

HCPA Board of Directors Meeting Minutes

DATE: Wednesday, October 21, 2020

TIME: 4:00 PM

LOCATION: GoTo Meeting

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

MINUTE TAKER: Lisa Bonko
TYPE OF MEETING: HCPA Board Meeting
FACILITATOR: Crystal Robideau, HCPA Board Chair

ATTENDEES:

Y	N	Name
X		Crystal Robideau - Board Chair
X		Jason Helgemoe - Board Vice Chair
X		Christy Yong Vang - Treasurer
	X	Vue Thaow
X		Jonathan Krown
X		Fue Vue
	X	Maisian Schiung
X		Dr. Christianna Hang - Staff
X		Mr. Paul Yang - Staff
X		Lisa Bonko - Consultant
X		Heather Ross – Bethel Liaison
X		Mindy Wachter – Bergan KDV
X		Wendy Morina – Staff
X		Krista Skoglund - Staff
X		Danijela Duvnjak - Staff

HCPA Board Chair Crystal Robideau called the meeting to order at 4:02 PM.

AGENDA ITEMS

Consent Agenda Items Review/Approve

ACTIONS	ACTION TAKEN BY	
Approve October 21, 2020 Board Agenda	1 st – Jonathan Krown	Motion Passed
	2 nd – Fue Vue	All members voted yes
Approve September 23, 2020 Board Minutes	1 st – Jonathan Krown	Motion Passed
	2 nd – Crystal Robideau	All members voted yes

Agenda Items:

ACTIONS	ACTION TAKEN BY	
<u>Financial Reports</u>		
Approve September 2020 YTD Financial Reports	1 st - Jonathan Krown 2 nd - Christy Yong Vang	Motion Passed All members voted yes
NOTES: <ul style="list-style-type: none"> Ms. Mindy Wachter reviewed the preliminary September 2020 financial reports. General Fund: Revenues of \$7,699,361, Expenditures of \$4,286,929, Other Financing Sources of \$49,092, and Capital Leases of \$49,092 Food Service Fund: No Revenue yet (to begin in Oct/Nov) and Expenditures of \$7,469 The school has received 23.1% of the total budgeted revenue and spent 13% of the total budgeted expenses. The original FY 21 budget was based on ADM of 2,310. Current ADM is 2,370. 		

ACTIONS	ACTION TAKEN BY	
<u>School Operations & Policies</u>		
Approve 2020-21 New Staff and Teachers	1 st – Jason Helgemoe 2 nd – Fue Vue	Motion Passed All members voted yes
NOTES: <ul style="list-style-type: none"> Dr. Hang reviewed the 2020-21 new staff and teacher recap. 		

<u>Distance Learning 2020/21 Fall Semester</u>		
NOTES: <ul style="list-style-type: none"> Ms. Krista Skoglund and Ms. Danijela Duvnjak updated the board on distance learning and a recent parent/student/staff survey To date the following initiatives have been completed: <ul style="list-style-type: none"> Deployed Chromebooks Deployed iPads Distributed hot spots to families in need Conferences Distance Learning Survey Weekly events during distance learning 		

<ul style="list-style-type: none"> ○ Food distribution every Monday for any family ○ Curbside Library Program for book check-out • Survey results <ul style="list-style-type: none"> ○ 57.4% of parents feel their child is doing well or very well during distance learning ○ 65% of parents would prefer to keep their students in distance learning ○ The primary reason parents would keep children home is their concern about the health and safety of their student and family • Dr. Hang's recommendation was to remain in distance learning for Semester 1 as planned. 		
Updated HCPA District Board Bylaws	1 st – Jonathan Krown 2 nd – Fue Vue	Motion Passed All members voted yes
NOTES: <ul style="list-style-type: none"> • Dr. Hang reviewed the updated district board bylaws. 		

Updated Lottery Procedure and Enrollment Policy	1 st – Jonathan Krown 2 nd – Crystal Robideau	Motion Passed All members voted yes
NOTES: <ul style="list-style-type: none"> • Dr. Hang reviewed the updated lottery procedure and enrollment policy. 		

Charter Contract Update		
NOTES: <ul style="list-style-type: none"> • Ms. Heather Ross updated the board on the renewal contract with MDE • The contract goals will be enhanced to align with the World's Best Workforce and the primary and secondary charter purposes more closely. 		

ACTIONS	ACTION TAKEN BY	
Phase V Project Updates		
NOTES: <ul style="list-style-type: none"> • Mr. Paul Yang gave an update on the Phase V project. • The architectural drawings are near completion and construction on the new project will begin in November. 		



ACTIONS	ACTION TAKEN BY	
<u>Board Governance</u>		
Accept Resignation of Mr. Vue Thaow	1 st – Jonathan Krown 2 nd – Crystal Robideau	Motion Passed All members voted yes
NOTES: <ul style="list-style-type: none"> Dr. Hang presented to the board the resignation of board member Mr. Vue Thaow. 		

ACTIONS	ACTION TAKEN BY	
<u>Adjournment</u>		
The meeting adjourned at 5:03 PM	1 st – Jonathan Krown 2 nd – Jason Helgemoe	Motion Passed All members voted yes