



## HCPA Board of Directors Board Meeting

**Meeting Date:** Wednesday, August 27, 2025  
**Type of Meeting:** Board Meeting  
**Start Time:** 5:30PM  
**Adjourned:** 6:45PM  
**Location:** Hmong College Prep Academy Board Room  
**Minute Taker:** Panghoua Vue  
**Facilitator:** Susan Vang

**HCPA BOARD APPROVED**

**SEP 24 2025**

**ORIGINAL DOCUMENT**

**Mission/Vision Statement:** HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** Susan Vang called the meeting to order at 5:44PM due to quorum.

II. **Roll Call – Open Session:**

Yes	No	Name
X		Susan Vang – Board Chair
X		Daniel Schmidt – Board Member
X		Sonya Zuker - Board Vice Chair
X		Ge Vang - Board Treasurer
	X	Christine Smith - Board Member
X		Joseph Norby-White - Board Secretary
X		Danijela Duvnjak – HCPA Chief Academic Officer
	X	David Kloskin – HCPA Chief Financial Officer
X		Kiersten Sloneker - HCPA K-12 Academic Program Manager
X		Krista Skoglund - K-5 Director of Teaching and Learning

### OPENING ITEMS

Agenda Item:	<p>Motion to Add the following Policy to the Agenda:</p> <ul style="list-style-type: none"> <li>• 101.1 NAME OF THE CHARTER SCHOOL</li> <li>• 201 LEGAL STATUS OF THE CHARTER SCHOOL BOARD OF DIRECTOR</li> <li>• 525 VIOLENCE PREVENTION [APPLICABLE TO STUDENTS AND STAFF]</li> <li>• 535 SERVICE ANIMALS IN SCHOOL</li> <li>• 604 INSTRUCTIONAL CURRICULUM</li> <li>• 605 ALTERNATIVE EDUCATIONAL SERVICES</li> </ul>
Notes:	
Motion:	Motion to Approve the changes above

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Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White	
Action:	Motion Passed	

**OPENING ITEMS**

Agenda Item:	Motion to remove Zoom Meetings during Board Meeting and move up Academic Report to the top of the Agenda	
Notes:		
Motion:	Motion to Approve removal of zoom meetings and move up Academic Report to the top of the Agenda	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White	
Action:	Motion Passed	

**OPENING ITEMS**

Agenda Item:	Approve Agenda	
Notes:		
Motion:	Motion to Approve Agenda	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White	
Action:	Motion Passed	

**DECLARATION OF CONFLICT**

Agenda Item:	Declaration of Conflict of Interest
Notes:	Board Members reviewed the Agenda and Declared No Conflict of Interest

**CONSENT AGENDA****ORIGINAL DOCUMENT**

Agenda Item:	Minutes & Contracts	
Notes:		
Motion:	Motion to	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Joseph Norby-White
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White	
Action:	Motion Passed	

**GOVERNANCE COMMITTEE**

Agenda Item:	Board Member Event Report	
Notes:	Board members discussed being a part of Welcoming Day during Workshop week. Danijela shared a moment with students making a promise for the future.	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policy 427 Workload Limits for Certain Special Education	
Notes:	Board members discussed adopting this policy. Members discussed it is best to change to HR/Admin due to their sensitive nature.	
Motion:	Motion to Approve changes above.	
Made by:	1 <sup>st</sup> : Joseph Norby-White	2 <sup>nd</sup> : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White	
Action:	Motion Passed	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policy 402 Disability Nondiscrimination	
Notes:		
Motion:	Motion to Approve	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Joseph Norby-White



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Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White
Action:	Motion Passed

**GOVERNANCE COMMITTEE**

Agenda Item:	Policy 620 Credit for Learning	
Notes:	<p>Purpose of the review is to update verbiage that determines class rank.</p> <p>Add: Honors Classes</p> <ul style="list-style-type: none"> <li>• 8.1: Cannot approve, based on no specific verbiage around weighting, and inconsistencies with the multiplication factor <ul style="list-style-type: none"> <li>◦ Need to follow up with Cece</li> </ul> </li> <li>• AP classes multiplied by factor of 1</li> <li>• Honors: .33</li> <li>• CIS: multiplied by factor of 1</li> </ul> <p>Board Members made the decision to table this policy to confirm verbiage with Cecelia Lee.</p>	
Motion:	Motion to Table to September Board Meeting	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Joseph Norby-White
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White	
Action:	Motion Passed	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policy 530 Immunization Requirements	
Notes:	Bring it to Dr. Lor's attention and have him review	
Motion:	Motion to Table September Board Meeting	
Made by:	1 <sup>st</sup> : Joseph Norby-White	2 <sup>nd</sup> :
Voted Yea: Voted Nay: Abstain:	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White	
Action:	Motion Passed	

**GOVERNANCE COMMITTEE**



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Agenda Item:	Policy 301 School District Administrations	
Notes:		
Motion:	Motion to Approve Policy 301 School District Administrations	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Sonya Zuker
Voted Yea: Voted Nay: Abstain:	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White	
Action:	Motion Passed	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policy 305 Implementations	
Notes:		
Motion:	Motion to Approve Policy 305 Implementations	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Ge Vang
Voted Yea: Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White	
Action:	Motion Passed	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policy 306 Administrations Code of Ethics	
Notes:		
Motion:	Motion to Approve Policy 306 Administrations Code of Ethics	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White	
Action:	Motion Passed	

**GOVERNANCE COMMITTEE**

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Agenda Item:	Policy 101.1 Name of Charter School	<b>ORIGINAL DOCUMENT</b>
Notes:		
Motion:	Motion to Approve Policy 101.1 Name of Charter School	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White	
Action:	Motion Passed	

#### GOVERNANCE COMMITTEE

Agenda Item:	Policy 201 Legal Status of the Charter School Board of Director	
Notes:		
Motion:	Motion to Approve Policy 201 Legal Status of the Charter School Board of Director	
Made by:	1 <sup>st</sup> : Joseph	2 <sup>nd</sup> : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White	
Action:	Motion Passed	

#### GOVERNANCE COMMITTEE

Agenda Item:	Policy 525 Violence Prevention [Applicable to Students and Staff]	
Notes:	Crisis management procedure. I love u guys. Navigate 360. CSTAG. <ul style="list-style-type: none"> <li>• SPPD has keys, blueprints, and plans               <ul style="list-style-type: none"> <li>◦ Recent walkthrough</li> </ul> </li> <li>• Keys also in key box</li> <li>• Plan for security guards (Knightwatch) in event of threats</li> </ul>	
Motion:	Motion to Approve Policy 525 Violence Prevention [Applicable to Students and Staff]	
Made by:	1 <sup>st</sup> : Joseph Norby-White	2 <sup>nd</sup> : Ge Vang
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White, Daniel Schmidt	
Action:	Motion Passed	



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**GOVERNANCE COMMITTEE**

Agenda Item:	Policy 535 Service Animals in School	
Notes:		
Motion:	Motion to Approve Policy 535 Service Animals in School	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Daniel
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White, Daniel Schmidt	
Action:	Motion Passed	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policy 604 Instructional Curriculum	
Notes:		
Motion:	Motion to Approve Policy 604 Instructional Curriculum	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Joseph Norby-White
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White, Daniel Schmidt	
Action:	Motion Passed	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policy 605 Alternative Educational Services	
Notes:		
Motion:	Motion to Approve Policy 605 Alternative Educational Services	
Made by:	1 <sup>st</sup> : Joseph Norby-White	2 <sup>nd</sup> : Ge Vang
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White, Daniel Schmidt	



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Action:	Motion Passed	<b>ORIGINAL DOCUMENT</b>	
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#### FINANCE COMMITTEE

Agenda Item:	HCPA Premium Summary	
Notes:	Sub-Total Estimated Annual Premium: Hanover- \$203,546.47, Chubb- \$189,689.98 Estimated Total Annual Premium: Glatfelter (24-25)- \$280,018.47, Glatfelter (25-26)- \$266,931.98 <ul style="list-style-type: none"><li>● Chubb Property - Direct Bill Annual or 4 Pay</li><li>● SFM, Chubb (Accident) - Direct Bill</li><li>● Cyber Liability - Annual Agency billed by MMA</li></ul> \$13K less. Keeping same Insurance	
Motion:	Motion to Approve HCPA Premium Summary	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Ge Vang
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White, Daniel Schmidt	
Action:	Motion Passed	

#### FINANCE COMMITTEE

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Agenda Item:	2025-2026 RS Transportation LLC	
Notes:	Transportation services will begin on the first day of school on or around September 2025 for the regular school year and continue through the last day of School, June 2026. Van services will extend within 15 miles of the school. Cost structure: Regular school- \$160, Summer School- \$160, School PTO- \$160, Ad-hoc- \$100.	
Motion:	Motion to Approve 2025-2026 RS Transportation LLC	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Joseph Norby-White
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White, Daniel Schmidt	
Action:	Motion Passed	

#### FINANCE COMMITTEE

Agenda Item:	2025-2026 Student Safe Transport LLC		
Notes:	The contract will become effective on September 2, 2025 and will continue to the last day of school on September 2, 2026. Field Trips may begin anytime upon request, from the school designated destination. Available 8:00am - 10:00pm.		

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	Field trip - Fees are determined by mileage. 20-25 miles round trip start at \$300 while trips exceeding 25 miles will incur additional charges.	
Motion:	Motion to Approve 2025-2026 Student Safe Transport LLC	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Sonya Zuker
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White, Daniel Schmidt	
Action:	Motion Passed	

**FINANCE COMMITTEE**

Agenda Item:	2025-2027 EZY Ride 4U LLC	
Notes:	Servicing city limits of St Paul and Minneapolis and may include other parts of the area. The Contracting Company shall provide Ezy-Ride 4U Transportation Services with 2024-2025 school calendar prior to the start of school and will hold classes at a minimum of 165 school days regular school year.	
Motion:	Motion to Approve 2025-2027 EZY Ride 4U LLC	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Joseph Norby-White
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White, Daniel Schmidt	
Action:	Motion Passed	

**FINANCE COMMITTEE**

Agenda Item:	Dome RFP 2025	
Notes:	<p>1. Term: This Agreement is effective beginning on July 15, 2025 ("Effective Date") and will remain in effect until the date all work is completed and payments made in accordance with the terms and conditions set forth herein and in any applicable change orders.</p> <p>2. Total Contract Price: 84,104.00 U.S. Dollars.</p> <p>3. Total Contract Price: 84,104.00 U.S. Dollars. Payment Terms: 50% Deposit, 50% Upon Completion.</p> <p>5. Services: Yeadon will supply the services indicated by Customer below (the "Services") pursuant to the terms and conditions set forth in this Agreement: <u>  X  </u> Put-Up</p>	
Motion:	Motion to Approve Dome RFP 2025	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : joseph
Voted Yea: 5 Voted Nay: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White, Daniel Schmidt	

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Abstain: 0	
Action:	Motion Passed

#### SCHOOL ADMINISTRATION

Agenda Item:	Academic Report
Notes:	<p><b>Workshop Week:</b> Welcomed new and returning staff with training, collaboration, and professional development focused on the theme “We cause learning!”</p> <p><b>Student Orientation:</b> Successful open house built strong connections with students and families.</p> <p><b>Illustrative Math Training:</b> Staff participated in two sessions to prepare for new math curriculum implementation.</p> <p><b>Transportation Prep:</b> Finalized busing logistics, field trip coordination, and vehicle inspections.</p> <p><b>Staffing &amp; Onboarding:</b> Welcomed 32 new hires, completed onboarding tasks, and ensured background check compliance.</p> <p><b>Counseling Department:</b> Finalized student schedules, prepared for Suicide Awareness Month, and expanded co-teaching efforts.</p> <p><b>Special Education:</b> Onboarded 20 new students with IEPs, conducted staff training, and introduced the PAES Lab for career-readiness skills.</p> <p><b>Year Ahead Focus:</b> Emphasis on collaboration, high expectations, and supporting all students from day one.</p>

#### SCHOOL ADMINISTRATION

Agenda Item:	2025-2026 MSHSL Resolution for Membership	
Notes:	Membership Renewal	
Motion:	Motion to Approve 2025-2026 MSHSL Resolution for Membership	
Made by:	1 <sup>st</sup> : Joseph Norby-White	2 <sup>nd</sup> : Ge Vang
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White, Daniel Schmidt	
Action:	Motion Passed	

#### SCHOOL ADMINISTRATION

**All that a school should be.**



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Agenda Item:	Milwaukee Trip for Volleyball and Soccer Teams
Notes:	Board Members reviewed that the HCPA Volleyball and Soccer teams will be traveling to Milwaukee to participate in the HAPA event and will also attend an additional event at Milwaukee Lutheran on September 26-27. The Board Members agreed to exclude the Itinerary from the board packet.

**SCHOOL ADMINISTRATION**

Agenda Item:	Delegation of Duties
Notes:	<p>Danijela shared with the Board Members that due to HCPA not having a 6-12 Director, she has decided to take on 2 roles as Chief Academic Officer and 6-12 Director of Teaching and Learning. David Kloskin will be taking on additional responsibilities from CAO to help transition.</p> <p>David To Take for following, and the appropriate reporting staff:</p> <ul style="list-style-type: none"> <li>• Policies</li> <li>• Legal Matters</li> <li>• Data Requests</li> <li>• Enrollment</li> </ul>

**Adjourn**

Agenda Item:	Adjourn
Notes:	
Motion:	Motion to Adjourn Board meeting at 6:45PM
Made by:	1 <sup>st</sup> : Ge Vang
	2 <sup>nd</sup> : Sonya Zuker
Voted Yea: 5 Voted Nay: 0 Abstain: 0	Susan Vang, Ge Vang, Sonya Zuker, Joseph Norby-White, Daniel Schmidt
Action:	Meeting adjourned

The Board Meeting Adjourned at 6:45PM