

HCPA Governance Committee Meeting Agenda and Minutes

Mon. Jan 6th, 2025
3:30PM - 5:00PM

Join by Zoom Meets Using the Link below:

Provided by Susan Vang: [https://umn-private.zoom.us/my/susanv](https://umn-private.zoom.us/j/91111111111)

Updated [Committee Calendar for 2024-2025](#)
[School Board Calendar For 2024-2025](#)

[Yearly Rolls and Responsibilities](#)
[Committee Members](#)

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

Call to Order at Attended by:	Actions Needed	Time Allotted
1. Consent Approval of agenda a. Approved Our February meeting will be in person in the boardroom at that meeting food will be provided		
2. Updates from last school board meeting on Wednesday Dec 11, 2024 There is no meeting for the school board for November Next school board meeting: Jan. 22nd, 2025	Update	10 m
Notes from Dec. 11th, 2024 Board Meeting:		
• 3. Set up sub committees to go through policies before Feb meeting <ul style="list-style-type: none"> ● Report back at Feb meeting with changes/suggestions ● Will be sending to legal/admin at end of the meeting February Policies that we will be going through Group 1 <ul style="list-style-type: none"> ○ 212 School Board Member Development ○ 205 Open and closed meetings ○ 203.2 Order of Regular School Board meeting 	Review	15 m

<p><u>Group 2</u></p> <ul style="list-style-type: none"> ○ 203.1 School Board Procedures Rule of order ○ 203.6 Consent Agendas ○ 4.5.1 Equal Opportunity Non-Discriminaiton ○ 428 Whistleblower ○ 429 Teacher Evaluation 		
<p>4. Board School Wide Events Board Event Participation</p> <ul style="list-style-type: none"> ● Cleaned up ● Header ● How board will report back about events added in <p>A. Table the Board Event Participation until Jan</p> <p>B. Susan scheduled 10 minutes at each board meeting to give board members time to report to the whole board about the event they went to.</p>	<p>Discussion</p> <p>Vote:</p> <p>Yay__</p> <p>Nay__</p> <p>Ab.____</p>	<p>15 m</p>
<p>5. Facility use of school Look at Tony's notes Send to board</p> <p>Old Notes</p> <ul style="list-style-type: none"> ● We have not heard back from Tony, will table to Jan 2025 meeting ● Susan will connect with Tony and bring back in Jan ● Need to add policy number and heading ● Add roman numeral to headers ● Make headers look all the same ● See notes on policy ● Send to Tony Hang for revisions and clarifications. ● Quick review when send back 	<p>Discussion</p> <p>Vote</p>	<p>15 m</p>
<p>6. Use of Internet policy: Relook at edits and send to board</p> <p>a. We have not heard back from Shawn, will table to Jan 2025 meeting</p> <p>b. Susan will connect with Dan and bring back in Jan</p> <p>Email response from Shawn</p> <p>a) Jenee's point of needing a comment on undermining security measures was agreed upon by the group. However, Gov Comm would like to cross-reference this with other disciplinary measures in Student Handbook</p> <p>b) Referenced in Student Handbook Section 6: Student Code Of Conduct subsection D.2</p> <p>c) Opening a gray area</p>	<p>Review</p> <p>Vote</p>	<p>15 min</p>

<p>d) Need to amend the student disciplinary policy to include students actively trying to get around the internet filters.</p> <p>Make sure that student handbook as this explicit policy with violations</p> <p>SPPS Policy</p> <p>Tabled from Look at discipline policy is referred back to What are violations in this policy</p>		
<p>8a. Naming school building and facilities</p> <ul style="list-style-type: none"> • Board wants this ASAP • Have community help figure out name/ Committee comes up with top 3-5 choices • Add to election ballots? Students vote? 	Discussion	15 m
<p>7. New Policy formatted Excel Doc</p> <p>Green: Legally Need Yellow: Mandatory by Authorizer Blue: Recumeted Orange: Have it but out of formatted White: Self Imposed policy Red: First Column: Don't Have NEED Second Column:</p> <p>Board Policies to review (Link to use)</p>	Discussion	
<p>7a. 104 HCPA Mission and Vision</p>	Discussion	15 m
<p>7b. 215 Board Election</p>	Discussion	15 m
<p>7c. 203 Operation of the school Board</p>	Discussion	15 m
<p>7d. 210.2 Conflict of Interest for HCPA employees</p>	Discussion	15 m
<p>7e. 2.3.0: Committees of the Board</p> <ul style="list-style-type: none"> • Look at new board bylaws and use them pg 9-10 • Voted by Board on 12/11/24 	Discussion	5 m
<p>8. Election Calendar/Timeline: Mai Zer says it looks good</p> <p>24-25 Election calendar</p>	Update	10 m

<u>Election Policy</u> <ul style="list-style-type: none"> Send the 24-25 election calendar to Mai Zer to make sure that the dates are following the policy. 		
<p>9. Develop a School Board training calendar</p> <ul style="list-style-type: none"> What did the board think about suggestions? What are the next steps? <p>Board members are requesting a calendar that requires quarterly training, or training that is to be completed annually for the school board annual report in October.</p> <ul style="list-style-type: none"> Board members are required to do some sort of training every year. Due the board is not new, no new training but needs another training. Retreat/board training on the same day? Training on items like curriculum, RULER, IXL, Core5 Invite lead teacher, coaches, Admin to do team building activities. GOOD breakfast, lunch and snacks. In house or rent space somewhere in the community. <p>Bring back in Jan meeting the Board Event Participation until Jan</p>	Discussion	15 m
<p>Our February meeting will be in person in the boardroom</p>		
Adjourn at		

Policies and Agenda Item labels are

Vote (needs to be finalize and send to board)

Send to Board/Lawyers (to get looked at or approved for next steps)

Passed by Board

Review (came from board/lawyer, check for changes)

Discussion (Feedback),

Update (Information)

Tabled to Next Meeting

Tabled from last meeting