



**HMONG COLLEGE
PREP ACADEMY**

HCPA BOARD APPROVED

OCT 29 2025

1515 Brewster Street, Saint Paul, MN 55108
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ORIGINAL DOCUMENT

HCPA Governance Committee Meeting Agenda and Minutes

Monday, October 13th, 2025

3:30pm – 5:30pm

Meeting in the Board Room

[Committee Calendar 2025-2026](#)

[Yearly Roles and Responsibilities](#)

[School Board Calendar 2025-2026](#)

[Committee's Charter Revisit Yearly](#)

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

I. Call to Order: 3:34

II. Roll Call – Open Session:

Yes	No	Name and Title
X		Kiersten Sloneker: Governance Committee Co-Chair/Admin Liaison
	X	David Thompson: Governance Committee Co-Chair
X		Heidi Pendroy: Governance Committee Secretary
X		Alex Maurer: Governance Committee Member/Secretary
	X	Susan Vang: Board Chair/Legal Liaison
X		Daniel Schmidt: Governance Committee Member/Board Member
X		Joseph Norby-White: Governance Committee Member/Board Member Liaison
X		Kaethe Eltawely: Governance Committee Member
X		Kyle Seeley: Governance Committee Member/Recruitment Liaison
X		Andrea Touhey: Governance Committee Member
X		Anne Denniston: Governance Committee Member
X		Matilyn May: Governance Committee Member
X		Myrna Gininwa: Governance Committee Member
Guests:		

All that a school should be.



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Welcome: LEAD: Kiersten Sloneker

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Agenda Item:	Welcome everyone at 3:34 pm
Notes:	- Add any items to agenda - Welcome new members - Items to add to agenda: Pledge Of Allegiance
Motion:	Motion to approve to add aforementioned additional items to the agenda.
Voted Yea: 11 Voted Nay: 0 Abstain: 0	Kiersten Sloneker, Heidi Pendroy, Alex Maurer, Daniel Schmidt, Joseph Norby-White, Kaethe Eltawely, Kyle Seeley, Andrea Touhey, Anne Denniston, Matilyn May, and Myrna Gininwa
Action:	Motion to approve the agenda with action item 5 Passed

APPROVE AGENDA: LEAD: Kiersten Sloneker

Agenda Item:	Approve Agenda
Notes:	New agenda format
Motion:	Motion to approve today's agenda.
Voted Yea: 11 Voted Nay: 0 Abstain: 0	Kiersten Sloneker, Heidi Pendroy, Alex Maurer, Daniel Schmidt, Joseph Norby-White, Kaethe Eltawely, Kyle Seeley, Andrea Touhey, Anne Denniston, Matilyn May, and Myrna Gininwa
Action:	Motion Passed

BOARD UPDATES-LEAD: Joseph Norby-White

Agenda Item:	Notes from Wed, Sept 24th 2025 Board Meeting
Notes:	Passed: - Policy 420 Communicable Diseases and Infections - Policy 424 License Status - Policy 530 Immunization Requirements - Policy 619 Staff Development for Standard - Policy 620 Credit for Learning - Policy 722 Public Data Requests - Policy 725 Annual Designations is old policy 7.8.0 - Policy 806 Crisis Management Archived: - Policy 7.8.0 Annual Designations

RETURN FROM BOARD-LEAD: Joseph Norby-White

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Items:	Governance Roles & Responsibilities
Notes:	• Approved updated budget for new parking lot and playground. • Updates to governance roles and responsibilities were approved • New Governance Members were approved ○ Anne Denniston ○ Matilyn May ○ Myrna Gininwa

RETURN FROM LEGAL-LEAD: Susan Vang

Items:	None
Notes:	None

RETURN FROM ADMIN-LEAD: Kiersten Sloneker

Items:	Delegation Of Policies From Admin
Notes:	Admin has a considerable amount of policies that need updating this year. We may have a few policies delegated to us - just be ready!

ACTION 1: LEAD: Heidi Pendroy

Agenda Item:	Governance Committee - Roles & Responsibilities - Google Docs
Notes:	Was passed by the board at September's meeting • Went over responsibilities • Current position and people that hold them

ACTION 2: LEAD: Kiersten Sloneker

Agenda Item:	October Retreat
Notes:	October 16th - at HCPA, 7:00 to 3:30 p.m. 7:00-8:00: Learning Alongside HCPA Staff (Auditorium) • 7:00-8:00: K-12 Welcome 8:30-10:30: Connections (266) • 8:30-9:00: Department Briefs • 9:00-9:15: ELL Program Overview • 9:15-9:30: College Prep Program Overview • 9:30-9:45: District Assessments Overview • 9:45-10:00: Break • 10:00-10:15: SRP Protocol Introduction • 10:15-10:30: Athletics/Activities Overview • 10:30-11:00: Food Program Overview 11:00-12:00: Lunch (Wingstop)



	12:00-3:30: Board Trainings (Susan) Superintendent Evaluation Go and introduce yourself to the board members during 8:30 to 9:00 or at 11:00-12:00 (Lunch)
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ACTION 3: LEAD: Kiersten Sloneker

Agenda Item:	MN Charter Board Trainings for Governance Committee - Open Meeting Law - Data Practices - School Board Bylaws (Roles & Responsibilities)
Notes:	- Use the Minnesota Charter Board for trainings. - Heidi and Kiersten will work together on making logins for MN Charter Board Trainings.
Motion:	Motion to approve these as required trainings for all committee members, to be completed by January 1, 2025.
Voted Yea: 10 Voted Nay: 0 Abstain: 0	Kiersten Sloneker, Heidi Pendroy, Alex Maurer, Daniel Schmid, Kaethe Eltawely, Kyle Seeley, Andrea Touhey, Anne Denniston, Matilyn May, and Myrna Gininwa
Action:	Motion Passed

ACTION 4: LEAD: Kiersten Sloneker

Agenda Item:	506 Discipline Policy
Notes:	Please add your suggested revisions to the policy - we will finalize formatting together. - State mandated policies that need to be visited annual - A lot of it is formatting - Kiersten will take the red line policy and our policy and put them together and bring back in November to vote on. - Send to legal after we have voted on.
Motion:	Motion to table to get more information and input from our deans.
Voted Yea: 10 Voted Nay: 0 Abstain: 0	Kiersten Sloneker, Heidi Pendroy, Alex Maurer, Daniel Schmid, Kaethe Eltawely, Kyle Seeley, Andrea Touhey, Anne Denniston, Matilyn May, and Myrna Gininwa
Action:	Motion Passed

ACTION 5: LEAD: Kiersten Sloneker

Agenda Item:	531 Pledge Of Allegiance
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Notes:	• Fear from teachers to not participate and receive reprimand (social/formal) • Add a section 2 C about what is respectfully looks like in the classrooms
Motion:	Motion to send to board to mandate school wide or waiver the policy.
Voted Yea: 9 Voted Nay: 0 Abstain: 0	Kiersten Sloneker, Heidi Pendroy, Alex Maurer, Daniel Schmid, Kaethe Eltawely, Andrea Touhey, Anne Denniston, Matilyn May, and Myrna Gininwa
Action:	Motion Passed

FURTHER ACTIONS TO BRING TO:

Susan Vang: Board Chair	
Items to send to Legal:	• Nothing
Joseph Norby-White: Committee Board Liaison	
Items to send to School Board:	• 531 - Pledge Of Allegiance
Kiersten Sloneker: Co-Chair/Admin Liaison	
Items to bring to Admin:	• 506 - Including verbiage about CPI certified individuals and emergency response from non-certified.

ADJOURN- ACTION - LEAD: DAVID THOMPSON, CHAIR

Agenda Item:	Review next meeting & adjourn
Notes:	The next Committee Meeting is Mon. November 10th in the Boardroom at 3:30
Motion:	Motion to Adjourn Governance Meeting at 4:42 pm
Voted Yea: 9 Voted Nay: 0 Abstain: 0	Kiersten Sloneker, Heidi Pendroy, Alex Maurer, Daniel Schmid, Kaethe Eltawely, Andrea Touhey, Anne Denniston, Matilyn May, and Myrna Gininwa
Action:	Motion Passed

Policies and Agenda Item labels are

Vote (needs to be finalize and send to board)

Board (Items from or to the board)

Passed by Board (Items that the board have passed)

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Legal (Items from or to legal)

Review (Sent back came from board/legal)

Tabled

Revisit Tabled Items

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The policy format the Governance Committee has agreed on is:

Will be placed at the top of each policy; have more room to add notes. <i>Adopted:</i> <i>Reviewed: January 26, 2022</i> <i>Board Approved: January 26, 2025</i>	Level 1: I, II, III... left aligned at 0" text indent at 0.25"	Level 2: A, B, C... left aligned at 0.5" text indent at 0.75"
	Level 3: 1, 2, 3... left aligned at 1" text indent at 1.25"	Level 4: i, ii, iii... left aligned at 1.5" text indent at 1.75"

All that a school should be.