



HCPA Board of Directors Board Meeting

Meeting Date: Wednesday, January 25th, 2023

Type of Meeting: Board Meeting

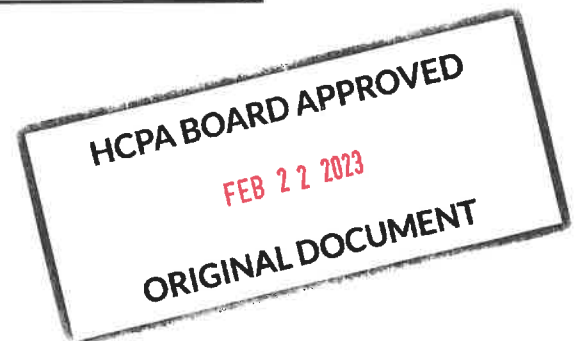
Started Time: 5:30PM

Adjourned: 7:47PM

Location: Hmong College Prep Academy Board Room

Minute Taker: Mai Zer Vang

Facilitator: Susan Vang



Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging and well-rounded educational experience to students in grades K-12.

I. **Call to Order:** Susan Vang called the meeting to order at 5:30PM.

II. **Roll Call – Open Session:**

Yes	No	Name
x		Susan Vang – Board Chair
x		Dr. Aly Xiong – Board Member
x		Daniel Schmidt – Board Member
x		Brent Ness - Board Secretary
x		Sonya Zuker - Board Vice Chair
x		Ge Vang - Board Treasurer
x		Christine Smith - Board Member
x		Danijela Duvnjak – HCPA Chief Academic Officer
x		David Kloskin – Chief Financial Officer
x		Karen Noelle Schmidt Klinzing - CharterSource via Google Meets
x		Jenee Nordstrom - HCPA 6-12 Director of Teaching & Learning
x		Sam Malone - HCPA Athletic Director

OPENING ITEMS

Agenda Item:	Approve Agenda
Notes:	
Motion:	Motion to approve the 1.25.23 Board Meeting Agenda



Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Brent Ness, Ge Vang, Aly Xiong, Daniel Schmidt, Christine Smith	
Action:	Motion passed	

DECLARATION OF CONFLICT OF INTEREST

Agenda Item:	Declaration of Conflict of Interest
Notes:	Board members reviewed the agenda. There was no declaration of a conflict of interest.

CONSENT AGENDA

Agenda Item:	Minutes & Contracts	
Notes:		
Motion:	Motion to approve the Consent Agenda	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Brent Ness, Ge Vang, Aly Xiong, Daniel Schmidt, Christine Smith	
Action:	Motion passed	

HCPA BOARD APPROVED

FEB 22 2023

ORIGINAL DOCUMENT

HCPA ATHLETICS/ACTIVITIES

Agenda Item:	HCPA Athletics/Activities
Notes:	Overview of current sports that HCPA offers. Summary of Form A & B Grant that were signed at the previous board meeting. The grant includes being able to pay for student athletic fees, transportation, etc. Discussion on getting our community and parents more involved in student sports.

GOVERNANCE COMMITTEE

Agenda Item:	Board Election Calendar	
Notes:	Recommended calendar to recruit and elect board members. This is a guideline to keep accountable with the timeline set in place.	
Motion:	Motion to approve the Board Election Calendar	
Made by:	1 st : Ge Vang	2 nd : Brent Ness
Voted Yea: 7	Susan Vang, Sonya Zuker, Brent Ness, Ge Vang, Aly Xiong, Daniel Schmidt, Christine Smith	

All that a school should be.



Voted Nay: 0 Abstain: 0	
Action:	Motion passed

GOVERNANCE COMMITTEE

Agenda Item:	Equal Employment Opportunity Policy	
Notes:	Reviewed the existing policy. No changes made. Only reformatted.	
Motion:	Motion to approve the Equal Employment Opportunity Policy	
Made by:	1 st : Sonya Zuker	2 nd : Brent Ness
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Brent Ness, Ge Vang, Aly Xiong, Daniel Schmidt, Christine Smith	
Action:	Motion passed	

GOVERNANCE COMMITTEE

Agenda Item:	Equal Education Opportunity Policy	
Notes:	Reviewed the existing policy. Took off the cross references from the previous policy and reformatted.	
Motion:	Motion to approve the Equal Education Opportunity Policy	
Made by:	1 st : Brent Ness	2 nd : Christine Smith
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Brent Ness, Ge Vang, Aly Xiong, Daniel Schmidt, Christine Smith	
Action:	Motion passed	

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GOVERNANCE COMMITTEE

Agenda Item:	Pledge of Allegiance Policy	
Notes:	Reviewed the existing policy. Compared the policy to the state law and changed some verbiage.	
Motion:	Motion to approve the Pledge of Allegiance Policy	
Made by:	1 st : Daniel Schmidt	2 nd : Ge Vang
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Brent Ness, Ge Vang, Aly Xiong, Daniel Schmidt, Christine Smith	



Action:	Motion passed
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GOVERNANCE COMMITTEE

Agenda Item:	Revised Gender Inclusion Policy	
Notes:	Adoption of a Gender Inclusion Policy. This policy has been legally reviewed. Discussion on how this policy would affect sports at HCPA and sports at the state level. Review this policy again and have further discussions.	
Motion:	Motion to table the adoption of the Revised Gender Inclusion Policy to the next board meeting.	
Made by:	1 st : Brent Ness	2 nd : Christine Smith
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Brent Ness, Ge Vang, Aly Xiong, Daniel Schmidt, Christine Smith	
Action:	Tabled to the next board meeting	

FINANCE COMMITTEE

Agenda Item:	Monthly Financial Review	
Notes:	50% thru the year Using actual ADM of 2,434 – 84 more than what we budgeted Still over \$20 million cash \$4.28 million in receivables 234 days of cash on hand	
Motion:	Motion to approve the Monthly Financial Review	
Made by:	1 st : Ge Vang	2 nd : Daniel Schmidt
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Brent Ness, Ge Vang, Aly Xiong, Daniel Schmidt, Christine Smith	
Action:	Motion passed	

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NEW BUSINESS

Agenda Item:	Board Trainings – NEO Site Visit
Notes:	Board needs to complete the required board trainings and at least one other training according to state law. This is a part of the NEO site visit requirements as well.

NEW BUSINESS

Agenda Item:	Eagle Ridge & Ahert Solutions Consulting and Non-Disclosure Agreement
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Notes:	Strategic Planning Committee wanted the help of Eagle Ridge & Ahert Solutions with strategic planning. They would provide resources to HCPA to help assist with strategic planning. Agreements have HCPA listed as "Hmong College Prep" and "HCP" and "HPC" Need these revised to "Hmong College Prep Academy" and "HCPA."	
Motion:	Motion to approve the Eagle Ridge & Ahert Solutions Consulting and Non-Disclosure Agreement with the changes.	
Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Brent Ness, Ge Vang, Aly Xiong, Daniel Schmidt, Christine Smith	
Action:	Motion passed	

NEW BUSINESS

Agenda Item:	Dialogue on Federal Government Shutdown
Notes:	Discussion on how a federal government shutdown would affect HCPA: Most schools get their money from the state so this would have little effect on schools. HCPA currently has a healthy cash balance. During the last government shutdown, HCPA was still able to pay teachers.

SCHOOL ADMINISTRATION

Agenda Item:	Academic Report
Notes:	Presented by Jenee Nordstrom (6-12 Director of Teaching & Learning): -4 Snow Days (Asynchronous Learning) -Testing was pushed back due to the snow days that we had -NEO walkthrough in the classrooms; provided good feedback -Updated the building with new printers and rolled out the chromebook covers for 3-12. -MDE present on 1/24 to audit our After School Program -Accessing Fastbridge data from testing -Raised \$1,457.78 during Penny Wars event

HCPA BOARD APPROVED

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SCHOOL ADMINISTRATION

Agenda Item:	CAO/CFO Evaluation
Notes:	Need board members to participate in the CAO/CFO Evaluation. Board members will go through a rubric and give out scores and feedback, evaluating the CAO/CFO based on the rubric. Board members Daniel Schmidt, Christine Smith and Susan Vang will participate in the CAO/CFO Evaluation.

CLOSED MEETING

Agenda Item:	Closed Meeting
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Notes:	Move to a close meeting at 6:54PM.	
Motion:	Motion to close the meeting to consider a matter subject to attorney-client privilege as permitted by Minnesota Statutes § 13D.05 subdivision 3.	
Made by:	1 st : Sonya Zuker	2 nd : Ge Vang
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Brent Ness, Ge Vang, Aly Xiong, Daniel Schmidt, Christine Smith	
Action:	Motion passed	

ADJOURN

Agenda Item:	ADJOURN	
Notes:		
Motion:	Move to adjourn the meeting at 7:47PM.	
Made by:	1 st : Sonya Zuker	2 nd : Christine Smith
Voted Yea: 7 Voted Nay: 0 Abstain: 0	Susan Vang, Sonya Zuker, Brent Ness, Ge Vang, Aly Xiong, Daniel Schmidt, Christine Smith	
Action:	Motion passed	

The board meeting adjourned at 7:47PM.

