



HCPA Board of Directors Board Meeting

Meeting Date: Wednesday, June 26, 2024

Type of Meeting: Board Meeting

Started Time: 5:30PM

Adjourned: 7:36PM

Location: Hmong College Prep Academy Board Room

Minute Taker: Mai Zer Vang

Facilitator: Susan Vang

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Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** Susan Vang called the meeting to order at 5:30PM.

II. **Roll Call – Open Session:**

Yes	No	Name
x		Susan Vang – Board Chair
x		Dr. Aly Xiong – Board Member
x		Daniel Schmidt – Board Member
x		Brent Ness - Board Secretary
x		Sonya Zuker - Board Vice Chair
x		Ge Vang - Board Treasurer
x		Christine Smith - Board Member
x		Danijela Duvnjak – HCPA Chief Academic Officer
x		David Kloskin – HCPA Chief Financial Officer
x		Hannah Song - HCPA Parent/Guest arrived at 5:45PM

OPENING ITEMS

Agenda Item:	Approve Agenda	
Notes:		
Motion:	Motion to approve the 6.26.24 Board Meeting Agenda	
Made by:	1 st : Ge Vang	2 nd : Christine Smith
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Aly Xiong, Ge Vang, Daniel Schmidt, Brent Ness, Christine Smith	

All that a school should be.

Action:	Motion passed.
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DECLARATION OF CONFLICT OF INTEREST

Agenda Item:	Declaration of Conflict of Interest
Notes:	Board members reviewed the agenda and declared no conflict of interest.

CONSENT AGENDA

Agenda Item:	Minutes & Contracts	
Notes:		
Motion:	Motion to approve the Minutes & Contracts	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Aly Xiong, Ge Vang, Daniel Schmidt, Brent Ness, Christine Smith	
Action:	Motion passed.	

GOVERNANCE COMMITTEE

Agenda Item:	School Board Member Participation in School Wide Events	
Notes:	The Governance Committee has completed the School Board Member Participation in School Wide Events document as a recommendation for the Board Members to adopt.	
Motion:	Motion to approve the School Board Member Participation in School Wide Events	
Made by:	1 st : Brent Ness	2 nd : Daniel Schmidt
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Aly Xiong, Ge Vang, Daniel Schmidt, Brent Ness, Christine Smith	
Action:	Motion passed.	

GOVERNANCE COMMITTEE

Agenda Item:	School Board Election Results	
Notes:	Seat B: Parent Seat Susan Vang: 97 votes Seat C: Community Member Seat Aly Xiong: 89 votes	

HCPA BOARD APPROVED
JUL 24 2024
ORIGINAL DOCUMENT



	Susan Vang and Aly Xiong have both been re-elected to their Board seats.	
Motion:	Motion to approve the 2024 School Board Election Results. Term starts July 1, 2024.	
Made by:	1 st : Sonya Zuker	2 nd : Christine Smith
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Aly Xiong, Ge Vang, Daniel Schmidt, Brent Ness, Christine Smith	
Action:	Motion passed.	

GOVERNANCE COMMITTEE

Agenda Item:	Governance Committee 24-25 Calendar	
Notes:	Reviewed the 2024-25 SY Governance Committee Meeting Schedule.	
Motion:	Motion to approve the Governance Committee 24-25 Meeting Calendar with the changed dates discussed.	
Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Aly Xiong, Ge Vang, Daniel Schmidt, Brent Ness, Christine Smith	
Action:	Motion passed.	

GOVERNANCE COMMITTEE

Agenda Item:	Public and Private Personal Data Policy	
Notes:	Legal has reviewed this policy.	
Motion:	Motion to approve the Public and Private Personal Data Policy	
Made by:	1 st : Ge Vang	2 nd : Sonya Zuker
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Aly Xiong, Ge Vang, Daniel Schmidt, Brent Ness, Christine Smith	
Action:	Motion passed.	

GOVERNANCE COMMITTEE

Agenda Item:	Use of Internet Policy
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JUL 24 2024

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Notes:	The Governance Committee had a lot of discussion on this policy while reviewing it. Board members had a discussion on the policy, internet and student chromebook usage. Governance Committee will review this policy again and make revisions/updates as needed.
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GOVERNANCE COMMITTEE

Agenda Item:	Religion in the School Policy
Notes:	Governance Committee reviewed this policy and wanted feedback on whether smudging or incense burning should be added to this policy. Once the Governance Committee makes revisions, send it to the legal team to review for final checks.

FINANCE COMMITTEE

Agenda Item:	Monthly Financial Review	
Notes:	<p>ADM Overview: Original Budget: 2,410 Actual ADM: 2,468</p> <p>Days' Cash on Hand: 221 days (minimum is 90 days)</p> <p>The beginning balances are now final and the final audited figured have been uploaded to the MDE</p>	
Motion:	Motion to approve the Monthly Financial Review	
Made by:	1 st : Sonya Zuker	2 nd : Christine Smith
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Aly Xiong, Ge Vang, Daniel Schmidt, Brent Ness, Christine Smith	
Action:	Motion passed.	

HCPA BOARD APPROVED

JUL 24 2024

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FINANCE COMMITTEE

Agenda Item:	HAP Contract 2024-25	
Notes:	The Finance Committee reviewed this contract and they would not recommend approving this current contract. They would like to try and negotiate the contract. Board had a discussion on the contract and HAP services.	
Motion:	Motion to approve the CFO negotiating this contract with HAP.	
Made by:	1 st : Sonya Zuker	2 nd : Christine Smith
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Aly Xiong, Ge Vang, Daniel Schmidt, Brent Ness, Christine Smith	



Action:	Motion passed.
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FINANCE COMMITTEE

Agenda Item:	Insurance Renewal	
Notes:	Finance Committee recommends renewing the Insurance with our current vendors.	
Motion:	Motion to approve the Insurance Renewal	
Made by:	1 st : Sonya Zuker	2 nd : Brent Ness
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Aly Xiong, Ge Vang, Daniel Schmidt, Brent Ness, Christine Smith	
Action:	Motion passed.	

FINANCE COMMITTEE

Agenda Item:	2024-25 Budget	
Notes:	Overview and discussion on the 2024-2025 Budget.	
Motion:	Motion to approve the 2024-25 Budget	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Aly Xiong, Ge Vang, Daniel Schmidt, Brent Ness, Christine Smith	
Action:	Motion passed.	

NEW BUSINESS

Agenda Item:	Board Meeting Calendar 2024-25	
Notes:	Change the December 18 meeting to December 11th	
Motion:	Motion to approve the Board Meeting Calendar 2024-25 with the changes stated above.	
Made by:	1 st : Ge Vang	2 nd : Sonya Zuker
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Aly Xiong, Ge Vang, Daniel Schmidt, Brent Ness, Christine Smith	

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Action:	Motion passed.
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SCHOOL ADMINISTRATION

Agenda Item:	Academic Report
Notes:	<p>K-5: Lots of planning happening this summer. Has been looking to pilot different curriculum for the upcoming school year.</p> <p>6-12: Teachers and Leadership team have been meeting to plan for next school year. They have been focusing on data driven instruction (DDI) and how to introduce the cycle with teachers in the fall.</p> <p>Enrollment: As of today, our new student enrollment for 2024-25 is 311 students.</p> <p>Operations/Building: Remodeled Door V and installed 6 new ovens in the kitchen.</p> <p>Counseling: 98% graduation rate.</p> <p>SPED: HCPA to participate in a Topical Record Review (TRR) of student records to determine compliance with regards to Part C periodic Review and/or Part B Progress Reporting requirements</p>

SCHOOL ADMINISTRATION

Agenda Item:	MACS Membership	
Notes:	Discussion on pros/cons between MACS Membership and renewing the CharterSource contract.	
Motion:	Motion to table the MACS Membership to the next board meeting.	
Made by:	1 st : Sonya Zuker	2 nd : Daniel Schmidt
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Aly Xiong, Ge Vang, Daniel Schmidt, Brent Ness, Christine Smith	
Action:	Motion passed.	

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SCHOOL ADMINISTRATION

Agenda Item:	MSHSL Membership Video
Notes:	Board members watched a video created by MSHSL for Board Members to watch to gain knowledge on MSHSL and how it affects schools and the community.

ADJOURN

Agenda Item:	Adjourn
Notes:	
Motion:	Motion to adjourn the Board Meeting at 7:36PM.



Made by:	1 st : Christine Smith	2 nd : Sonya Zuker
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Aly Xiong, Ge Vang, Daniel Schmidt, Brent Ness, Christine Smith	
Action:	Motion passed.	

The Board Meeting adjourned at 7:36PM

