations	
Notes:	Extension of accepting nomination packets (extend for another week)	
Motion:	Move to extend the acceptance of the nomination packets to March 30th, 2022	
Made by:	1 st : Crystal Robideau	2 nd : Richard Perry
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue	
Action:	Motion passed	

GOVERNANCE COMMITTEE

Agenda Item:	Amendments to the HCPA Bylaws	
Notes:	James Martin (school attorney) reviewed. Provided a proposed revised draft of the bylaws. Added Article VIII. Okay to add into our bylaws another teacher seat to the board.	
Motion:	Move to approve the amendments to the HCPA Bylaws	
Made by:	1 st : Susan Vang	2 nd : Crystal Robideau
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue	
Action:	Motion passed	



GOVERNANCE COMMITTEE

Agenda Item:	Appoint New Board Member Daniel Schmidt	
Notes:	Recommend Daniel Schmidt to teacher Seat E.	



Motion:	Move to appoint Daniel Schmidt to Seat E teacher seat	
Made by:	1 st : Crystal Robideau	2 nd : Susan Vang
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue	
Action:	Motion passed	

GOVERNANCE COMMITTEE

Agenda Item:	HERC Board Appointment	
Notes:	The rule of needing two Board Members on the HERC Board has been amended	
Motion:	Move to remove the appointment of a HERC Board member from the agenda	
Made by:	1 st : Crystal Robideau	2 nd : Susan Vang
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	

GOVERNANCE COMMITTEE

Agenda Item:	2022-2023 Board of Directors Meeting Calendar	
Notes:		
Motion:	Move to table the 2022-2023 Board of Directors Meeting Calendar	
Made by:	1 st : Crystal Robideau	2 nd : Mee Vang
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	



FINANCE COMMITTEE

Agenda Item:	Monthly Financial Review
Notes:	



Motion:	Move to approve the monthly financial review	
Made by:	1 st : Fue Vue	2 nd : Richard Perry
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	

FINANCE COMMITTEE

Agenda Item:	Committee Recommendations - FY22-23 Salary Schedule Recommendations	
Notes:	Updated payscale based on years of experience and education level. Adopting an annual salary scale in alignment with the annual budget. An addition being made is if a teacher has been with HCPA for greater than 5 consecutive years, they will receive a \$600 stipend (per year), greater than 10 years will receive a \$1,200 stipend.	
Motion:	Move to approve the FY22-23 Licensed Teachers Salary Schedule Recommendations	
Made by:	1 st : Fue Vue	2 nd : Susan Vang
Voted Yea: 5 Voted Nay: 0 Abstain: 2	Yea: Mee Vang, Susan Vang, Aly Xiong, Richard Perry, Fue Vue Abstain: Crystal Robideau, Daniel Schmidt	
Action:	Motion passed	

FINANCE COMMITTEE

Agenda Item:	Committee Recommendations - FY23 Administrative Payroll Items	
Notes:		
Motion:	Move to approve the Paraprofessionals & Hourly Staff payroll recommendations	
Made by:	1 st : Susan Vang	2 nd : Crystal Robideau
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	

HCPA BOARD APPROVED
APR 27 2022
ORIGINAL DOCUMENT

FINANCE COMMITTEE



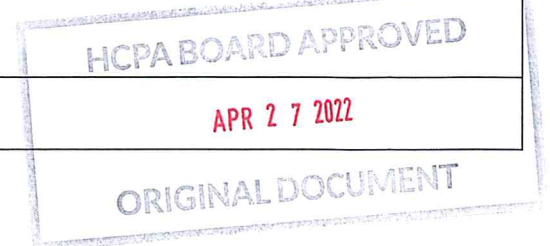
Agenda Item:	Committee Recommendations - Service Agreement Contract with Paylocity for Payroll	
Notes:		
Motion:	Motion to ratify the Paylocity Service Agreement Contract	
Made by:	1 st : Richard Perry	2 nd : Susan Vang
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	

FINANCE COMMITTEE

Agenda Item:	Committee Recommendations - Board Resolution to Approve CFO as Administrator of PERA for HCPA	
Notes:		
Motion:	Approve Dr. Christianna Hang to be removed and approve CFO as Administrator of PERA for HCPA	
Made by:	1 st : Mee Vang	2 nd : Aly Xiong
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	

FINANCE COMMITTEE

Agenda Item:	Committee Recommendations - Auditing Services Recommendation	
Notes:		
Motion:	Move to approve the Abdul auditing services recommendation	
Made by:	1 st : Fue Vue	2 nd : Susan Vang
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	



FINANCE COMMITTEE



Agenda Item:	Committee Recommendations - Accounting Services Recommendation	
Notes:		
Motion:	Move to approve CliftonLarsonAllen LLP	
Made by:	1 st : Richard Perry	2 nd : Susan Vang
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	

NEW BUSINESS

Agenda Item:	HCPA Articles of Incorporation	
Notes:		
Motion:	Move to approve the HCPA Articles of Incorporation	
Made by:	1 st : Susan Vang	2 nd : Aly Xiong
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	

NEW BUSINESS

Agenda Item:	School Attorney Contract Approval	
Notes:	Partner with O'Meara Leer Wagner Kohl Attorneys at Law P.A. as school attorney	
Motion:	Move to approve the school attorney contract with O'Meara Leer Wagner Kohl Attorneys at Law P.A.	
Made by:	1 st : Richard Perry	2 nd : Susan Vang
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	

HCPA BOARD APPROVED
APR 27 2022
ORIGINAL DOCUMENT

NEW BUSINESS



Agenda Item:	Authorizer Transfer Approval	
Notes:	Novation Education Opportunities (N.E.O) as new authorizer. If the transfer is voted to pass tonight, August 29th, 2022 would be the date we can do the transfer to the new authorizer.	
Motion:	Approve the HCPA application to transfer to new authorizer N.E.O.	
Made by:	1 st : Crystal Robideau	2 nd : Susan Vang
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	

SCHOOL ADMINISTRATION

Agenda Item:	Administrative Policies	
Notes:	Revised and updated administrative policies.	
Motion:	Move to approve the administrative policies	
Made by:	1 st : Crystal Robideau	2 nd : Daniel Schmidt
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	

SCHOOL ADMINISTRATION

Agenda Item:	Richard Perry: Mackenzie Scott
Notes:	Story on Mackenzie Scott donating her money to different organizations. Propose to produce a documentary on HCPA to submit to Mackenzie Scott for a possible donation. Will have transition team brainstorm ideas.

HCPA BOARD APPROVED

APR 27 2022

SCHOOL ADMINISTRATION

Agenda Item:	Director's Report
Notes:	Held successful conferences at the beginning of March. Wrapped up ACCESS testing. Received chromebooks for next school year. Food dept has gone out to bid for a new food vendor for next school year.

SCHOOL ADMINISTRATION



Agenda Item:	Corrective Action Plan Update
Notes:	Finished all the items of the corrective action plan

SCHOOL ADMINISTRATION

Agenda Item:	Transition Team Update
Notes:	CFO and CAO evaluation report. Interviews are being conducted for a Director of Operations.

SCHOOL ADMINISTRATION

Agenda Item:	Bonus at the end of the Year
Notes:	Proposing a \$1,000 bonus payout to all teachers/staff. Prorated amount based on when teacher/staff was hired.

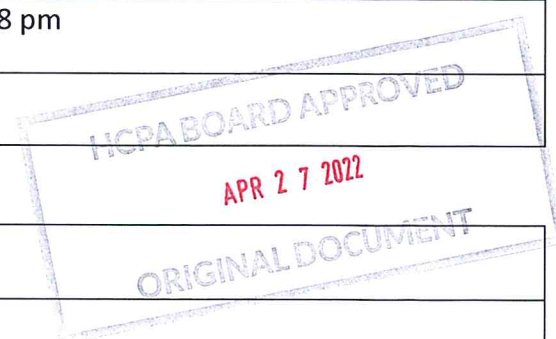
CLOSED SESSION

Agenda Item:	Closed Session	
Notes:	In attendance: Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt, Danijela Duvnjak, David Kloskin, John Duffy.	
Motion:	Move to go into closed session at 6:45 pm	
Made by:	1 st : Mee Yang	2nd: Crystal Robideau
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	

Reconvene From Closed Session.

Agenda Item:	Reconvene from Closed Session at 7:38 pm
Notes:	

Agenda Item:	Woodstock Settlement
Notes:	
Motion:	Motion to approve CFO, David Kloskin to represent HCPA at the Woodstock settlement conference.





Made by:	1 st : Mee Vang	2nd: Richard Perry
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	

ADJOURN

Agenda Item:	Adjourn	
Notes:		
Motion:	Move to adjourn at 7:40 pm	
Made by:	1 st : Susan Vang	2nd: Richard Perry
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Mee Vang, Crystal Robideau, Susan Vang, Aly Xiong, Richard Perry, Fue Vue, Daniel Schmidt	
Action:	Motion passed	

The board meeting adjourned at 7:40pm.

