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## HCPA Student Ambassador Program

### Purpose of the HCPA Student Ambassador Program:

The purpose of the HCPA Ambassador program is to:

- Provide new students a fellow student to help them learn the HCPA Way (merits, uniform code, grading, daily routines, college prep advisory, etc.)
- Provide guests a student to make them feel comfortable and welcomed as they enter classes and tour the school.
- Provide leadership training and develop effective student leaders.
- Give students the opportunity to express leadership and pride in their school and in the surrounding communities through organizing and running events for the student population
- Act as the student council that represents the interests of the student body

### Responsibilities of an HCPA Ambassador with new students:

- Answer any questions the new student has about HCPA
- Explain to the student about uniform code, merits, daily schedules and the college prep advisory
- Guide the new student around the school showing important offices/locations (nurse, director of teaching and learning, counseling, deans, etc.)
- Guide the new student to classes, as needed for the first few days
- Help student with finding locker. They will inform the new student's College Prep teacher if help is needed.
- Introduce the new student to the new student's teachers
- Eat lunch with the new student and introduce them to other students

### Responsibilities of an HCPA Ambassador with guests:

- When guests enter the classroom, they would greet the guest, let the class know what class subject they are in and what is the objective for the day
- When guest is touring the school, they would greet the guest, ask if the guest needs any help finding a locations or staffs.
- When appropriate, the Student Ambassador will escort the guest to the desired location.

### Responsibilities of an HCPA Ambassador as a leader:

- Attending meetings, activities and events as requested. **Be present, be prepared, be a participant.**
- Demonstrate their leadership by setting an example; keeping up passing grades, align with dress codes, maintaining good stable present attendance and etc.
- Take initiative in reporting any concerns or struggles students are facing such as behaviors, academics, attendance, etc.
- Plan and host events/activities targeting the students to encourage participation and school spirit.

If you are in middle school or high school and is interested in becoming a Student Ambassador, complete the application and return to High School Dean of Students - Mr. Ser Vang by September 22, 2023. For more information, email [Ser.vang@hcpak12.org](mailto:Ser.vang@hcpak12.org)

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**Hmong College Prep Academy Student Ambassador Application 2023-2024**

Please print. Fill out as complete as possible and return to front office by September 22, 2023.

Student Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

GPA: \_\_\_\_\_ Current Grade \_\_\_\_\_

Current Clubs/Committee/Activities:

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Please answer questions below to the best of your ability. Use extra paper if needed.

Why are you interested in becoming a Student Ambassador?

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List three of your strongest traits

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

How do you balance multiple responsibilities?

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What are your goals if selected as a student ambassador?

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What are your experiences as a leader? Or What area would you like to see more growth?

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(Circle all that apply):

- I have a ride to and from student ambassador activities and events outside of school hours  
YES                      NO
- I can speak
  - Hmong
  - Karen
  - English
  - Other \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_