

HCPA/HERC Combined Board of Directors Meeting Minutes

DATE: Wednesday June 24, 2020

TIME: 4:00 PM

LOCATION: Go To Meeting

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

MINUTE TAKER: Lisa Bonko

TYPE OF MEETING: Regular Combined Board Meeting

FACILITATOR: Crystal Robideau, Board Chair

ATTENDEES:

Y	N	Name
X		Crystal Robideau - Board Chair
X		Jason Helgemoe - Board Vice Chair
X		Christy Yong Vang - Treasurer
X		Vue Thaow
	X	Kalc Vang
	X	Fue Vue
X		Maisian Schiung
X		Dr. Christianna Hang - Staff
	X	Mr. Paul Yang - Staff
X		Lisa Bonko - Consultant
X		Heather Ross – Bethel Liaison
X		Christina Wordes – Bergen KDV
X		Krista Skoglund - Staff
X		Danijela Duvnjak Staff
X		Lisa Yang– HR/Business Consultant

Board Chair Crystal Robideau called the meeting to order at 4:04 PM.

AGENDA ITEMS

Consent Agenda Items Review/Approve

ACTIONS	ACTION TAKEN BY	
Approve June 24, 2020 Board Agenda	1 st – Christy Yong Vang	Motion Passed
	2 nd – Vue Thaow	All members voted yes
Approve May 6, 2020 Board Minutes	1 st – Christy Yong Vang	Motion Passed
	2 nd – Vue Thaow	All members voted yes

Old Agenda Items:

HCPA 5 Year Renewal Contract with Bethel University	ACTION TAKEN BY	
Approval of HCPA Contract renewal	1 st – Crystal Robideau	Motion Passed
	2 nd – Vue Thaow	All members voted yes
NOTES: <ul style="list-style-type: none"> Ms. Heather Ross updated the board regarding the contract renewal process and congratulated HCPA on the 5-year renewal The completed contract has been submitted to MDE Bethel will hear back in August regarding the status of the renewal and if any additional information is needed 		

New Agenda Items:

ACTIONS	ACTION TAKEN BY	
School Operations & Policies		
HAP Transportation Contract COVID-19 Proposed Fee Reduction	1 st – Christy Yong Vang	Motion Passed
	2 nd – Vue Thaow	All members voted yes
NOTES: <ul style="list-style-type: none"> Dr. Hang presented HAP's proposed transportation fee reduction HCPA did not utilize any HAP services since March 16 due to the Covid19 school closure HAP furloughed all drivers. HAP proposed HCPA would pay 70% of their remaining 2019-20 contract of \$1.2 million. The board approved the fee reduction to \$50,000. 		

ACTIONS	ACTION TAKEN BY	
School Operations & Policies	1 st – Maisian Schiung	Motion Passed
2020 Q-Comp Summary Report – Approve as presented	2 nd – Vue Thaow	All members voted yes
NOTES: <ul style="list-style-type: none"> Mrs. Danijela Duvnjak presented HCPA' Q.Comp summary report to the board. 		

ACTIONS	ACTION TAKEN BY	
School Operations & Policies	1 st – Crystal Robideau	Motion Passed
6-12 Proposed New Schedule for the 2020/21 School Year	2 nd – Maisian Schiung	All members voted yes
NOTES: <ul style="list-style-type: none"> • Mrs. Danijela Duvnjak presented the benefits of HCPA moving from a four-block schedule to a six-period day 2019-20 Schedule: <ul style="list-style-type: none"> • 4 periods: 75 minutes each • Alternating A and B days <ul style="list-style-type: none"> ○ Math and ELA daily ○ All other classes alternate A and B days • Teacher schedule: Instruct three periods; prep one period • Afternoon College Prep: 50 minutes 2020-21 Schedule <ul style="list-style-type: none"> • 6 periods: 50 minutes each • Teacher schedule: Instruct five periods; prep one period • Afternoon College Prep: 44 minutes Benefits of a 6-period day <ul style="list-style-type: none"> • Students will attend all core content classes every day <ul style="list-style-type: none"> ○ Math ○ ELA ○ Science ○ Social Studies • Increased efficiency and utilization of teacher resources <ul style="list-style-type: none"> ○ Teacher instructional time will increase by 11% ○ Increased capacity enables HCPA to: <ul style="list-style-type: none"> ▪ Maintain low class sizes ▪ Provide additional intervention services at no increased costs 		

ACTIONS	ACTION TAKEN BY	
School Operations & Policies		
Update on Distance Learning		
NOTES: <ul style="list-style-type: none"> • All schools in the state of MN were ordered by the Governor to close due to the Covid-19 outbreak. 		

<ul style="list-style-type: none"> • Mrs. Duvnjak, the 6-12 Teaching and Learning Director, updated the board regarding online learning and 2019-20 school year successes <ul style="list-style-type: none"> ○ 100% graduation rate ○ \$1.5 million in college scholarships ○ Virtual graduation video will be available on June 30 • MDE’s science standards will be changing – HCPA began preparing for this transition last year • Ms. Krista Skogland, the K-5 Director of Teaching and Learning, updated the board regarding the end of the school year. A parent survey was given to gauge the opinions of parents <ul style="list-style-type: none"> ○ 50% of parents would like their students to attend classes in person in the Fall ○ 50% would prefer distance learning ○ One downside of DL was the isolation students felt ○ The team will further discuss how they can support families in the event classes are not in person in the Fall. • Elementary team leads attended LETRS training. The training teaches the foundations of reading • 40 additional teachers will be going through training next year • Additional 4 certified trainers will attend additional training this summer. • Next fall HCPA will be piloting the math curriculum 		
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ACTIONS	ACTION TAKEN BY	
Financial Reports		
Phase V Project – Bond documents handout		
NOTES: <ul style="list-style-type: none"> • HCPA has received a <u>Positive Review and Comment & Approval</u> from the Dept of Education given us permission to move forward with PHASE 5 EXPANSION PROJECT. • Ms. Mitra Nelson (Councilmember in ward 4) has agreed to sponsor our Conduit Bond for Phase 5 Project. • Dr. Hang reviewed the new timetable with the board 		

Board Governance	ACTION TAKEN BY	
Approval of Board Election Results	1 st – Christy Yong Vang	Motion Passed
	2 nd – Maisian Schiung	All members voted yes
NOTES: <ul style="list-style-type: none"> • Seat E – Mr Jonathan Krown received 56 votes • Seat F – Mr. Fue Vue re-ran for his current seat. Mr. Vue received 60 votes 		

Board Governance	ACTION TAKEN BY	
Approval of the 2020/21 Board Calendar	1 st – Jason Helgemoe	Motion Passed
NOTES: <ul style="list-style-type: none"> • Dr. Hang presented the proposed 2020/21 Board Meeting calendar • Dr. Hang also reminded the board to complete their self-evaluation and conflict of interest forms 	2 nd – Maisian Schiung	All members voted yes

ACTIONS	ACTION TAKEN BY	
Adjournment	1 st – Crystal Robideau	Motion Passed
The meeting adjourned at 5:37 PM	2 nd – Maisian Schiung	All members voted yes