

## HCPA Board of Directors Meeting Minutes

**DATE:** Wednesday September 23, 2020

**TIME:** 4:00 PM

**LOCATION:** Go To Meeting

**Mission/Vision Statement:** HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

**MINUTE TAKER:** Lisa Bonko

**TYPE OF MEETING:** HCPA Board Meeting

**FACILITATOR:** Crystal Robideau, HCPA Board Chair

**ATTENDEES:**

Y	N	Name
X		Crystal Robideau - Board Chair
X		Jason Helgemoe - Board Vice Chair
X		Christy Yong Vang - Treasurer
	X	Vue Thaow
	X	Jonathan Krown
X		Fue Vue
	X	Maisian Schiung
X		Dr. Christianna Hang - Staff
X		Mr. Paul Yang - Staff
X		Lisa Bonko - Consultant
X		Heather Ross – Bethel Liaison
X		Mindy Wachter – Bergan KDV

HCPA Board Chair Crystal Robideau called the meeting to order at 4:04 PM.

**AGENDA ITEMS**

**Consent Agenda Items Review/Approve**

ACTIONS	ACTION TAKEN BY	
Approve September 23, 2020 Board Agenda	1 <sup>st</sup> – Christy Yong Vang	Motion Passed
	2 <sup>nd</sup> – Fue Vue	All members voted yes
Approve July 22; July 31, August 19, September 2, 2020 Board Minutes	1 <sup>st</sup> – Crystal Robideau	Motion Passed
	2 <sup>nd</sup> – Fue Vue	All members voted yes

**Agenda Items:**

<b>ACTIONS</b>	<b>ACTION TAKEN BY</b>	
<b><u>Financial Reports</u></b>		
<b>Approve Preliminary June 2020 YTD Financial Reports</b>	1 <sup>st</sup> - Christy Yong Vang 2 <sup>nd</sup> – Jason Helgemoe	Motion Passed All members voted yes
<b>NOTES:</b> <ul style="list-style-type: none"> <li>Ms. Mindy Wachter reviewed the preliminary June 2020 YTD financial reports.</li> <li>Beginning balances on the Balance Sheet are based on the audited actual information as of June 30, 2019 while the ending balances reflect the YTD balances.</li> <li>The July 1, 2019 Fund Balance of \$14,979,133 represents 54% of total annual expenditures. This will enable HCPA to maintain normal operations even with a state hold back.</li> <li>Year to date revenues exceed expenditures in total by \$5,190,266</li> <li>The original budget projected a decrease in fund balance of \$1,502,212 while a revised budget projects an increase of \$4,642,599. The original budget was based on enrollment of 2,175 and the revised budget is based on enrollment of 2,307.</li> </ul>		

<b>ACTIONS</b>	<b>ACTION TAKEN BY</b>	
<b><u>School Operations &amp; Policies</u></b>		
<b>Approve Annual Report</b>	1 <sup>st</sup> – Jason Helgemoe 2 <sup>nd</sup> – Fue Vue	Motion Passed All members voted yes
<b>NOTES:</b> <ul style="list-style-type: none"> <li>Ms. Lisa Bonko walked through the 2019-20 Annual report. Due to the COVID -19 pandemic students did not take year-end standardized tests, consequently the annual report includes 2018-19 test results</li> </ul>		
<b>Approve 2020-21 New Staff and Teachers</b>		
<b>NOTES:</b> <ul style="list-style-type: none"> <li>The board reviewed the 2020-21 new staff and teacher recap. Action on this item was tabled until the October board meeting</li> </ul>		



ACTIONS	ACTION TAKEN BY	
<b>Phase V Project Updates</b>		
<b>NOTES:</b> <ul style="list-style-type: none"> <li>• Dr. Christianna Hang gave an update on the Phase V project. 100% of the bonds sold and there were additional investors who expressed interest</li> <li>• Construction on the new project will begin in November.</li> </ul>		

ACTIONS	ACTION TAKEN BY	
<b>Adjournment</b>		
The meeting adjourned at 4:52 PM	1 <sup>st</sup> – Fue Vue 2 <sup>nd</sup> – Jason Helgemoe	Motion Passed All members voted yes