

## HCPA Board of Directors Board Meeting

**Meeting Date:** Wednesday, February 26, 2025

**Type of Meeting:** Board Meeting

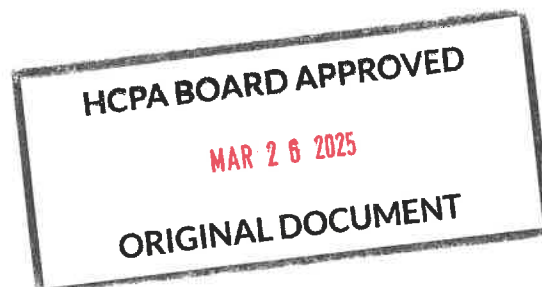
**Started Time:** 5:30PM

**Adjourned:** 6:24PM

**Location:** Hmong College Prep Academy Board Room

**Minute Taker:** Mai Zer Vang

**Facilitator:** Susan Vang



**Mission/Vision Statement:** HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** Susan Vang called the meeting to order at 5:30PM.

II. **Roll Call – Open Session:**

Yes	No	Name
x		Susan Vang – Board Chair
	x	Dr. Aly Xiong – Board Member
x		Daniel Schmidt – Board Member
x		Brent Ness - Board Secretary
x		Sonya Zuker - Board Vice Chair
	x	Ge Vang - Board Treasurer
	x	Christine Smith - Board Member
	x	Danijela Duvnjak – HCPA Chief Academic Officer
x		David Kloskin – HCPA Chief Financial Officer
x		Jeremy Shedlosky - HCPA K-5 Asst. Director of Teaching and Learning
x		Edward Anderson - NEO Representative

### OPENING ITEMS

Agenda Item:	Approve Agenda	
Notes:		
Motion:	Motion to approve the 2.26.25 Board Meeting Agenda	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Daniel Schmidt

**All that a school should be.**



Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Daniel Schmidt, Brent Ness
Action:	Motion passed.

#### DECLARATION OF CONFLICT OF INTEREST

Agenda Item:	Declaration of Conflict of Interest
Notes:	The board members reviewed the agenda. Brent Ness has a coaching contract in the consent agenda and will abstain from voting. All other Board Members declared no conflict of interest.

#### CONSENT AGENDA

Agenda Item:	Minutes & Contracts	
Notes:		
Motion:	Motion to approve the consent agenda	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Daniel Schmidt, Brent Ness	
Action:	Motion passed.	

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MAR 26 2025

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#### GOVERNANCE COMMITTEE

Agenda Item:	Policies: Whistleblower	
Notes:	The Governance Committee reviewed this policy. No changes were made to the policy.	
Motion:	Motion to approve the Whistleblower policy	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Daniel Schmidt, Brent Ness	
Action:	Motion passed.	

#### GOVERNANCE COMMITTEE

Agenda Item:	Policies: Operation of the School Board
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Notes:	The policy was reviewed by the legal team.	
Motion:	Motion to approve the Operation of the School Board policy	
Made by:	1 <sup>st</sup> : Daniel Schmidt	2 <sup>nd</sup> : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Daniel Schmidt, Brent Ness	
Action:	Motion passed.	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies: Naming School Buildings and Facilities	
Notes:	Policy was reviewed by the legal team. They did not recommend any changes. HCPA can accept any financial contributions to naming buildings and facilities.  Start thinking about the creation of a "naming right contract" for future use.	
Motion:	Motion to approve the Naming of School Buildings and Facilities policy with the changes of changing "CAO" to "designated official"	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Daniel Schmidt, Brent Ness	
Action:	Motion passed.  <div style="border: 1px solid black; padding: 5px; display: inline-block;"> <b>HCPA BOARD APPROVED</b>  MAR 26 2025  <b>ORIGINAL DOCUMENT</b> </div>	

**GOVERNANCE COMMITTEE**

Agenda Item:	Policies: Order of Regular School Board Meeting	
Notes:	Policy was reviewed by the legal team.	
Motion:	Motion to approve the Order of the Regular School Board Meeting policy	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Daniel Schmidt, Brent Ness	
Action:	Motion passed.	

**GOVERNANCE COMMITTEE**

**All that a school should be.**



Agenda Item:	Policies: Election Policy	
Notes:	Board members had a discussion on Section III, A4 to clarify the meaning of "such other persons as may be required by law."	
Motion:	Motion to approve the Board Elections policy	
Made by:	1 <sup>st</sup> : Daniel Schmidt	2 <sup>nd</sup> : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Daniel Schmidt, Brent Ness	
Action:	Motion passed.	

#### GOVERNANCE COMMITTEE

Agenda Item:	Policies: Equal Opportunity Non-Discrimination	
Notes:	Policy was reviewed by the legal team. No substantial changes were made. Only some preferential/recommended changes were made.	
Motion:	Motion to approve the Equal Employment Opportunity Non-Discrimination Employment Policy	
Made by:	1 <sup>st</sup> : Daniel Schmidt	2 <sup>nd</sup> : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Daniel Schmidt, Brent Ness	
Action:	Motion passed.	

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**MAR 26 2025**

#### GOVERNANCE COMMITTEE

Agenda Item:	Approval of appointing Governance Committee as <del>Nominating Committee</del>	
Notes:	Brent Ness stated he would not be re-running for his seat. Suggested a couple other teachers from the Governance Committee who would be a good fit for the role.	
Motion:	Motion to approve appointing Governance Committee as Nominating Committee	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Daniel Schmidt, Brent Ness	
Action:	Motion passed.	

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#### FINANCE COMMITTEE

**All that a school should be.**



Agenda Item:	Monthly Financial Review	
Notes:	ADM Overview: Original Budget: 2,425 Actual ADM: 2470  Days' Cash on Hand: 266 days (minimum is 90 days) Debt Service Coverage Ratio: 2.71 (minimum is 1.10)  Original budget that was approved for FY25 is included within these statements	
Motion:	Motion to approve the monthly financial review	
Made by:	1 <sup>st</sup> : Daniel Schmidt	2 <sup>nd</sup> : Sonya Zuker
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Daniel Schmidt, Brent Ness	
Action:	Motion passed.	

#### FINANCE COMMITTEE

Agenda Item:	Q Comp & A Comp Stipends	
Notes:	Q Comp & A Comp stipends are exactly the same as last year. Recommending to continue the same stipends for this year.	
Motion:	Motion to approve the Q Comp & A Comp Stipends	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Daniel Schmidt, Brent Ness	
Action:	Motion passed.	



#### FINANCE COMMITTEE

Agenda Item:	Yeadon Contract	
Notes:	It will cost \$81,423.85 to take down the dome. Board members had a discussion about the cost of possibly having a permanent structure and finances pertaining to the dome.	
Motion:	Motion to approve the Yeadon Contract	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0	Susan Vang, Sonya Zuker, Daniel Schmidt, Brent Ness	



Abstain: 0	
Action:	Motion passed.

#### SCHOOL ADMINISTRATION

Agenda Item:	Academic Report
Notes:	<p>K-5: Implementation of a school-wide student motivation and goal-setting systems plan called "Achievement Unlocked." Students earn "badges" to unlock different fun things to do.</p> <p>6-12: Academic team is currently starting to plan for the next school year with curriculum and DDI. Also starting to gear up for Access testing that begins at the end of February and concludes in March.</p> <p>IT: Put in a hardware plan for the next five years</p> <p>Health Dept: Sent home letters to families who are missing immunizations</p> <p>Main Office: Busy supporting all visitors, staff and students. Reprinted emergency rosters</p> <p>Registration/Enrollment: Getting busy due to more and more applications for the 25-26 school year. Steady incoming transfers from other schools.</p> <p>Food Dept: Department is fully staffed. Positive feedback from students and staff on increasing portion sizes and food options</p> <p>Operations/Building Facilities: Dome take down starting 4/12/2025. Working on water testing project with MDE.</p> <p>HR/Business: Hosted a successful new hire social event designed to help our new team members network and integrate.</p> <p>Counseling: The department has been tracking suicide risk data for the past three years. 95.2% of the senior class has applied to one or more colleges. 75% of our seniors are on track for graduation</p> <p>SPED Dept: HCPA was required to complete a Topical Record Review. Results from MDE confirm that we are fully compliant.</p>

#### SCHOOL ADMINISTRATION

Agenda Item:	HCPA 1st Floor Window Proposals	
Notes:		
Motion:	Motion to table the Floor Window Proposals to the next board meeting	
Made by:	1 <sup>st</sup> : Brent Ness	2 <sup>nd</sup> : Sonya Zuker

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Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Daniel Schmidt, Brent Ness
Action:	Motion passed.

**ADJOURN**

Agenda Item:	Adjourn	
Notes:		
Motion:	Motion to adjourn the board meeting at 6:24PM.	
Made by:	1 <sup>st</sup> : Sonya Zuker	2 <sup>nd</sup> : Daniel Schmidt
Voted Yea: 4 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Daniel Schmidt, Brent Ness	
Action:	Motion passed.	

The Board Meeting adjourned at 6:24PM.

