

**Hmong College Prep Academy**  
1515 Brewster Street, St. Paul, MN 55108

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**Board of Directors Meeting Minutes**  
**March 29, 2017**

**Members Present:**

James Cave, Board Secretary, Teacher Seat  
Jason Helgemoe, Board Chairman, Community Seat  
Maisian Schiung, Board Treasurer  
Vue Thaow, Board Vice-Chair  
Christy YongVang, Board Member, Parent Seat

**Members Absent:**

Lucas Yang, Board Member  
Kalc Vang, Board Member

**Ex Officio Member Present:**

Dr. Christianna Hang, Superintendent

**Guests:**

Judith Darling, CPA, BKDA  
Christina Wordes, CPA, BKDA  
Lisa Bonko, HCPA Marketing and Special Projects Consultant

**Staff:**

Pao Yang, Chief Operating Officer

**Call to Order:**

Chair Helgemoe called the meeting to order at 3:45 PM.

**Consent Agenda Items:**

**Approval of Agenda:**

Call for approval of the March 29, 2017 HCPA Board Agenda  
*Motion by Ms. Maisian Schiung seconded by Mr. Vue Thaow to approve the Agenda as submitted. The motion carried.*

**Approval of January 25, 2017 HCPA Board Minutes:**

Call for approval of the January 25, 2017 Board Minutes  
*Motion by Mr. James Cave seconded by Mr. Vue Thaow to approve the Board Minutes as submitted. The motion carried.*

**Phase 4 Bond Project Updates:**

Dr. Hang presented to the board the summary of tasks completed during February 2017 and March 2017.

### **New Agenda Items:**

#### **2016-2017 Proposed Budget Amendment - 'February 2017 Financials:**

Ms. Christina Wordes and Ms. Judith Darling presented the Hmong College Prep Academy February 2017 Financial Statements.

*Ms. Maisian Schiung motioned to revise the 2016-17 budget as presented:*

- *General Fund Revenues of \$20,270,366 and General Fund Expenditures of \$18,220,239*
- *Food Service Revenues of \$1,218,900 and Food service Expenditures of \$1,224,036*

*The motion was seconded by Mr. Vue Thaow to revise the 2016-17 budget as presented. The motion carried.*

#### **2017-18 School Calendar:**

The board discussed and reviewed the proposed 2017-18 calendar and corresponding competitive analysis. Topics included: maximizing the number of quality teacher/student contact days, maintaining full two weeks of winter break, the length of the school year, conferences, looking forward day, the timing of graduation, summer vacation and summer school.

*Ms. Christy YongVang motioned to accept the 2017-18 School Calendar as presented and seconded by Mr. Vue Thaow. The motion carried.*

#### **2018-19 School Calendar**

Dr. Hang also presented a proposed 2018-19 calendar. Discussions ensued surrounding the topics of the optimal length of the school year. It was suggested to research surrounding schools and their related calendars.

#### **Adjournment:**

Chair Mr. Jason Helgemoe called for a motion to adjourn the meeting at 4:20 PM.

*Motion to adjourn by Ms. Maisian Schiung seconded by Mr. Vue Thaow to adjourn the meeting. The motion carried.*