

## HCPA Governance Committee Meeting Minutes

HCPA Boardroom  
Tuesday, March 1st, 2022  
3:30 PM

**Zoom Link:** <https://zoom.us/j/8615751530>

**Mission/Vision Statement:** HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

- Call to Order - 3:57pm

Committee members present:

Crystal Robideau - committee chair & facilitator  
Heidi Pendroy - co-facilitator  
Blia Her - convener  
Toni Marie O'Daniel  
Susan Vang  
Danijela Duvnjak  
Karen Klinzing

- Consent Approval
  - Agenda

Mrs. D and Karen discussed that some of these policies will bring some of these policies to the Admin team. Karen is working on the excel spreadsheet . Admin should not look at Grievance policy, election policies, early admissions etc.

Today governance should review Code of Ethics & Complaint Policy. Some board members from other boards do have to sign a code of ethics/conducts.

Go back and change CFO/CAO to designated School Administrator.

Policy process - Housed in the transition folder for now. Maizer is going to create a Policy Folder.

- Policy Review
  - 506 - Student Discipline
  - 209 Code of Ethics: Finish 3/1 - DONE

- *HCPA Enrollment Policy 3/1 - ADMIN?*
- *HCPA Lottery Procedure 3/1*
- *509 Enrollment of Nonresident Students 3/1*
- **103 Complaint Policy START IT 3/1 - DONE**
- *526 Hazing Prohibition 3/1*
  - *524 Internet Acceptable Use and Safety Policy*

2022 Board of Directors Election Update

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- Adjourn