

Request for Proposal

Student Transportation Services

INVITATION

Hmong College Prep Academy is currently accepting bids for Student Transportation services for 2025–2026 up to three years ending 2027-2028. We are reaching out to current service providers and welcoming interest from new providers as part of our annual bidding process.

Interested and qualified organizations are invited to submit proposals, which will be accepted until June 15, 2025 at 5:00 PM. Proposals should be emailed to:

Attn: Tony Hang
Tony.hang@hcpak12.org

Or mailed to:

Tony Hang
Director of Operations
Hmong College Prep Academy
1515 Brewster St
St. Paul, MN 55108

One electronic or hard copy of the proposal must be emailed, mailed, or hand delivered to Hmong College Prep Academy by 5:00 p.m. on July 15, 2025.

Questions may be submitted via email to Luke Mead at the email listed above.

RFP Schedule

Activity	Date
RFP Invitation	June 15, 2025
Deadline to Submit Questions Regarding RFP	July 8, 2025
RFP Responses Due	July 11, 2025
Selection (with review of finance committee and board)	July 23, 2025
Relationship Effective Date	September 1, 2025

NOTE: The issuing of this RFP in no way obligates HCPA to accept any of the proposals that may be submitted by the due date, and HCPA may, at its sole discretion, continue operating under the status quo.

BACKGROUND

HCPA is a K-12 charter school that provides its students with a college-focused curriculum. The school is composed of over 185 licensed teachers, 40 paraprofessionals and 60 district/admin. personnel; all of whom share the ideology that all students, regardless of socio-economic background, will be given the opportunity to pursue a post-secondary education. Since '04, HCPA has expanded its campus five times to serve the needs of their stakeholders.

We are seeking the following contracted Student Transportation services:

- Minneapolis and Saint Paul metro area and select suburbs around the school – located near Como Ave and Snelling Ave.
- Daily school day student transportation mornings and afternoons – busses and vans. School doors open at 7:15 am, and school ends at 3:00 PM with departure at 3:10 PM
- Field trips, and after-school transportation services

Additional Information - Interested contractors are encouraged to provide any additional information not otherwise requested that may aid HCPA in awarding this professional service contract.