

Hmong College Prep Academy
1515 Brewster Street, St. Paul, MN 55108

Board of Directors Meeting Minutes
January 25, 2017

Members Present:

James Cave, Board Secretary, Teacher Seat
Jason Helgemoe, Board Chairman, Community Seat
Maisian Schiung, Board Treasurer
Kalc Vang, Board Member - via FaceTime
Vue Thaow, Board Vice-Chair

Members Absent:

Lucas Yang, Board Member
Christy YongVang, Board Member, Parent Seat

Ex Officio Member Present:

Dr. Christianna Hang, Superintendent

Guests:

Judith Darling, CPA, BKDA
Heather Johnson Ross, Bethel University Authorizer, Charter Liaison
Lisa Bonko, HCPA Marketing and Special Projects Consultant

Staff:

Pao Yang, Chief Operating Officer

Call to Order:

Chair Helgemoe called the meeting to order at 4:39 PM.

Consent Agenda Items:

Approval of Agenda:

Call for approval of the January 25, 2017 HCPA Board Agenda
*Motion by Mr. Jason Helgemoe seconded by Ms. Maisian Schiung to approve the Agenda as submitted.
The motion carried.*

Approval of November 30, 2016 Combined HERC/HCPA Board Minutes:

Call for approval of the November 30, 2016 Board Minutes
Motion by Ms. Maisian Schiung seconded by Mr. Vue Thaow to approve the Board Minutes as submitted. The motion carried.

Phase 4 Bond Project Updates:

Dr. Hang and Mr. Yang presented to the board the summary of tasks completed during December 2016 and January 2017.

New Agenda Items:

December 2016 Year-To-Date Financials:

Ms. Judith Darling presented the Hmong College Prep Academy YTD December 31, 2016. On a rolling schedule HCPA will be investing some of the cash balances in Certificates of Deposits. The balance sheet included CY State Aids Receivable. This amount will be received after the expansion lease aid has been approved.

Motion to approve the December 2016 Year-To-Date Financials by Ms. Maisian Schiung seconded by Mr. James Cave to approve the Board Minutes as submitted. The motion carried.

2017-18 School Calendar:

The board discussed and reviewed the proposed 2017-18 calendar. Topics included: maximizing the number of quality teacher/student contact days, maintaining full two weeks of winter break, the ideal length of the school year, the timing of graduation, summer vacation and summer school.

Motion to table the 2017-18 School Calendar until the February 2017 HCPA Board meeting by Ms. Maisian Schiung seconded by Mr. Kalc Vang . The motion carried.

Adjournment:

Vice Chair Mr. Vue Thaow called for a motion to adjourn the meeting at 6:07 PM.

Motion to adjourn by Ms. Maisian Schiung seconded by Mr. Vue Thaow to adjourn the meeting. The motion carried.