

# HCPA Governance Committee Meeting Agenda and Minutes

Monday, October 13th, 2025

3:30pm – 5:30pm

Meeting in the Board Room

[Committee Calendar 2025-2026](#)

[Yearly Roles and Responsibilities](#)

[School Board Calendar 2025-2026](#)

[Committee's Charter Revisit Yearly](#)

**Mission/Vision Statement:** HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** David called the meeting to order.

II. **Roll Call – Open Session:**

Yes	No	Name and Title
		<b>Kiersten Sloneker:</b> Governance Committee Co-Chair/Admin Liaison
		<b>David Thompson:</b> Governance Committee Co-Chair
		<b>Heidi Pendroy:</b> Governance Committee Secretary
		<b>Alex Maurer:</b> Governance Committee Member/Secretary
		<b>Susan Vang:</b> Board Chair/Legal Liaison
		<b>Daniel Schmidt:</b> Governance Committee Member/Board Member
		<b>Joseph Norby-White:</b> Governance Committee Member/Board Member Liaison
		<b>Kaethe Eltawely:</b> Governance Committee Member
		<b>Kyle Seeley:</b> Governance Committee Member/Recruitment Liaison
		<b>Andrea Touhey:</b> Governance Committee Member
		<b>Anne Denniston:</b> Governance Committee Member
		<b>Matilyn May:</b> Governance Committee Member
		<b>Myrna Gininwa:</b> Governance Committee Member
<b>Guests:</b>		

**Welcome: LEAD: David Thompson/Kiersten Sloneker**

**All that a school should be.**



Agenda Item:	Welcome everyone
Notes:	<ul style="list-style-type: none"><li>• Add any items to agenda</li></ul>
Motion:	Motion to approve to add aforementioned additional items to the agenda.
Voted Yea: Voted Nay: Abstain:	
Action:	Motion

#### **APPROVE AGENDA: LEAD: David Thompson**

Agenda Item:	Approve Agenda
Notes:	<ul style="list-style-type: none"><li>• New agenda format</li></ul>
Motion:	Motion to approve today's agenda.
Voted Yea: Voted Nay:  Abstain:	
Action:	Motion Passed

#### **BOARD UPDATES-LEAD: Joseph Norby-White**

Agenda Item:	Notes from Wed, Sept 24th 2025 Board Meeting
Notes:	<p><b>Passed:</b></p> <ul style="list-style-type: none"><li>• Policy 420 Communicable Diseases and Infections</li><li>• Policy 424 License Status</li><li>• Policy 530 Immunization Requirements</li><li>• Policy 619 Staff Development for Standard</li><li>• Policy 620 Credit for Learning</li><li>• Policy 722 Public Data Requests</li><li>• Policy 725 Annual Designations</li><li>• Policy 806 Crisis Management</li></ul> <p>Archived:</p> <ul style="list-style-type: none"><li>• Policy 7.8.0 Annual Designations</li></ul>

#### **RETURN FROM BOARD-LEAD: Joseph Norby-White**

Items:	Governance Roles & Responsibilities
--------	-------------------------------------

Notes:	<ul style="list-style-type: none"> <li>• Updates to governance roles and responsibilities were approved</li> <li>• New Governance Members were approved <ul style="list-style-type: none"> <li>○ Anne Denniston</li> <li>○ Matilyn May</li> <li>○ Myrna Gininwa</li> </ul> </li> </ul>
--------	--

### RETURN FROM LEGAL-LEAD: Susan Vang

Items:	None
Notes:	None

### RETURN FROM ADMIN-LEAD:Kiersten Sloneker

Items:	Delegation Of Policies From Admin
Notes:	Admin has a considerable amount of policies that need updating this year. We may have a few policies delegated to us - just be ready!

### ACTION 1: LEAD: Heidi Pendroy

Agenda Item:	<a href="#">Governance Committee - Roles &amp; Responsibilities - Google Docs</a>
Notes:	Was passed by the board at September's meeting

### ACTION 2: LEAD: Kiersten Sloneker

Agenda Item:	October Retreat
Notes:	<p>October 16th - at HCPA, 7:00 to 3:30 p.m.</p> <p>7:00-8:00: Learning Alongside HCPA Staff (Auditorium)</p> <ul style="list-style-type: none"> <li>• 7:00-8:00: K-12 Welcome</li> </ul> <p>8:30-10:30: Connections (266)</p> <ul style="list-style-type: none"> <li>• 8:30-9:00: Department Briefs</li> <li>• 9:00-9:15: ELL Program Overview</li> <li>• 9:15-9:30: College Prep Program Overview</li> <li>• 9:30-9:45: District Assessments Overview</li> <li>• 9:45-10:00: Break</li> <li>• 10:00-10:15: SRP Protocol Introduction</li> <li>• 10:15-10:30: Athletics/Activities Overview</li> <li>• 10:30-11:00: Food Program Overview</li> </ul> <p>11:00-12:00: Lunch (Wingstop)</p> <p>12:00-3:30: Board Trainings (Susan)</p> <ul style="list-style-type: none"> <li>• Superintendent Evaluation</li> </ul>

**ACTION 3: LEAD: Kiersten Sloneker**

Agenda Item:	MN Charter Board Trainings for Governance Committee <ul style="list-style-type: none"> <li>• Open Meeting Law</li> <li>• Data Practices</li> <li>• School Board Bylaws (Roles &amp; Responsibilities)</li> </ul>
Notes:	
Motion:	Motion to approve these as required trainings for all committee members, to be completed by January 1, 2025.
Voted Yea: Voted Nay: Abstain:	
Action:	

**ACTION 4: LEAD:**

Agenda Item:	<a href="#">506 Discipline Policy</a>
Notes:	Please add your suggested revisions to the policy - we will finalize formatting together.
Motion:	
Voted Yea: Voted Nay: Abstain:	
Action:	

**FURTHER ACTIONS TO BRING TO:**

Susan Vang: <b>Board Chair</b>	
Items to send to <b>Legal:</b>	•
Joseph Norby-White: <b>Committee Board Liaison</b>	
Items to send to <b>School Board:</b>	•
Kiersten Sloneker: <b>Co-Chair/Admin Liaison</b>	
Items to bring to <b>Admin:</b>	•

**ADJOURN- ACTION - LEAD: DAVID THOMPSON, CHAIR**

**All that a school should be.**



Agenda Item:	Review next meeting & adjourn
Notes:	The next Committee Meeting is Mon. _____th in the Boardroom at 3:30
Motion:	Motion to Adjourn Governance Meeting at
Voted Yea: Voted Nay: Abstain:	
Action:	Motion

**Policies and Agenda Item labels are**

**Vote** (needs to be finalized and send to board)

**Board** (Items from or to the board)

**Passed by Board** (Items that the board have passed)

**Legal** (Items from or to legal)

**Review** (Sent back came from board/legal)

**Tabled**

**Revisit Tabled Items**

**The policy format the Governance Committee has agreed on is:**

Will be placed at the <b>top</b> of each policy; have more room to add notes.  <i>Adopted:</i> <i>Reviewed: January 26, 2022</i> <i>Board Approved: January 26, 2025</i>	Level 1: I, II, III... left aligned at 0" text indent at 0.25"  Level 3: 1, 2, 3... left aligned at 1" text indent at 1.25"	Level 2: A, B, C... left aligned at 0.5" text indent at 0.75"  Level 4: i, ii, iii... left aligned at 1.5" text indent at 1.75"
--	---	---