

Hmong College Prep Academy
Special Board Meeting Minutes
December 17, 2015
4:30 PM

Present: Kalc Vang Maisian Schiung
 Christy Yongvang James Cave
 Jason Helgemoe Vue Thaow

Ex Officio Board Members: Dr. Christianna Hang

Guest(s): Pao Yang Danny Hang
 Lisa Yang Sandy Horn
 Dao Lor Bryce Warner
 Ellen McVeigh Christopher Knutson (PSI Principal)

Opening:

HCPA School Board convened for a Special Board Meeting on Thursday, December 17, 2015 in the conference room at Hmong College Prep Academy 1515 Brewster Street, Saint Paul, Minnesota 55108. *Mr. Kalc Vang*, Board Chair called the meeting to order at 4:32 pm. He opened the meeting with the reading of Hmong College Prep Academy mission and vision statement followed by individual introduction of all board members and guests.

Business Consent Agenda Items:

- December 17, 2015 Special board meeting agenda & November 19, 2015 board meeting minutes- Review/approve
- Motion to approve December 17, 2015 Special board meeting agenda & November 19, 2015 board meeting minutes was moved by *Mr. Vue Thaow* & *seconded by Mr. James Cave*. **Motion passed unanimously.**
- PSI Company summary report on phase I & II and other land study - Christopher Knutson
Mr. Knutson reported that they did a thorough inspection on the property across Brewster street from HCPA. Mr. Knutson reported the following:
 - Geotechnical - drilled 16 holes in depth of 25 feet to determine soil contamination.
 - Reviewed historical well data
 - Tested 125 soil samples
 - Reviewed data from 1920-2015
 - Reviewed all previous investigation
 - Reviewed historical photos from 1937-2015
 - Screened and collected soil samples from 18 different locations
 - Collected ground water from 8 locations
 - Site has known diesel and chlorinated solvent (large family of chemical compounds that contain **chlorine**, for example, carbon tetrachloride, trichloroethylene (TCE), or methylene chloride.)
 - Asbestos
 - Vapor mitigation system required
- Revised addendums for project managers responsibilities: phase 4 bond project – Counsel Ellen

McVeigh

- Ms. McVeigh presented the revised addendums to the Phase 4 Bond Project Manager to Dr. Hang and Mr. Paul Yang's contracts. The board members discussed the addendums and agreed to the following terms:
 - Hour worked on the Phase 4 Bond Project will be tracked and submitted to be review/approve by HERC Board Chair
 - The effective start date for the Project Managers will be September 1, 2015 thru end of the project
 - Project managers will be compensated thru HCPA regular payroll system

The addendum to superintendent, Dr. Christianna Hang and Chief Operating Officer, Paul Yang's contract, effective September 1, 2015, setting forth the superintendent's duties and Chief Operating Officer's as a project managers for the phase 4 bond project, be and hereby approved by *Ms. Christy Yongvang and seconded by Mr. Vue Thaow*. **Motion passed unanimously.**

- Revisit Superintendent Renewal Contract – presented by Renewal Superintendent Committee Member: Maisian Schiung:
 - The 3 year renewal Superintendent Contract will include a 3% increase to the salary per year.
 - The percentage of the MAP reading/math goals set for K-12 students was increased from 80% to 85% to make one year's growth on reading and math.
 - The goal for 11th graders to participate on the ACT testing was increased from 90% to 92%
 - The retention goal to staff/teacher was changed to “exclude” any staff/teacher that voluntarily resigned under the At-Will law.

Motion to approve the revised Seven Performance Goals as stated above and 3% increased to the salary per year as stated in the renewal Superintendent Contract was moved by *Mr. Jason Helgemoe and seconded by Ms Christy Yongvang*. **Motion passed unanimously.**

- Voluntary Termination of the Charter School Authorizer contracts between Concordia University & HCPA – Review/Approve

Motion to voluntary terminate the Charter School Authorizer contracts between Concordia University & Hmong College Prep Academy was accepted by *Ms. Maisian Schiung and seconded by Mr. Vue Thaow*. **Motion passed unanimously.**

Meeting adjourned at 5:41pm was moved by *Mr. Jason Helgemoe and seconded by Ms Christy Yongvang*. **Motion passed unanimously.**