

---

## Hmong College Prep Academy

### Board of Directors Meeting

Date: October 23, 2014

Time: 4:30PM

Location: HCPA Board Conference Room 2<sup>nd</sup> floor

### Meeting Minutes

---

Present:

Kalc Vang	James Cave
Lucas Yang	Vue Thaow
Maisian Schiung	Jason Helgemoe

Ex-Officio Board Members: Dr. Christianna Hang

Guest(s):

Judith Darling	Christine (New at BKDA)
Lisa Yang	Dao Lor

Dr. Sandy Horn – Bethel University  
Cheryl Bostrom – HCPA College & Career Readiness Manager.

### Opening:

Hmong Academy School Board convened for a Regular Board Business Meeting on Thursday, October 23, 2014 in the Board conference room at Hmong College Prep Academy 1515 Brewster Street, Saint Paul, Minnesota 55108. *Mr. Kalc Vang*, Board Chair called the meeting to order at 4:32 pm. He opened the meeting with the reading of Hmong College Prep Academy's mission and vision statement followed by individual introduction of all board members and guests at the regular scheduled board meeting.

### Consent Agenda Items:

- October 23, 2014 Board Agenda and October 9, 2014 Special Board meeting minutes – Review/Approve
  - Motion to approve October 23, 2014 agenda and October 9, 2014 minutes were moved by *Mr. Vue Thaow* and seconded by *Mr. James Cave*. **Motion passed unanimously.**
- September 2014 Year-to-Date Financials – Review/Approve- Judith Darling
  - Judith Darling presented September 2014 Year-to-Date Financials with strong cash position in the bank. The September Year-to-Date Total Revenue: \$17,203,605; Year-to-Date total expenditures: \$16,971,792. HCPA will have a surplus of \$169,812. Food Service Fund begin with a budget of \$958,900 and a positive balance of \$90,000. We expect Food Service to break even or with a small net balance of \$69,000.  
Community Fund 04 – as usual funded by General Funds at \$62,000.
  - ERate Grant will pay 90% of the service cost for the 1400 Kuno devices. HCPA is responsible for 10% of the cost.
  - Motion to approve the September 2014 YTD financials was moved by *Mr. Lucas Yang* and seconded by *Mr. Jason Helgemoe*. **Motion passed unanimously.**
- Updates on October 17, 2014 Concordia University and Bethel University site visit – Dr. Hang
  - Dr. Sandy Horn from Bethel University shared comments about her visit to HCPA. She said the site visit was very positive and the positive comments from teachers, staff and parents seemed to share a similar theme that HCPA was like a big family. Everyone helps each other here at the school. The school is very focused on the students and families. HCPA also has a strong financial profile and Bethel University is very excited to become the new Authorizer.

Dr. Hang added that the goal is for HCPA to complete the authorizer transfer to Bethel University by July 1, 2015.

- Ivy League College Visit (October 12-19, 2014) Update – Dr. Hang/ Dr. Cheryl Bostrom
  - Dr. Bostrom shared highlights of the Ivy League trip and stated that it was a great experience for the students to see the many Ivy League colleges and universities. She shared survey results from the 8 students which asked which college/university they liked the most and would apply in the future. Majority of the students named Princeton, Yale and Harvard as the top three. Dr. Bostrom would like to plan the same Ivy League college visit trip next year but hopes to give more students the opportunity to join.
- Parent/Student Survey results – Information Only – Dr. Hang
  - Dr. Hang shared the October climate survey results from students and parents. Overall, the survey result shows that 90-95% are satisfied and happy with the services that are provided to students/families at the school. The top areas that parents and student would like to see improved are 1) green space to play 2) see more parent involvement and 3) more variety and selection of uniform colors.
  - Dr. Hang expressed that the administration will look into refining and improving the areas of concern.
- Board Committee Meeting Schedule – Review/Approve
  - Mr. Kalc Vang motioned that after the site visit with Bethel/Concordia, they suggested that HCPA board should meet monthly. All board members agreed to the revised board meeting calendar to meet on a monthly basis. The board will convene on the third Thursday of every month at 4:30 pm.
  - Motion to approve the revised board meeting calendar was moved by *Mr. James Cave* and seconded by *Ms. Maisian Schiung*. **Motion passed unanimously.**

#### **New Agenda Items:**

- Revised Admissions Policy – Review/Approve
  - Dr. Hang presented the revised Admission Policy to include specific language on the lottery process. Motion to approve admissions policy was moved by *Mr. James Cave* and seconded by *Ms. Maisian Schiung*. **Motion passed unanimously.**
- Partnership with Elem/HS students in China – Discuss/Approve
  - Hmong College Prep Academy would like to look into the partnership opportunity with Elementary and High Schools in China to create a pen pal program for students at HCPA.
  - Motion to allow administration to explore potential partnership with Elem/HS students in China was moved by *Ms. Maisian Schiung* and seconded by *Mr. Vue Thaow*. **Motion passed unanimously.**

Adjourned – Motion to adjourn Board meeting at 6:37pm was moved by *Ms. Maisian Schiung* and seconded by *Mr. Jason Helgemoe*. **Motion passed unanimously.**