



## HCPA Board of Directors Board Meeting

**Meeting Date:** Wednesday, April 23, 2025

**Type of Meeting:** Board Meeting

**Start Time:** 5:30pm

**Adjourned:** 6:56pm

**HCPA BOARD APPROVED**

**MAY 28 2025**

**ORIGINAL DOCUMENT**

**Location:** Hmong College Prep Academy Board Room

**Minute Taker:** Panghoua Vue

**Facilitator:** Susan Vang

**Mission/Vision Statement:** HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** Susan Vang called the meeting to order at 5:30PM.

II. **Roll Call – Open Session:**

Yes	No	Name
X		Susan Vang – Board Chair
	X	Daniel Schmidt – Board Member
X		Brent Ness - Board Secretary
	X	Sonya Zuker - Board Vice Chair
X		Ge Vang - Board Treasurer - Virtual at 2825 Hilltop Ct, North St. Paul MN 55109
X		Christine Smith - Board Member
X		Danijela Duvnjak – HCPA Chief Academic Officer - Virtual via Zoom
X		David Kloskin – HCPA Chief Financial Officer
X		Luke Mead - HCPA Senior Facilities/Projects Manager
X		Heidi Pendroy - Elementary 3rd Grade Teacher
X		Cecelia Lee - Director of Counseling and Student Services

### OPENING ITEMS

Agenda Item:	Approve Agenda	
Notes:	We are going to add Protective Film under School Administration	
Motion:	Motion to approve the Board Meeting Agenda	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Brent Ness
Voted Yea:	Susan Vang, Christine Smith, Ge Vang and Brent Ness	
Voted Nay: 0	All that a school should be.	



**ORIGINAL DOCUMENT**

Action:	Motion Pass
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**DECLARATION OF CONFLICT OF INTEREST**

Agenda Item:	Declaration of Conflict of Interest
Notes:	Board members reviewed the agenda and declared no conflict of interest.

**CONSENT AGENDA**

Agenda Item:	Minutes & Contracts	
Notes:	Brent Ness asked about Volleyball Contracts. Will review and follow up if necessary.	
Motion:	Motion to Approve 4.23.25 Board Agenda with the changes above.	
Made by:	1 <sup>st</sup> : Christine Smith	2 <sup>nd</sup> : Brent Ness
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Susan Vang, Christine Smith, Ge Vang	
Action:	Motion passed	

**SCHOOL ADMINISTRATION**

Agenda Item:	HCPA Middle School Parking Lot and Cafeteria	
Notes:	Board Members discussed the layout of the parking space and a potential green space area. How effective would it be to have a cafeteria located in the Middle School building? Would it help ease the long lines during breakfast/lunch time?	
Motion:	Motion to Approve Parking Lot and Green Space. Cafeteria will follow up.	
Made by:	1 <sup>st</sup> : Christine Smith	2 <sup>nd</sup> : Brent Ness
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Brent Ness, Christine Smith, Susan Vang, Ge Vang	
Action:	Motion Pass	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies - School Weapons
Notes:	Policy was reviewed and there were no Changes



**ORIGINAL DOCUMENT**

Motion:	Motion to Approve the school weapons Policy	
Made by:	1 <sup>st</sup> : Christine Smith	2 <sup>nd</sup> : Brent Ness
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies - Student Searches	
Notes:	Board Members briefly discussed taking out the Metal Detectors as it was discussed previously to be taken off the policies.	
Motion:	Motion to Approve the Student Searches policy with the above changes.	
Made by:	1 <sup>st</sup> : Brent Ness	2 <sup>nd</sup> : Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion ?	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies - Student Attendance	
Notes:	Policy was reviewed and there were no changes	
Motion:	Motion to approve student attendance policy	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies - Compulsory Attendance	
Notes:	Policy was reviewed and there were no changes	



Motion:	Motion to approve Compulsory Attendance Policy	
Made by:	1 <sup>st</sup> : Christine Smith	2 <sup>nd</sup> : Brent Ness
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion to Pass	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies -Student Discipline	
Notes:	Policy was reviewed and there were no changes	
Motion:	Motion to pass Student Discipline policy	
Made by:	1 <sup>st</sup> : Brent Ness	2 <sup>nd</sup> : Christine Smith
Voted Yea: 4 Voted Nay: Abstain:	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion pass	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies - Corporal Punishment	
Notes:	Policy was reviewed and there were no changes	
Motion:	Motion to approve Corporal Punishment policy	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies - Early Kindergarten and Grade 1 Admission	
Notes:	Board Members briefly shared their experiences about the Early Kindergarten process	



Motion:	Motion to pass Early Kindergarten and Grade 1 Admission	
Made by:	1 <sup>st</sup> : Christine Smith	2 <sup>nd</sup> : Brent Ness
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies - Enrollment and Nonresident Students	
Notes:	"Nonresident" - No Changes	
Motion:	Motion to approve Enrollment and Nonresident Students	
Made by:	1 <sup>st</sup> : Brent Ness	2 <sup>nd</sup> : Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies - Bullying and Cyber-Bullying Prohibition	
Notes:	No changes	
Motion:	Motion to approve Bullying and Cyber-Bullying Prohibition	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Brent Ness
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies - Title IX Sex Non-discrimination	
Notes:	Send to legal	



Motion:	Motion to approve Title IX Sex Non-discrimination to changes above	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Brent Ness
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies - Use of Police Officers and Crisis Teams to Remove IEP Students	
Notes:	Send to legal	
Motion:	Motion to approve Use of Police Officers and Crisis Teams to remove IEP Students to changes above	
Made by:	1 <sup>st</sup> : Brent Ness	2 <sup>nd</sup> : Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies - Equal Employment Opportunity	
Notes:	Table it	
Motion:	Motion to approve Equal Employment Opportunity to the changes above.	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies - Confidential Information/Minnesota Government Data Practices Act	
Notes:	Policy was reviewed and there were no changes	





Motion:	Motion to approve Confidential Information/Minnesota Government Data Practices Act	
Made by:	1 <sup>st</sup> : Brent Ness	2 <sup>nd</sup> : Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies - Mandated Reporting of Child Neglect or Physical Sexual Abuse	
Notes:	Board Members looked over the policy and the wrong link was provided. Will need to review further. Table it.	
Motion:	Motion to approve Mandated Reporting of Child Neglect or Physical Sexual Abuse to the changes above	
Made by:	1 <sup>st</sup> : Christine Smith	2 <sup>nd</sup> : Brent Ness
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies - Drug Free Workplace/Drug Free School	
Notes:	No Changes	
Motion:	Motion to approve Drug Free Workplace/Drug Free School	
Made by:	1 <sup>st</sup> : Ge Vang	2 <sup>nd</sup> : Brent Ness
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**FINANCE COMMITTEE**

Agenda Item:	Monthly Financial Review
Notes:	Remove Title One individuals



Motion:	Motion to Approve Financial Review to the changes above	
Made by:	1 <sup>st</sup> : Brent Ness	2 <sup>nd</sup> : Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**FINANCE COMMITTEE**

Agenda Item:	School Nutrition Program Renewal 25-26	
Notes:	New RFP next year. Revise with Dr Lor and Chao. Improve quantity and quality.	
Motion:	Motion to Approve School Nutrition Program Renewal 25-26 to changes above.	
Made by:	1 <sup>st</sup> : Brent Ness	2 <sup>nd</sup> : Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**SCHOOL ADMINISTRATION**

Agenda Item:	Academic Report	
Notes:	Counseling: 96% of seniors have applied to one or more colleges. 77% of seniors are on track to graduate. Discussed credit recovery and how to get students on track.	

**SCHOOL ADMINISTRATION**

Agenda Item:	HCPA Proposal Ahart Solutions	
Notes:	Partnering with Ahart Solutions for the student, staff and parent surveys that were sent out.	
Motion:	Motion to HCPA Proposal Ahart Solution	
Made by:	1 <sup>st</sup> : Brent Ness	2 <sup>nd</sup> : Christine Smith
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	



**SCHOOL ADMINISTRATION**

Agenda Item:	Protective Film	
Notes:	Board Members had a short discussion whether the vendor has warranty coverage? How durable it is and if there were to be a fire inside the school building, how durable would it be to withhold fire/smoke?	
Motion:	Motion to Approve Protective Film to the changes above	
Made by:	1 <sup>st</sup> : Brent Ness	2 <sup>nd</sup> : Ge Vang
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion Pass	

**ADJOURN**

Agenda Item:	Adjourn	
Notes:		
Motion:	Motion to Adjourn the Meeting at 6:56 PM	
Made by:	1 <sup>st</sup> : Christine Smith	2 <sup>nd</sup> : Brent Ness
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Christine Smith, Brent Ness, Susan Vang, Ge Vang	
Action:	Motion pass	

The Board Meeting Adjourn at 6:56 PM