
Hmong College Prep Academy
Board of Directors Meeting
Date: November 13, 2014
Time: 4:30 PM
Location: HCPA Board Conference Room 2nd floor
Meeting Minutes

Present: James Cave, Vue Thaow, Lucas Yang, Kia Moua, Maisian Schiung and Jason Helgemoe

Ex Officio Board Members: Dr. Christianna Hang

Guest(s): Lisa Yang

Opening:

The board convened for a regular board meeting on Thursday, November 13, 2014 in the conference room located at 1515 Brewster Street, Saint Paul, Minnesota 55108. *Ms. Maisian Schiung*, Vice Board Chair called the meeting to order at 4:31 pm. She opened the meeting with the reading of Hmong College Prep Academy mission and vision statement followed by individual introduction of all board members and guests.

Business Consent Agenda Items:

- November 13, 2014 Agenda-Review/Approve
 - Motion to approve November 13, 2014 agenda was moved by *Mr. James Cave* and seconded by *Mr. Vue Thaow*. **Motion passed unanimously.**

- October 23, 2014 Board Meeting Minutes-Review/Approve
 - Motion to approve October 23, 2014 meeting minutes was moved by *Ms. Kia Moua* and seconded by *Mr. James Cave*. **Motion passed unanimously.**

New Agenda Items:

- 2014-15 Revised School Calendar-Review/Approve
 - Dr. Hang reviewed the updated school calendar proposed revising the following dates on the calendar:
 - November 21, 2014 – “No School for all teachers and staff.” Teachers and staff have worked non-stop for the last two and half months with no breaks.
 - January 16, 2015 – (Quarter 2) early release for students at 11 am. Teacher do grading for end of the quarter for half day.
 - May 15, 2015 – moved Home Visit to this day *instead of* February 13, 2015 due to potential inclement weather.
 - Motion to approve November 21, 2014 School Day to a *No School Day* for all teachers and staff, January 16, 2015 as an *early release day* for students/teachers do grading and May 15, 2015 as a *home visit day* instead of February 13, 2015. The motion was moved by *Ms. Kia Moua* and seconded by *Mr. James Cave*. **Motion passed unanimously.**

- Bethel University Application for Authorizer Transfer-Review/approve
 - Dr. Hang briefed the Board that Dr. Sandie Horn had submitted a revised Authorizer Application to MDE to add one new transfer school. Bethel is currently waiting for MDE’s approval.
 - Motion to approve the HCPA 5-page Application for Authorizer Transfer to Bethel University was moved by *Ms. Kia Moua* and seconded by *Mr. Jason Helgemoe*. **Motion passed unanimously.**

Adjourned-Motion to adjourn meeting at 5:30 pm was moved by *Ms. Kia Moua* and seconded by *Mr. Jason Helgemoe*. Motion passed unanimously.