

HCPA/HERC Combined Board of Directors Meeting Minutes

DATE: Wednesday, March 27, 2020

TIME: 3:00 PM

LOCATION: GoTo Meeting

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

MINUTE TAKER: Lisa Bonko
TYPE OF MEETING: Regular Combined Board Meeting
FACILITATOR: Crystal Robideau, HCPA Board Chair

ATTENDEES:

Y	N	Name
X		Crystal Robideau - Board Chair
X		Jason Helgemoe - Board Vice Chair
X		Christy Yong Vang - Treasurer
	X	Vue Thaow
	X	Kalc Vang
X		Fue Vue
X		Maisian Schiung- HCPA and HERC Board Member
X		Dr. Christianna Hang - Staff
X		Mr. Paul Yang - Staff
X		Krista Skoglund - Staff
X		Danijela Duvnjak
X		Wendy Morina - Staff

Board Chair Crystal Robideau called the meeting to order at 3:04 PM.

AGENDA ITEMS

Consent Agenda Items Review/Approve

ACTIONS	ACTION TAKEN BY	
March 27, 2020 Board Agenda	1 st – Jason Helgemoe	
	2 nd – Maisian Schiung	Motion Passed
Approve Board to conduct 3/27 and April 2020 Board Meeting using electronic methods	1 st – Christy Yong Vang	
	2 nd – Fue Vue	Motion Passed

New Agenda Items:

School Operations & Policies	ACTION TAKEN BY	
Motion to open floor for discussion regarding temp. lay-offs	1 st - Christy Yong Vang	
	2 nd - Fue Vue	Motion Passed
Ratify temporary employee lay-offs due to Covid - 19	1 st - Christy Yong Vang	
	2 nd - Fue Vue	Motion Passed
NOTES: <ul style="list-style-type: none"> All schools in the state of MN were ordered by the Governor to close due to the Covid-19 outbreak. Dr. Hang presented a list of 17 employees who would be laid off due to the closing. Employees who are laid off will be able to stay on HCPA insurance through June. They would also be eligible for unemployment with no waiting period. The board inquired if there are any additional projects the employees could do until the school reopens. Mr. Yang explained most of these employees perform duties that are directly related to students and teachers when they are in on site. 		

ACTIONS	ACTION TAKEN BY	
School Operations & Policies		
HCPA Distance Learning Plan –UPDATE		
NOTES: <ul style="list-style-type: none"> Mrs. Duvnjak updated the board regarding online learning <ul style="list-style-type: none"> Attendance Modification for special education and ELL students Ms. Krista Skogland, the K-5 Director of Teaching and Learning, updated the board regarding the planning teachers have undergone over the past week. <ul style="list-style-type: none"> Students in grades 3 through 5 will be checked out Chromebooks – 99% of the Chromebooks have been deployed K-2 students will be utilizing paper and pencil learning. The teachers have prepared bags of manipulative and supplies for all students. Only four students have not pick up their materials 		

<ul style="list-style-type: none"> On Monday's between 10 and 12 families will be able to pick up five days of breakfast and lunch Para's and volunteer teachers will be providing childcare for emergency workers 		
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New Agenda Items:

ACTIONS	ACTION TAKEN BY	
<u>Financial Reports - N/A</u>	1 st	
	2 nd	

ACTIONS	ACTION TAKEN BY	
<u>Board Governance- N/A</u>	1 st	
	2 nd	

ACTIONS	ACTION TAKEN BY	
<u>Adjournment</u>	1 st – Maision Schuing	Motion Passed
	2 nd – Christy Yong Vang	

The meeting adjourned at 3:48 PM