

## HCPA Governance Committee Meeting Agenda and Minutes

Mon. March 10th, 2025  
3:30PM - 5:00PM

**Join by Zoom Meets Using the Link below:**

Provided by Susan Vang: <https://umn-private.zoom.us/my/susanv>

**Updated** [Committee Calendar for 2024-2025](#) Updated  
[School Board Calendar For 2024-2025](#)  
[Board Policies to review](#) (Link to use)

[Yearly Roles and Responsibilities  
Committee Members](#)

**Mission/Vision Statement:** HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

	<b>Actions Needed</b>	<b>Time Allotted</b>
Call to Order at Attended by:  Unable to attend: Keathe Eltawely and Heidi Pendroy		
1. Consent Approval of agenda a. Approved	<b>Vote:</b> Yeah__ Nay__ Ab.___	
<b>Our Next Meeting:</b> Monday April 7th at 3:30pm <b>In Person</b>		
2. <b>Next school board meeting:</b> Mar. 26th, 2025	<b>Update</b>	10 m
3. <b>Notes From Feb 26th, 2025 Boards Meeting</b>  <ul style="list-style-type: none"> <li>● All policies sent to the board were passed.</li> </ul>		
4. Check in on Election <a href="#">24-25 Election calendar</a> <a href="#">Election Policy</a>	<b>Update</b> <b>Vote:</b> Yeah__ Nay__ Ab.___	15 m

<p>5. <a href="#">Feb Sub committee Meeting</a> UPDATES</p> <p><a href="#">Group 1</a></p> <ul style="list-style-type: none"> <li>•</li> </ul> <p><a href="#">Group 2</a></p> <ul style="list-style-type: none"> <li>• <a href="#">W 214 Out of State Travel by Charter School Board Me...</a></li> <li>• <a href="#">W 210 Conflict of Interest.docx</a></li> <li>• <a href="#">W 402 Disability Nondiscrimination Policy.docx</a></li> <li>• <a href="#">W 405 Veterans Preference.docx</a></li> <li>• <a href="#">W 407 Employee Right to Know - Exposure to Hazardo...</a></li> <li>• <a href="#">W 420 Communicable Disease Prevention and Nondisc...</a></li> <li>• <a href="#">W 424 License Status.docx</a></li> <li>• <a href="#">W 425 Staff Develoment and Mentoring.docx</a></li> <li>• <a href="#">E 413 HARASSMENT AND VIOLENCE</a></li> <li>• <a href="#">E 511 SCHOOL FUNDRAISING</a></li> <li>• <a href="#">E 537 STUDENT FEES</a></li> </ul>	<p><b>Discussion</b></p> <p><b>Vote:</b>        Yeah ___        Nay ___        Ab. ___</p>	<p>30 m</p>
<p>6. <b>UPDATE</b></p> <p><a href="#">210.2 Conflict of Interest for HCPA employees</a>        Chong Her said we have to have both Nepotism 426 and Conflict of interest 210.2</p> <p>Old Notes from Jan</p> <ul style="list-style-type: none"> <li>• Sloppy: this has a signature part</li> <li>• Send to Chong Her in HR           <ul style="list-style-type: none"> <li>○ Form and policy be rolled into one?</li> <li>○ Can we combine this or into <a href="#">Nepotism policy 426</a></li> </ul> </li> <li>• Same as policy 426: that was approved in September</li> <li>• Ask Dan to clarify with Chong</li> </ul>	<p><b>Discussion</b></p> <p><b>Vote:</b>        Yeah ___        Nay ___        Ab. ___</p>	<p>15 m</p>
<p>7. Malicious &amp; Sadistic Conduct Policy - <a href="#">New Law Primer</a></p> <ul style="list-style-type: none"> <li>• <a href="#">Success Academy Policy</a></li> <li>• <a href="#">E 514 BULLYING AND CYBER-BULLYING PROHIBITI...</a></li> <li>• <a href="#">HCPA Draft</a></li> </ul>		
<p>8. <a href="#">March Sub Committee Agenda</a></p> <ul style="list-style-type: none"> <li>• Look for an email from the sub committee chair.</li> <li>• Agenda will be linked in in March's meeting and in the email that will go out.</li> </ul>		

<b>Notes to bring to the board:</b> <ul style="list-style-type: none"> <li>● Send to Legal           <ul style="list-style-type: none"> <li>○</li> <li>○</li> </ul> </li> <li>● Send to March Board meeting           <ul style="list-style-type: none"> <li>○</li> </ul> </li> </ul>		
<b>Adjourn at</b>	<b style="color: red;">Vote:</b> Yeah__ Nay __ Ab.____	

**Policies and Agenda Item labels are**

**Vote** (needs to be finalized and send to board)

**Send to Board/Lawyers** (to get looked at or approved for next steps)

**Passed by Board**

**Review** (came from board/lawyer, check for changes)

Discussion (Feedback),

Update (Information)

**Tabled to Next Meeting**

**Tabled from last meeting**

**The policy format the Governance Committee has agreed on is:**

Will be placed at the end of each policy; have more room to add notes.  <i>Adopted:</i> <i>Reviewed: January 26, 2022</i> <i>Board Approved: January 26, 2025</i>	Level 1: I, II, III... left aligned at 0" text indent at 0.25"	Level 2: A, B, C... left aligned at 0.5" text indent at 0.75"	
Level 3: 1, 2, 3... left aligned at 1" text indent at 1.25"	Level 4: i, ii, iii... left aligned at 1.5" text indent at 1.75"		



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