

HCPA Governance Committee Meeting Agenda and Minutes

Wednesday, April 30th, 2025

3:30PM - 5:00PM

FACE To FACE

Updated [Committee Calendar for 2024-2025](#) Updated
[School Board Calendar For 2024-2025](#)
[Board Policies to review](#) (Link to use)

[Yearly Roles and Responsibilities
Committee Members](#)

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

Call to Order at: Attended by: Unable to attend:	Actions Needed	Time Allotted
1. Consent Approval of agenda a. Approved	Vote: Yeah ___ Nay ___ Ab. ___	
Our Next Meeting: Mon. May 12th, 2025		
2. Next school board meeting: May 28th, 2025 5:30	Update	
3. Check in on Election 24-25 Election calendar Election Policy <ul style="list-style-type: none"> Dan and Susan will have a conversation with Dr. Xiong. Election will be moved to the week of June 16th-20th. Tally paper votes on June 23rd (Monday). Seat B: person is not rerunning. open Seat C: person is rerunning Seat G: person is rerunning <ul style="list-style-type: none"> Make sure we send out multiple emails and robo calls for reminders of the election. Update calendar to show new dates Small group meet with candace to do an question answer meeting: Last Day finalized is April 9th election 	Update Vote: Yeah ___ Nay ___ Ab. ___	45m

<ul style="list-style-type: none"> ● Group to work on calendar and new dates match. <ul style="list-style-type: none"> ○ Update with new dates. Susan will email Dan and Mai Zer and Panghoua (Pang) Vue 		
<p>4. Board Policies to review (Link to use)</p> <p>Add to May board meeting:</p> <ol style="list-style-type: none"> 1. Look at to see all the policies still needing to get done that have never been done, 2. assign teams to work on policies that are not assigned. 3. 	<p>Discussion</p> <p>Vote:</p> <p>Yeah ___</p> <p>Nay ___</p> <p>Ab. ___</p>	<p>20 m</p>
<p>5b. 509.2 Lottery Procedure</p> <ul style="list-style-type: none"> ● Have ranges added for each grade level in k-5 6-12 different number range ● Cap number of students per grade. ● Add a statement about if a 1 family member is added then other siblings grades will need to be looked at before they are added to not increase too high. 	<p>Discussion</p> <p>Vote:</p> <p>Yeah ___</p> <p>Nay ___</p> <p>Ab. ___</p>	<p>20 m</p>
<p>6. Update BOARD APPROVED HCPA Governance Committee Charter 11 17 2021.docx - Google Docs</p>	<p>Discussion</p> <p>Vote:</p> <p>Yeah ___</p> <p>Nay ___</p> <p>Ab. ___</p>	<p>20 m</p>
<p>Notes to bring to the board:</p> <ul style="list-style-type: none"> ● Send to Legal ● Send to April Board meeting <ul style="list-style-type: none"> ○ Ideas for 		
<p>Adjourn at:</p>	<p>Discussion</p> <p>Vote:</p> <p>Yeah ___</p> <p>Nay ___</p> <p>Ab. ___</p>	

Policies and Agenda Item labels are

Vote (needs to be finalize and send to board)

Send to Board/Lawyers (to get looked at or approved for next steps)

Passed by Board

Review (came from board/lawyer, check for changes)

Discussion (Feedback),

Update (Information)

Tabled to Next Meeting

Tabled from last meeting

The policy format the Governance Committee has agreed on is:

<p>Will be placed at the end of each policy; have more room to add notes.</p> <p><i>Adopted:</i> <i>Reviewed: January 26, 2022</i> <i>Board Approved: January 26, 2025</i></p>	<p>Level 1: I, II, III... left aligned at 0" text indent at 0.25"</p> <p>Level 3: 1, 2, 3... left aligned at 1" text indent at 1.25"</p>	<p>Level 2: A, B, C... left aligned at 0.5" text indent at 0.75"</p> <p>Level 4: i, ii, iii... left aligned at 1.5" text indent at 1.75"</p>	