

## HCPA Governance Committee Meeting Agenda and Minutes

Mon. Feb 10th, 2025  
3:30PM - 5:00PM  
In Person in the Boardroom

**Join by Zoom Meets Using the Link below:**

Provided by Susan Vang: <https://umn-private.zoom.us/my/susanv>

**Updated** [Committee Calendar for 2024-2025](#) Updated  
[School Board Calendar For 2024-2025](#)

[Yearly Rolls and Responsibilities](#)  
[Committee Members](#)

**Mission/Vision Statement:** HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

Call to Order at Attended by:	<b>Actions Needed</b>	<b>Time Allotted</b>
1. Consent Approval of agenda a. Approved	<b>Vote:</b> Yeah__ Nay__ Ab.___	
<b>Next Meeting:</b> Monday Mar 10, 2025 at 3:30pm using Susan Vangs zoom link		
2. Updates from last school board meeting on Wednesday Jan. 22nd 2025 • Sent to Lawyers <a href="#">Naming school building and facility</a>	<b>Update</b>	10 m
<b>Next school board meeting:</b> Feb. 26th, 2025		
3. <b>Passed by board at Jan 22, 2025 Meeting</b> <ul style="list-style-type: none"> <li>• <a href="#">Board School Wide Events /Board Event Participation</a></li> <li>• <a href="#">Use of Internet policy:</a></li> <li>• <a href="#">Facility use of school</a></li> <li>• <a href="#">210.2 Conflict of Interest for HCPA employees</a></li> <li>• <a href="#">2.3.0: Committees of the Board</a></li> </ul>		
4. <a href="#">Sub Committee up dates from Jan 2025</a> <a href="#">Group 1</a> •	<b>Update</b> <b>Vote:</b> Yeah__	40 m

<a href="#">Group 2</a> <ul style="list-style-type: none"> <li>•</li> </ul>	Nay __ Ab. __	
5. <a href="#">215 Board Election</a> <ul style="list-style-type: none"> <li>• Table until Neo has their Jan meeting</li> </ul> Tabled from Meeting Jan	<b>Discussion</b> Tabled from Meeting Jan <b>Vote:</b> Yeah __ Nay __ Ab. __	15 m
6. <a href="#">203 Operation of the school Board</a> <ul style="list-style-type: none"> <li>• Table until Neo has their Jan meeting</li> </ul> Tabled from Meeting Jan	<b>Discussion</b> Tabled from Meeting Jan <b>Vote:</b> Yeah __ Nay __ Ab. __	15 m
7. Election Calendar/Timeline: Mai Zer says it looks good  <a href="#">24-25 Election calendar</a> <a href="#">Election Policy</a> <ul style="list-style-type: none"> <li>• Send the 24-25 election calendar to Mai Zer to make sure that the dates are following the policy.</li> <li>• Table until Neo has their Jan meeting</li> </ul> Tabled from Meeting Jan	<b>Discussion</b> Tabled from Meeting Jan <b>Vote:</b> Yeah __ Nay __ Ab. __	15 m
8. <a href="#">104 HCPA Mission and Vision</a> <ul style="list-style-type: none"> <li>• Send to Ms. D and admin to see if the policy is current or do they need to be updated?</li> </ul>	<b>Update</b> <b>Vote:</b> Yeah __ Nay __ Ab. __	15 m
9. <a href="#">210.2 Conflict of Interest for HCPA employees</a> Chong Her said we have to have both Nepotism 426 and Conflict of interest 210.2  Old Notes from Jan <ul style="list-style-type: none"> <li>• Sloppy: this has a signature part</li> <li>• Send to Chong Her in HR             <ul style="list-style-type: none"> <li>○ Form and policy be rolled into one?</li> <li>○ Can we combine this or into <a href="#">Nepotism policy 426</a></li> </ul> </li> <li>• Same as policy 426: that was approved in September</li> </ul>	<b>Update</b> <b>Vote:</b> Yeah __ Nay __ Ab. __	15 m

10.		
<b>Notes to bring to the board:</b>		
•		
<b>Adjourn at</b>		<b>Vote:</b> Yeah__ Nay __ Ab. __

**Policies and Agenda Item labels are**

**Vote** (needs to be finalized and send to board)

**Send to Board/Lawyers** (to get looked at or approved for next steps)

**Passed by Board**

**Review** (came from board/lawyer, check for changes)

Discussion (Feedback),

Update (Information)

**Tabled to Next Meeting**

**Tabled from last meeting**

**The policy format the Governance Committee has agreed on is:**

Will be placed at the end of each policy; have more room to add notes.  <i>Adopted:</i> <i>Reviewed: January 26, 2022</i> <i>Board Approved: January 26, 2025</i>	Level 1: I, II, III... left aligned at 0" text indent at 0.25"	Level 2: A, B, C... left aligned at 0.5" text indent at 0.75"
	Level 3: 1, 2, 3... left aligned at 1" text indent at 1.25"	Level 4: i, ii, iii... left aligned at 1.5" text indent at 1.75"



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