



**AGENDA**

**Hmong College Prep Academy  
Finance Committee Meeting  
March 24, 2025  
2:30 pm – 3:00 pm  
Location: Google Meets**

**HCPA BOARD APPROVED**

**APR 23 2025**

**ORIGINAL DOCUMENT**

**Google Meets Link:** <https://meet.google.com/cmx-thjk-cxq>

**Purpose:** The general purpose of the Finance Committee is to oversee the financial health and to ensure fiscal responsibility of the school and personnel on the behalf of the board and all public stakeholders of the school.

<b>AGENDA:</b>	<b>LEAD:</b>
1. February Financial Report Review	CLA
2. RFP Timeline for Auditing Services	DK
3. Non-Licensed Hourly Staff Payscale	DK

Some members may be participating via electronic means



## HCPA FINANCE COMMITTEE MEETING MINUTES

**Started Time:** 2:32 PM  
**Minutes:** Chong Her, HCPA Business Manager  
**Facilitator:** David Kloskin, HCPA CFO

**HCPA BOARD APPROVED**

**APR 23 2025**

**ORIGINAL DOCUMENT**

- I. **Call to Order:** David Kloskin, HCPA CFO, called the meeting to order  
II. **Roll Call:**

Y	N	Name
	x	Jenee Nordstrom, HCPA Assistant Director 6-12 via google meets
x		Chong Her, HCPA Business Manager via google meets
x		David Kloskin, HCPA Chief Financial Officer via google meets
x		Guest- Nate Winter, Financial Consultant, CLA via google meets
	x	Ge Vang, HCPA Board Treasurer via google meets

### III. Agenda items

1. December & January Financial Report/Supplemental Information  
*Presented by Nate Winter*
  - ADM: 2425
  - Balance Sheet
  - Days cash on hand
  - Food Service response by end of April and salaries reclass with journal entry
  - All in agreement for board approval for 2024-2025 school year
2. RFP Timeline for Auditing Services  
*Presented by David Kloskin*
  - Review proposed audit fees
  - All in agreement for board approval for 2024-2025 school year
3. Non-Licensed Hourly Staff Payscale  
*Presented by David Kloskin*
  - Adding Associates Lane
  - Taking into consideration up to ten years of relevant work experience
  - Additional years for returning staff shall be eligible to receive \$0.60 annual increases up to a cap of an hourly rate of \$32.00
  - All in agreement for board approval for 2024-2025 school year

**Adjourned:** 3:16 PM