



HCPA Board of Directors Board Meeting

Meeting Date: Wednesday, December 14th, 2022

Type of Meeting: Board Meeting

Started Time: 5:31PM

Adjourned: 6:20PM

Location: Hmong College Prep Academy Board Room

Minute Taker: Mai Zer Vang

Facilitator: Susan Vang



Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** Susan Vang called the meeting to order at 5:31PM.

II. **Roll Call – Open Session:**

Yes	No	Name
x		Susan Vang – Board Chair
x		Dr. Aly Xiong – Board Member
x		Daniel Schmidt – Board Member
x		Brent Ness - Board Secretary
x		Sonya Zuker - Board Vice Chair
x		Ge Vang - Board Treasurer
	x	Christine Smith - Board Member
x		Danijela Duvnjak – HCPA Chief Academic Officer via Zoom
x		David Kloskin – Chief Financial Officer
x		Krista Skoglund - HCPA K-5 Director of Teaching and Learning
x		Jean Neuman - NEO Representative

OPENING ITEMS

Agenda Item:	Approve Agenda	
Notes:	Add to the agenda under "Policies" - "Policies - Registered Agent"	
Motion:	Move to approve the Agenda with the addition of "Policies-Registered Agent"	
Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 6	Susan Vang, Aly Xiong, Daniel Schmidt, Brent Ness, Sonya Zuker, Ge Vang	

All that a school should be.



Voted Nay: 0 Abstain: 0	
Action:	Motion passed

DECLARATION OF CONFLICT OF INTEREST

Agenda Item:	Declaration of Conflict of Interest
Notes:	Board members reviewed the agenda. There was no declaration of a conflict of interest.

CONSENT AGENDA

Agenda Item:	Minutes & Contracts	
Notes:		
Motion:	Move to approve the Consent Agenda	
Made by:	1 st : Ge Vang	2 nd : Sonya Zuker
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Aly Xiong, Daniel Schmidt, Brent Ness, Sonya Zuker, Ge Vang	
Action:	Motion passed	

FINANCE COMMITTEE

Agenda Item:	Monthly Financial Review	
Notes:	42% thru the year Using actual ADM of 2,432 – 82 more than what we budgeted \$21.1 million cash \$3.1 million in receivables 236 days of cash on hand	
Motion:	Move to approve the Monthly Financial Review	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Aly Xiong, Daniel Schmidt, Brent Ness, Sonya Zuker, Ge Vang	
Action:	Motion passed	





POLICIES

Agenda Item:	Revised Early Admission Policy,	
Notes:	We needed to revise our Early Admission Policy. There were some small changes that were made as MDE wanted some specific words or statements changed. Revised by our legal team.	
Motion:	Move to approve the Revised Early Admission Policy	
Made by:	1 st : Sonya Zuker	2 nd : Brent Ness
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Aly Xiong, Daniel Schmidt, Brent Ness, Sonya Zuker, Ge Vang	
Action:	Motion passed	

POLICIES

Agenda Item:	Revised Bylaws	
Notes:	Also revised our HCPA Bylaws, making changes accordingly to MDE's feedback.	
Motion:	Move to approve the Revised Bylaws	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Aly Xiong, Daniel Schmidt, Brent Ness, Sonya Zuker, Ge Vang	
Action:	Motion passed	

POLICIES

Agenda Item:	Metal Detector Policy	
Notes:	Our legal team revised our Metal Detector Policy to align with what we currently do and to follow the law.	
Motion:	Move to approve the Metal Detector Policy with the grammar changes	
Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Aly Xiong, Daniel Schmidt, Brent Ness, Sonya Zuker, Ge Vang	
Action:	Motion passed	

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POLICIES

Agenda Item:	Development, Adoption, and Implementation of Policies	
Notes:	This policy would allow for the board to make and change policies in the future.	
Motion:	Move to approve the Development, Adoption, and Implementation of Policies	
Made by:	1 st : Brent Ness	2 nd : Sonya Zuker
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Aly Xiong, Daniel Schmidt, Brent Ness, Sonya Zuker, Ge Vang	
Action:	Motion passed	

POLICIES

Agenda Item:	Policies - Registered Agent	
Notes:	Notice of change to the Secretary of State removing Dr. Hang and adding Ms. D.	
Motion:	Move to approve the change in the Registered Agent from Dr. Hang to Ms. D.	
Made by:	1 st : Sonya Zuker	2 nd : Daniel Schmidt
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Aly Xiong, Daniel Schmidt, Brent Ness, Sonya Zuker, Ge Vang	
Action:	Motion passed	

SCHOOL ADMINISTRATION

Agenda Item:	Academic Report
Notes:	<ul style="list-style-type: none"> -World Culture Day: A successful event for our K-12. Made some changes to the program and the students enjoyed the Talent/Fashion Show. -January Winter Screening for K-12 with FastBridge testing -Purchased new interactive projectors for K-5 classrooms -Annual immunizations were submitted -Enrollment is at 2,469 students -Received official news that there were no findings from our food audit -CARES Stipend for HCPA staff will be paid out tomorrow -New social workers will be joining us after winter break

SCHOOL ADMINISTRATION

Agenda Item:	WBWF Plan
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Notes:	World's Best Workforce Plan is very similar to the Annual Plan in terms of scores and data. These have been reported and are up on our website.	
Motion:	Move to approve the WBWF Plan	
Made by:	1 st : Daniel Schmidt	2 nd : Sonya Zuker
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Aly Xiong, Daniel Schmidt, Brent Ness, Sonya Zuker, Ge Vang	
Action:	Motion passed	

SCHOOL ADMINISTRATION

Agenda Item:	SY 2023-2024 Academic Calendar	
Notes:	Built very similarly to last year's school calendar. There are some dates that are still to be determined as more discussion needs to happen to figure out the best date for the events. We also added some early releases for professional development. Textual changes needed.	
Motion:	Move to approve the SY 2023-2024 Academic Calendar with the textual changes (under Winter Break)	
Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Aly Xiong, Daniel Schmidt, Brent Ness, Sonya Zuker, Ge Vang	
Action:	Motion passed	

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SCHOOL ADMINISTRATION

Agenda Item:	Application to MSHSL Foundation	
Notes:	Form B1: Helps assist schools and school districts with transportation costs associated with reducing barriers and providing the opportunity for students to be able to attend the Together We Make A Difference World Cafés held across the state. Form B2: The funds must be used by the foundation to make grants to fund, assist, recognize, or promote high school students' participation in extracurricular activities. The first priority for funding will be grants for scholarships to individuals to offset athletic fees. Can invite the Athletic Director to the next meeting to give more insight to these extra curricular activities.	
Motion:	Move to approve the application to the MSHSL Foundation	
Made by:	1 st : Ge Vang	2 nd : Brent Ness

All that a school should be.



Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Aly Xiong, Daniel Schmidt, Brent Ness, Sonya Zuker, Ge Vang
Action:	Motion passed

ADJOURN

Agenda Item:	Adjourn	
Notes:		
Motion:	Move to adjourn the meeting at 6:20PM	
Made by:	1 st : Ge Vang	2 nd : Brent Ness
Voted Yea: 6 Voted Nay: 0 Abstain: 0	Susan Vang, Aly Xiong, Daniel Schmidt, Brent Ness, Sonya Zuker, Ge Vang	
Action:	Motion passed	

The board meeting adjourned at 6:20PM.

