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**Hmong College Prep Academy**  
**Special Board Meeting**  
**Date: October 9, 2014**  
**Time: 4:30 PM**  
**Location: HCPA Board Conference Room 2<sup>nd</sup> floor**  
**Meeting Minutes**

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Present:           Kalc Vang           Vue Thaow           Jason Helgemoe  
                  James Cave       Maisian Schiung     Kia Moua

Ex Officio Board Members: Dr. Christianna Hang

Guests:           Lisa Yang           Danijela Duvnjak     Pao Yang  
                  Jason Sellars

**Opening:**

Hmong Academy School Board convened for a Special Board Meeting on Thursday, October 9, 2014 in the Board Conference Room at Hmong College Prep Academy located at 1515 Brewster Street, Saint Paul, Minnesota 55108. *Mr. Kalc Vang*, Board Chair called the meeting to order at 4:34 pm. He opened the meeting with the reading of Hmong College Prep Academy's mission and vision statement followed by individual introduction of all board members and guests.

**New Agenda Items**

- Approval October 9, 2014 board agenda
  - Motion to approve October 9, 2014 agenda was moved by *Ms. Kia Moua* seconded by *Mr. James Cave*. **Motion passed unanimously**
- Academic Program Presentation - Mr. Sellars (K-5 Director of Teaching & Learning) and Mrs. Duvnjak (6-12 Director of Teaching & Learning) review
  - Mr. Sellars reported on elementary department and stated that they are working on Literacy plans, Math, implementing PBIS program and using coins to encourage students to behave.
  - Mrs. Duvnjak reported on middle & high school department. Grades 6-12 is Celebration School again in 2014. KUNO devices have been distributed to all students in grades 6-12. Middle and high school is also implementing PBIS program.
- HCPA Letter of Intent to Bethel University - review/approve
  - Motion to review HCPA letter of Intent to Bethel University was moved by *Ms. Kia Moua* and seconded by *Ms. Maisian Schiung*. **Motion passed unanimously.**
- 2013-14 Annual report - review/approve
  - Motion to accept the 2013-2014 annual report draft was moved by *Ms. Kia Moua* and seconded by *Mr. Vue Thaow*. **Motion passed unanimously.**
- Review Bethel Authorization Transfer Process/Materials - Discussion only
- Dr. Hang reviewed the 3-ring binders that were created for the board members which included: budgets, K-12 curriculum plans, audit reports, policies, district/school SIP, WBWF, K-12 Literacy Plan, etc.

Meeting Adjournment: *Ms. Kia Moua* moved and seconded by *Ms. Maisian Schiung*. All were in favor. Motion passed unanimously. Meeting adjourned at 7:01 pm.