

HCPA Board of Directors Meeting Minutes

DATE: Wednesday December 9, 2020

TIME: 4:30 PM

LOCATION: Zoom Meeting

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

MINUTES: Lisa Bonko
TYPE OF MEETING: HCPA Board Meeting
FACILITATOR: Crystal Robideau, HCPA Board Chair

ATTENDEES:

Y	N	Name
X		Crystal Robideau - Board Chair
X		Jason Helgemoe - Board Vice Chair
X		Christy Yong Vang - Treasurer
X		Jonathan Krown
X		Fue Vue
X		Maisian Schiung
X		Dr. Christianna Hang - Staff
X		Mr. Paul Yang - Staff
X		Lisa Bonko - Consultant
X		Heather Ross – Bethel Liaison
X		Mindy Wachter – Bergan KDV

HCPA Board Chair Crystal Robideau called the meeting to order at 4:35 PM.

AGENDA ITEMS

Consent Agenda Items Review/Approve

ACTIONS	ACTION TAKEN BY	
Approve December 9, 2020 Board Agenda and October 21, 2020 Board Minutes	1 st – Maisian Schiung	Motion Passed
	2 nd - Jonathan Krown	All members voted yes

Agenda Items:

ACTIONS	ACTION TAKEN BY	
Financial Reports		
Approve October 2020 YTD Financial Reports	1 st - Jonathan Krown 2 nd - Christy Yong Vang	Motion Passed

		All members voted yes
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NOTES: Ms. Mindy Wachter reviewed the October 2020 financial reports. <ul style="list-style-type: none"> • The 2020-21 budget is based on 2310 ADM's. Currently the school has 2370 ADM's. • The beginning fund balance as of July 1, 2020 represents approximately 77% of total annual expenditures. • The school has received 32.6% of total budgeted revenues through October and spent 20.5% of the budgeted expenses. 		
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ACTIONS	ACTION TAKEN BY	
Board Governance		
Approve revised 5 Year HCPA/Bethel Charter Contract 5 Year Goals	1 st – Jonathan Krown 2 nd – Fue Vue	Motion Passed All members voted yes
NOTES: Ms. Heather Ross updated the board on the renewal contract. <ul style="list-style-type: none"> • MDE provided input and guidance on the goals which were initially submitted. • They are requiring Charter goals to more closely align with the WBWF, primary and secondary purposes. Ms. Lisa Bonko reviewed the revised 5 Year HCPA/Bethel Charter contract 5-year goals. <ul style="list-style-type: none"> • The goals encompass the following: District Goals, Elementary Goals, Secondary Goals and Finance/Operational Goals • The goal setting process enabled the teams to provide input and align the goals with current key strategies and initiatives • Collaboration throughout the process resulted in meaningful and achievable goals. 		
Approve revised 5 Year HCPA/Bethel Charter Contract and resolution amending charter school contract with approved edits	1 st – Maisian Schiung 2 nd – Jonathan Krown	Motion Passed All members voted yes
NOTES:		

<p>Ms. Heather Ross updated the board on the redlined renewal contract.</p> <ul style="list-style-type: none"> • MDE provided input and guidance on additional needed information. • They are requiring Charter the contract to more closely align with the WBWF, primary and secondary purposes. 		
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ACTIONS	ACTION TAKEN BY	
School Operations and Policies:		
Proposal for Bridge Partner Group LLC		
NOTES: <ul style="list-style-type: none"> • Dr. Hang reviewed the proposal for Bridge Partner Group LLC • The board tabled the issue pending additional information. 		
RASW Law Firm for HCPA General Counsel	1 st – Maisian Schiung 2 nd - Christy Yong Vang	Motion Passed All members voted yes
NOTES: <ul style="list-style-type: none"> • Dr. Hang presented information regarding RASW Law Firm. • Rupp, Anderson, Squires & Waldspurger, P.A. (“RASW”) is a law firm representing Minnesota and Wisconsin public and charter schools. • The firm’s founding shareholders have more than 110 years of combined experience and have served more than 150 schools and school districts • The firm specializes in the following areas: <ul style="list-style-type: none"> ○ General School Law ○ Labor and Employment Law ○ Student Rights/Discipline/Special Education ○ Business Office ○ Teaching and Learning • The school would pay the firm only when they utilize their services 		
Continue Distance Learning for the 2021 Spring Semester until further notice by the MN Department of Education and the Governor	1 st – Maisian Schiung 2 nd – Jonathan Krown	Motion Passed All members voted yes
NOTES: <ul style="list-style-type: none"> • Dr. Hang walked through options for the Spring Semester. 		

<ul style="list-style-type: none"> Her recommendation was to remain in distance learning for Semester 2 until further notification from MDE and the governor. 		
2021/22 School Calendar	1 st – Maisian Schiung 2 nd – Fue Vue	Motion Passed All members voted yes
NOTES: <ul style="list-style-type: none"> Dr. Hang reviewed the 2021/22 school calendar. The calendar will maintain the same number of teacher and student contact days as 2020-21. 		
World's Best Workforce Plan	1 st – Maisian Schiung 2 nd – Crystal Robideau	Motion Passed All members voted yes
NOTES: <ul style="list-style-type: none"> Dr. Hang reviewed the World's Best Workforce Plan. 		

ACTIONS	ACTION TAKEN BY	
Phase V Project Updates		
NOTES: <ul style="list-style-type: none"> The St. Paul City Council approved the sky bridge construction by a vote of 5 to 2. 		
Approve FM Group, LLC as Phase V project manager	1 st – Jonathan Krown 2 nd – Maisian Schiung	Motion Passed All members voted yes
NOTES: <ul style="list-style-type: none"> Dr. Hang reviewed the proposal from FM Group, LLC as the Phase V project manager FM Group LLC, brings more than 20+ years of experience in financial, business and economic community planning and development. Mr. Fu Hang has 10 years of involvement as a volunteer HCPA board member, he has many years of experience working with the administration, staff and other board members to understand the needs of the school. Dr. Hang and Mr. Yang will continue to volunteer their time with the Phase 5 project 		

ACTIONS	ACTION TAKEN BY	
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Adjournment		
The meeting adjourned at 6:21 PM	1 st – Maisian Schiung 2 nd – Christy Yong Vang	Motion Passed All members voted yes