

## HCPA Board of Directors Meeting Minutes

**DATE:** Wednesday March 31, 2021

**TIME:** 4:00 PM

**LOCATION:** Zoom Meeting

**Mission/Vision Statement:** HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

**MINUTES:** Lisa Bonko  
**TYPE OF MEETING:** HCPA Board Meeting  
**FACILITATOR:** Crystal Robideau, HCPA Board Chair

### ATTENDEES:

Y	N	Name
X		Crystal Robideau - Board Chair
	X	Jason Helgemoe - Board Vice Chair
X		Christy Yong Vang - Treasurer
X		Jonathan Krown – Board Member
X		Fue Vue – Board Member
X		Maisian Schiung – Board Member
X		Dr. Christianna Hang - Staff
X		Julie Finnern – Bethel University
X		Lisa Bonko - Consultant
X		Paul Yang - Consultant
X		FM Group LLC
X		Jay Squires, Rupp, Anderson, Squires & Waldspurger P.A.
X		Mindy Wachter, Bergen KDV

**HCPA Board Chair Crystal Robideau called the meeting to order at 4:09 PM.**

### AGENDA ITEMS

#### Consent Agenda Items Review/Approve

ACTIONS	ACTION TAKEN BY	
<b>Motion: Approve March 31, 2021 Board Agenda, January 27, 2021 and February 22, 2021 Board Minutes</b>	1 <sup>st</sup> – Christy Yong Vang	2 <sup>nd</sup> - Maisian Schiung
Motion was approved by roll call vote: Jonathan Krown – Yes Crystal Robideau - Yes Maisian Schiung – Yes Christy Yong Vang - Yes Fue Vue – Yes		

**Old Agenda Items**

ACTIONS	ACTION TAKEN BY	
<b>Phase V Project Report &amp; Updates</b>		
<p><b>NOTES:</b></p> <ul style="list-style-type: none"> <li>• Foundation footings for new school completed and major precast commenced January 25th and into all of February.</li> <li>• Precast including patching and grouting completed in mid-Mach. Major steel erection starting March 11th.</li> <li>• Existing building (A,B) demolition completed: flooring, mechanical; cable lines rerouting, upstairs bathroom demo, roof and deck demo.</li> <li>• Updated traffic plan as required by City of St. Paul.</li> <li>• Skyway demo started in early March, skyway footings poured. Trusses beginning in early April.</li> <li>• Mortenson instituting Customer Success Metrics: 1) Middle School 2) Managing Project Funds 3) Communication</li> <li>• Mortenson website for HCPA Phase V or middle school. Link: <a href="https://www.mortenson.com/projects/hmong-college-prep-academy-middle-school">https://www.mortenson.com/projects/hmong-college-prep-academy-middle-school</a></li> <li>• Misc: Featured in Financial Commerce (Construction magazine) in April, no major safety issues with clean OSHA review.</li> </ul> <p><b>Upcoming Activities</b></p> <ul style="list-style-type: none"> <li>• Slab on grad (flooring concrete) next major task in early April.</li> <li>• Site Fence - waiting for student artwork submission for digitizing banners.</li> <li>• Removal of existing staircase and steel and fill-in area B</li> <li>• Keying system underway</li> <li>• HVAC system underway</li> </ul>		

**Agenda Items:**

ACTIONS	ACTION TAKEN BY	
<b>Financial Reports</b>		
<b>Motion: Approve February 2021 YTD Financial Reports</b>	1 <sup>st</sup> - Christy Yong Vang	2 <sup>nd</sup> – Crystal Robideau
Motion was approved by roll call vote: Jonathan Krown – Yes Crystal Robideau - Yes Maisian Schiung – Yes Christy Yong Vang – Yes		

Fue Vue – Yes		
<b>Motion: Approve long-range budget projection model</b>	1 <sup>st</sup> - Jonathan Krown	2 <sup>nd</sup> - Maisian Schiung
Motion was approved by roll call vote: Jonathan Krown – Yes Crystal Robideau - Yes Maisian Schiung – Yes Christy Yong Vang – Yes Fue Vue – Yes		
<b>Motion: Approve employee stipend</b>	1 <sup>st</sup> - Maisian Schiung	2 <sup>nd</sup> - Christy Yong Vang
Motion was approved by roll call vote: Jonathan Krown – Yes Crystal Robideau - Yes Maisian Schiung – Yes Christy Yong Vang – Yes Fue Vue – Yes		

<b>ACTIONS</b>	<b>ACTION TAKEN BY</b>	
<b>Adjournment</b>	1 <sup>st</sup> – Jonathan Krown	2 <sup>nd</sup> – Fue Vue
The meeting adjourned at 5:02 PM Motion was approved by roll call vote: Jonathan Krown – Yes Crystal Robideau - Yes Maisian Schiung – Yes Christy Yong Vang – Yes Fue Vue – Yes		

<b>ACTIONS</b>	<b>ACTION TAKEN BY</b>	
<b>Motion: To re-open the meeting and continue as a closed meeting to discuss attorney-client privileged matters.</b>	1 <sup>st</sup> – Crystal Robideau	2 <sup>nd</sup> – Christy Yong Vang
The meeting adjourned at 5:02 PM Motion was approved by roll call vote: Jonathan Krown – Yes Crystal Robideau - Yes Maisian Schiung – Yes Christy Yong Vang – Yes Fue Vue – Yes		



**HMONG COLLEGE  
PREP ACADEMY**

1515 Brewster Street, Saint Paul, MN 55108  
Office:(651) 209-8002 • Fax:(651) 289-1802  
[www.hcpak12.org](http://www.hcpak12.org)