

HCPA Board of Directors Meeting Minutes

DATE: Wednesday, February 26, 2020

TIME: 3:30 PM

LOCATION: Board Conference Room – 2nd

Mission/Vision Statement: HCPA’s mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

MINUTE TAKER: Lisa Yang

TYPE OF MEETING: Regular Board Meeting

FACILITATOR: Crystal Robideau, Board Chair

Attendance:

Y	N	Name
X		Crystal Robideau –Board Chair
X		Jason Helgemoe – Board Vice Chair
	X	Christy Yong Vang – Treasurer
	X	Vue Thaow
X		Kalc Vang
X		Fue Vue
X		Dr. Christianna Hang –Staff
X		Mr. Paul Yang – Staff
	X	Heather Ross –Bethel Authorizer Liaison
X		Maisian Schiung
X		Lisa Yang –Minute Taker

Consent Agenda Items Review/Approve

ACTIONS	ACTION TAKEN BY
February 26, 2020 Board Agenda	1 st – Kalc Vang
	2 nd – Fue Vue
January 29, 2020 Special Board Minutes	1 st – Kalc Vang
	2 nd – Maisian Schiung

New Agenda Items

ACTIONS	ACTION TAKEN BY
Phase V Project (HERC & HCPA) – UPDATES ONLY	1 st
	2 nd
NOTES: <ul style="list-style-type: none"> • Dr. Hang – Presented Mortenson offer letter to board as Construction Manager for Phase V project. • HERC Project manager still in bidding. • Establish GMP by April 24, 2020 • Bond closing by first week of June • Issue footing & foundation package / bidding by July 24, 2020 • Construction shop drawing/ new middle school done by August 30, 2020 • Met w/Port Authority, they're okay to work w/Northeast bank. • Mr. Yang reported that soil testing came out clean. Will be using PSI for soil environmental testing. • Will use Gephart electric since HCPA is already using them. They're familiar with the building. 	
Financial Report -N/A	1 st
	2 nd

ACTIONS	ACTION TAKEN BY
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<u>Board Governance- UPDATES ONLY</u>	1 st
	2 nd
NOTES: <ul style="list-style-type: none"> • Dr. Hang worked with the Board to set future HCPA goals for the HCPA Charter School Renewal Contract. • Two board member seats are up for re-election for a three year term to serve from 2020-2023 (Seat E & F for Parent/Community members. See board packet for specific requirements) 	
<u>School Operations & Policies</u>	
REVIEW/APPROVE/UPDATES	1 st – Kalc Vang
	2 nd – Crystal Robideau
NOTES: <ul style="list-style-type: none"> • Dr. Hang - Employee termination ratification. Approval to accept termination of Mary Ellen Sylvester, licensed staff. • Food program (updates) – MDE audit educational benefit forms. HCPA may go back to Free, Reduce & Full pay next year pending report from MDE after MDE and financial review with BKDV. 	

ACTIONS	ACTION TAKEN BY
Adjournment	1 st – Jason Helgemoe
	2 nd – Kalc Vang

OTHER NOTES:

- **Girls BB game @ 4:30pm**
- **Kindergarten round up and K-5 Literacy night from 5pm-7pm**