

HCPA/HERC Combined Board of Directors Meeting Minutes

DATE: Wednesday March 18, 2020

TIME: 4:00 PM

LOCATION: Go To Meeting

Mission/Vision Statement: HCPA’s mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

MINUTE TAKER: Lisa Bonko

TYPE OF MEETING: Regular Combined Board Meeting

FACILITATOR: Crystal Robideau, Board Chair

Attendance:

Y	N	Name
X		Crystal Robideau - Board Chair
X		Jason Helgemoe - Board Vice Chair
X		Christy Yong Vang - Treasurer
X		Vue Thaow
X		Kalc Vang
X		Fue Vue
X		Maisian Schiung- HCPA and HERC Board Member
X		Lisa Yang - HERC Board Member
X		Dave Bonko - HERC Board Member
X		Dr. Christianna Hang - Staff
X		Mr. Paul Yang - Staff
X		Krista Skoglund - Staff
X		Wendy Morina - Staff
X		Christina Wordes – Bergan KDV
X		Heather Ross –Bethel Authorizer Liaison

Board Chair Crystal Robideau called the meeting to order at 4:03 PM.

AGENDA TOPICS

Consent Agenda Items Review/Approve

ACTIONS	ACTION TAKEN BY	
March 18, 2020 Board Agenda	1 st – Jason Helgemoe	
	2 nd – Fue Vue	Motion Passed
February 26, 2020 Special Board Minutes	1 st – Maisian Schiung	

	2 nd – Kalc Vang	Motion Passed
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New Agenda Items:

School Operations & Policies	ACTION TAKEN BY	
HCPA Policies, Protocols, Process, Procedure for COVID-19 - UPDATE	NA	
<p>NOTES:</p> <ul style="list-style-type: none"> • Ms. Wendy Morina and Dr. Christianna Hang updated the board regarding current procedures regarding COVID -19 • The district will utilize online meetings and social distancing • Ms. Krista Skogland, the K-5 Director of Teaching and Learning, updated the board regarding the planning teachers have undergone over the past week. <ul style="list-style-type: none"> ○ Students in grades 3 through 5 will be checking out Chromebooks next week ○ K-2 students will be utilizing paper and pencil learning. The teachers have prepared bags of manipulative and supplies for all students • Mr. Yang gave an update on operations • Maintenance is focusing on keeping the building clean • On Monday's between 10 and 12 families will be able to pick up five days of breakfast and lunch • Para's and volunteer teachers will be providing childcare for emergency workers • Next week 3-5 grade students will be picking up chromebooks. MS/HS students will have access to their lockers to pick up any items they may have forgotten at school. 		

ACTIONS	ACTION TAKEN BY	
School Operations & Policies		
Phase V Project (HERC & HCPA) –UPDATE		
NOTES: <ul style="list-style-type: none"> • Dr. Hang presented an update on the Phase V construction project • Local city council members generally sponsor projects within their district. <ul style="list-style-type: none"> ○ Dr. Hang has been communicating with the Ward 4 councilwoman answering her questions and presenting why there is a need to build a new middle school ○ In addition, Dr. Hang contacted councilman Dai Thao. She presented the HCPA’s history and profile via a go to meeting. • Dr. Hang reiterated the desire to close the bonds by first week of June 		
ACTIONS	ACTION TAKEN BY	
HCPA Renewal Contract with Bethel – REVIEW/APPROVE	1 st – Christy YongVang	
	2 nd – Crystal Robideau	Motion Passed
NOTES: <ul style="list-style-type: none"> • Dr. Hang reviewed the proposed school wide goals included in the Charter Renewal Contract with Bethel University. The type of assessment has been taken out of the goals to ensure flexibility regarding the methodology utilized 		

ACTIONS	ACTION TAKEN BY	

Financial Reports - N/A	1 st	
	2 nd	

ACTIONS	ACTION TAKEN BY	
Board Governance- N/A	1 st	
	2 nd	

New Agenda Items:

ACTIONS	ACTION TAKEN BY	
School Operations & Policies - Update	1 st	
Food & Compensatory Education Audits	2 nd	
NOTES: <ul style="list-style-type: none"> Food program (updates) – MDE audited the educational benefit forms, due to some parents not completing forms MDE will require payment for any discrepancies. HCPA will go back to Free, Reduce & Full pay next year. 		

ACTIONS	ACTION TAKEN BY	
Adjournment	1 st – Vue Thaow	Motion Passed
	2 nd – Kalc Vang	

The meeting was adjourned at 5:48 PM