

HCPA Board of Directors Meeting Minutes

August 15, 2018

HCPA Members Present:

Jason Helgemoe, Board Chairman, Community Seat
Crystal Robideau, Teacher Seat
Maisian Schiung, Board Treasurer - via Facetime
Vue Thaow, Board Vice-Chair
Fue Vue, Board Member
Kalc Vang, Board Member
Christy YongVang, Board Member, Parent Seat

HCPA Members Absent:

Ex Officio Member Present:

Dr. Christianna Hang, Superintendent

Guests:

Lisa Bonko, HCPA Marketing and Special Projects Consultant

Staff:

Pao Yang, Chief Operating Officer

Call to Order:

Chairman Helgemoe called the meeting to order at 4:10 PM and read HCPA's Mission/Vision Statement.

Consent Agenda Items:

Approval of Agenda:

Call for the approval of the August 15, 2018 HCPA Board Agenda

Motion by Mr. Kalc Vang seconded by Ms. Crystal Robideau to approve the August 15, 2018 Board Agenda with the addition of board officer elections. The motion carried.

Approval of June 27, 2018 HCPA Board Meeting Minutes:

Call for the approval of the June 27, 2018 Board Meeting Minutes

Motion by Mr. Kalc Vang seconded by Ms. Crystal Robideau to approve the Board Minutes as submitted. The motion carried.

New Agenda Items:

Phase 4 Bond Construction Project Updates:

- Phase 4 is 98% complete
- Lunchroom is open
- Counseling office is done
- Furniture is arriving and the carpet is being installed
- Dishwasher is still to be installed
- Punch list of touch up items is being compiled
- Additional work is still needed on the field and related landscaping

Metro Deaf Update

The Metro Deaf building was sold to an investor. They plan to rent out the space and are looking for a tenant.

2018-19 New Hires - review only

The board reviewed the 2018-19 list of new teachers and staff members

June 2018 Financial Statement - review only

Dr. Hang presented a preliminary snapshot of the June 2018 preliminary unaudited financials. The final audited version will be presented in October.

Updated School Closure for Inclement Weather Policy - review/approve

Dr. Hang presented the updated school closure policy. Per MDE requirements, for a District to receive credit for at home learning, teachers must take attendance for all class periods.

Motion by Ms. Christy YongVang seconded by Ms. Crystal Robideau to adopt the School Closure for Inclement Weather Policy, with an additional adjustment of language requiring four hours of scheduled office hours for teachers. The motion carried.

2018-2019 Updated Employee Handbook - review/approve

The board reviewed all proposed changes to the employee handbook.

Motion by Mr. Fue Vue, seconded by Mr. Vue Thaow to approve the updated employee handbook, with the adjustments as requested by the board. The motion carried.

Board Officer Election Results

The board selected their 2018-19 fiscal year officers

- Chair - Fue Vue
- Vice Chair - Jason Helgemoe
- Secretary - Crystal Robideau
- Treasurer - Christy YongVang

Motion to approve the slate of board officers was submitted by Mr. Kalc Vang seconded by Ms. Crystal Robideau. The motion carried.

Adjournment:

Chair Jason Helgemoe called for a motion to adjourn the meeting at 5:47 PM.

Motion by Ms. Christy YongVang seconded by Mr. Kalc Vang to adjourn the meeting. The motion carried.