

HCPA Board of Directors Board Meeting

Meeting Date: Wednesday, June 25, 2025

Type of Meeting: Board Meeting

Start Time: 5:30 PM

Adjourned: 7:28PM

HCPA BOARD APPROVED

JUL 23 2025

ORIGINAL DOCUMENT

Location: Hmong College Prep Academy Board Room

Minute Taker: Panghoua Vue

Facilitator: Susan Vang

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** Susan Vang called the meeting to order at 5:30PM.

II. **Roll Call – Open Session:**

Yes	No	Name
X		Susan Vang – Board Chair
X		Daniel Schmidt – Board Member
X		Brent Ness - Board Secretary
X		Sonya Zuker - Board Vice Chair
X		Ge Vang - Board Treasurer
	X	Christine Smith - Board Member
X		Danijela Duvnjak – HCPA Chief Academic Officer
X		David Kloskin – HCPA Chief Financial Officer
X		Nou Her - Senior Special Educations Manager
X		Joseph Norby-White - Highschool Teacher

OPENING ITEMS

Agenda Item:	Add CAO/CFO Evaluation to Agenda	
Notes:		
Motion:	Motion to add CAO/CFO Evaluation to Agenda to 6.25.25 Board Meeting Agenda	
Made by:	1 st : Ge Vang	2 nd : Sonya Zuker
Voted Yea: 4 Voted Nay: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	

All that a school should be.



JUL 23 2025

ORIGINAL DOCUMENT

Abstain: 0	
Action:	Motion Passed

OPENING ITEMS

Agenda Item:	Add Policy 406 Public and Private Personnel Data	
Notes:		
Motion:	Motion to add Policy 406 Public and Private Personnel Data to 6.25.25 Board Meeting Agenda	
Made by:	1 st : Ge Vang	2 nd : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

OPENING ITEMS

Agenda Item:	Add Policy 401 Equal Employment Opportunity	
Notes:		
Motion:	Motion to add 401 Equal Employment Opportunity to 6.25.25 Board Meeting Agenda	
Made by:	1 st : Ge Vang	2 nd : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

OPENING ITEMS

Agenda Item:	Add Closed Session for Evaluation	
Notes:		
Motion:	Motion to add closed Session for Evaluation to 6.25.25 Board Meeting Agenda	
Made by:	1 st : Ge Vang	2 nd : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	

All that a school should be.



JUL 23 2025

ORIGINAL DOCUMENT

Action:	Motion Passed
---------	---------------

DECLARATION OF CONFLICT

Agenda Item:	DECLARATION OF CONFLICT
Notes:	Board Members reviewed the Agenda and declared no conflict of interest

CONSENT AGENDA

Agenda Item:	Minutes and Contracts	
Notes:		
Motion:	Motion to Approve the Consent Agenda	
Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

GOVERNANCE COMMITTEE

Agenda Item:	Board Member Event Report
Notes:	Board Members discussed the important events like Haunted House, Sports, Annual Picnic, Graduation, etc should be notified to all Board Members to attend. Board members also discussed the possibility of wearing a shirt/jacket/sweater to introduce the board members to families and staff? Will look into ideas from the marketing team.

GOVERNANCE COMMITTEE

Agenda Item:	Policies - 205 Open Meetings and Closed Meetings Policy	
Notes:	Board members discussed no changes to the 205 Open Meetings and Closed Meetings Policy	
Motion:	Motion to approve Policy 205 Open Meetings and Closed Meetings Policy	
Made by:	1 st : Ge Vang	2 nd : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

All that a school should be.



JUL 23 2025

ORIGINAL DOCUMENT

GOVERNANCE COMMITTEE

Agenda Item:	Policies - 406 Public and Private Personnel Data	
Notes:	Board Members discussed to add-on the addendum into the policy	
Motion:	Motion to approve Policy 406 Public and Private Personnel Data with the changes above	
Made by:	1 st : Sonya Zuker	2 nd : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain:	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

GOVERNANCE COMMITTEE

Agenda Item:	Policies - 401 Equal Employment Opportunity	
Notes:	Board Members discussed no changes to 401 Equal Employment Opportunity Policy	
Motion:	Motion to	
Made by:	1 st : Daniel Schmidt	2 nd : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

FINANCE COMMITTEE

Agenda Item:	Monthly Financial Review	
Notes:	David discussed HCPA fund balance used to earn money, current expenses, cash balance and summarized statements of our revised budgets and adopted budgets.	
Motion:	Motion to approve Monthly Financial Review	
Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	


JUL 23 2025
ORIGINAL DOCUMENT
FINANCE COMMITTEE

Agenda Item:	PFML Tax Rate Change	
Notes:	Board Members discussed that due to tax increases plus an extra increase on top of it, is it possible to propose a 50/50 to employee and employer. School does not pay for short term disability. Will have until January 1 to decide. Board Members recommend to table it.	
Motion:	Motion to table the PFML Tax Rate Change	
Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

FINANCE COMMITTEE

Agenda Item:	HCPA Senior Commencement Ceremony	
Notes:	Board members discussed that the Senior Commencement Ceremony went smoothly and to continue using the same location, The River Centre. Board Members agreed to reserve the same location for next year.	
Motion:	Motion to Approve HCPA Senior Commencement at The River Centre	
Made by:	1 st : Ge Vang	2 nd : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

FINANCE COMMITTEE

Agenda Item:	Construction Services RFP	
Notes:	Board Members discussed construction bids for a new parking lot layout and playground change. The estimated timeline would start in March 2026 to June 2026.	
Motion:	Motion to approve Construction Services RFP	
Made by:	1 st : Ge Vang	2 nd : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	


JUL 23 2025
ORIGINAL DOCUMENT

Action:	Motion Passed
---------	---------------

FINANCE COMMITTEE

Agenda Item:	Custodial Services RFP	
Notes:	Board Members discussed that due to delay on our part, proposed to table it to gather more information.	
Motion:	Motion to table Custodial Services RFP	
Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

FINANCE COMMITTEE

Agenda Item:	SPED Services RFP	
Notes:	Board Members discussed that there are no impending bids to review.	
Motion:	Motion to approve SPED Services RFP	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

FINANCE COMMITTEE

Agenda Item:	Accounting Services RFP	
Notes:	Board Members discussed having no issues.	
Motion:	Motion to approve Accounting Services RFP	
Made by:	1 st : Ge Vang	2 nd : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	



Action:	Motion Passed
---------	---------------

FINANCE COMMITTEE

Agenda Item:	Teachers On-Call Contracts 25-26	
Notes:	Board Members discussed lowering the rate.	
Motion:	Motion to approve Teachers On-Call Contracts	
Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

FINANCE COMMITTEE

Agenda Item:	SPED Contracts 25-26	
Notes:	Board Members discussed SPED services offered to the school.	
Motion:	Motion to approve SPED Contracts 25-26	
Made by:	1 st : Sonya Zuker	2 nd : Brent Ness
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

SCHOOL ADMINISTRATION

Agenda Item:	Academic Report
Notes:	<p>Presented by Nou Her.</p> <p>K-5 achieved one milestone goal. High risk decreased. College cap increased from 9% to 20%. Implementing a new math curriculum. Secondary, 176 seniors who graduated. Graduation went well. 95% of HCPA students that graduated. 98% of our students were accepted into college.</p> <p>Board Members discussed the different curriculums of how it will help increase educational growth.</p>

SCHOOL ADMINISTRATION



JUL 23 2025

ORIGINAL DOCUMENT

Agenda Item:	MTAS/Alt MCA Field Audit
Notes:	Board Members discussed that we passed our Audit.

SCHOOL ADMINISTRATION

Agenda Item:	Board Calendar 25-26	
Notes:	Board Members approved of the new Board Calendar for 2025-2026	
Motion:	Motion to approve Board Calendar 25-26	
Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

SCHOOL ADMINISTRATION

Agenda Item:	NEO HCPA Contract	
Notes:	Board Members discussed not much has changed except that it's for 5 years instead of 3 years.	
Motion:	Motion to approve NEO HCPA Contract	
Made by:	1 st : Ge Vang	2 nd : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

CLOSED MEETING

Agenda Item:	Closed Meeting	
Notes:	Motion to close the meeting to consider a matter subject to employee performance evaluations as permitted by Minnesota Statutes § 13D.05 subd. 3.	
Motion:	Motion to close the Board Meeting at	
Made by:	1 st : Ge Vang	2 nd : Sonya Zuker



Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker
Action:	Motion Passed

Re-Open Meeting

Agenda Item:	Re-Open Meeting	
Notes:	Report on closed meeting: The Board performed performance evaluations of CAO/CFO	
Motion:	Motion to re-open the meeting at 7:28PM	
Made by:	1 st : Ge Vang	2 nd : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

Adjourn

Agenda Item:	Adjourn	
Notes:		
Motion:	Motion to Adjourn the meeting at 7:28PM	
Made by:	1 st : Sonja Zuker	2 nd : Brent Ness
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Daniel Schmidt, Sonya Zuker	
Action:	Motion Passed	

The board meeting adjourned at 7:28PM.