

August 2020

Dear Parents

Governor Walz and the Minnesota Department of Education has released the MN Safe Learning Plan. Within the plan, they have provided recommendations on how schools start the 2020-2021 school year. Each school district will make decisions based on the number of COVID-19 testing rates and the ability to meet the Health and Safety guidelines provided by the Minnesota Department of Health.

Per the guidelines of the COVID-19 guidance issued by Minnesota Governor Tim Walz, Hmong College Prep Academy will start the 2020-2021 in a Distance Learning format. HCPA is able to provide childcare to essential working families during regular school hours free of charge. If a family is needing before and after school care, families will be charged a daily rate.

School districts and charters are required to provide care for child of workers in the following Tier 1 as determined by the state.

### **TIER 1 ESSENTIAL WORKERS**

- Health Care and Public Health
- Law enforcement, public safety and first responders
- Food and agriculture • Judicial Branch (essential services)
- National Guard (Activated under a Governor Executive Order)
- Educators and school staff providing in-person instruction or caring for children of critical workers
- Child care and school-age care providers

### **HEALTHCARE AND PUBLIC HEALTH**

- Workers, including laboratory personnel, that perform critical clinical, biomedical and other research, development, and testing needed for COVID-19 or other diseases.
- Healthcare providers including, but not limited to, physicians; dentists; psychologists; mid-level practitioners; nurses; assistants and aids; infection control and quality assurance personnel; pharmacists; physical, respiratory, speech and occupational therapists and assistants; social workers; optometrists; speech pathologists; chiropractors; diagnostic and therapeutic technicians; and radiology technologists
- Workers required for effective clinical, command, infrastructure, support service, administrative, security, and intelligence operations across the direct patient care and full healthcare and public health spectrum. Personnel examples may include, but are not limited, to accounting, administrative, admitting and discharge, engineering, accrediting, certification, licensing, credentialing, epidemiological, source plasma and blood donation, food service, environmental services, housekeeping, medical records, information technology and operational technology, nutritionists, sanitarians, respiratory therapists, etc.
  - o Emergency medical services workers.
  - o Prehospital workers included but not limited to urgent care workers.
  - o Inpatient & hospital workers (e.g. hospitals, critical access hospitals, long-term acute care hospitals, long term care facilities, inpatient hospice, ambulatory surgical centers, etc.).
  - o Outpatient care workers (e.g. end-stage-renal disease, Federally Qualified Health Centers, Rural Health Clinics, community mental health clinics, organ transplant/procurement centers, and other ambulatory care settings/providers, comprehensive outpatient rehabilitation facilities, etc.).

**All that a school should be.**

- Home care workers (e.g. home health care, at-home hospice, home dialysis, home infusion, etc.).
- Workers at Long-term care facilities, residential and community-based providers (e.g. Programs of All Inclusive Care for the Elderly (PACE), Intermediate Care Facilities for Individuals with Intellectual Disabilities, Psychiatric Residential Treatment Facilities, Religious Nonmedical Health Care Institutions, etc.).
- Workplace safety workers (i.e., workers who anticipate, recognize, evaluate, and control workplace conditions that may cause workers' illness or injury).
- Workers needed to support transportation to and from healthcare facility and provider appointments.
- Workers needed to provide laundry services, food services, reprocessing of medical equipment, and waste management.
- Workers that manage health plans, billing, and health information and who cannot work remotely.
- Workers performing cybersecurity functions at healthcare and public health facilities and who cannot work remotely.
- Workers performing security, incident management, and emergency operations functions at or on behalf of healthcare entities including healthcare coalitions, who cannot practically work remotely.
- Childcare, eldercare, and other service providers for essential healthcare personnel. • Vendors and suppliers (e.g. imaging, pharmacy, oxygen services, durable medical equipment, etc.).
- Workers at manufacturers (including biotechnology companies and those companies that have shifted production to medical supplies), materials and parts suppliers, technicians, logistics and warehouse operators, printers, packagers, distributors of medical products and equipment (including third party logistics providers, and those who test and repair), personal protective equipment (PPE), isolation barriers, medical gases, pharmaceuticals (including materials used in radioactive drugs), dietary supplements, blood and blood products, vaccines, testing materials, laboratory supplies, cleaning, sanitizing, disinfecting or sterilization supplies (including dispensers), sanitary goods, personal care products, pest control products, and tissue and paper towel products.
- Donors of blood, bone marrow, blood stem cell, or plasma, and the workers of the organizations that operate and manage related activities
- Pharmacy staff, including workers necessary to maintain uninterrupted prescription, and other workers for pharmacy operations.
- Public health and environmental health workers, such as:
  - Workers specializing in environmental health that focus on implementing environmental controls, sanitary and infection control interventions, healthcare facility safety and emergency preparedness planning, engineered work practices, and developing guidance and protocols for appropriate PPE to prevent COVID-19 disease transmission.
  - Public health/ community health workers (including call center workers) who conduct community-based public health functions, conducting epidemiologic surveillance and compiling, analyzing, and communicating public health information, who cannot work remotely
  - Workers in retail facilities specializing in medical good and supplies.
  - Human services providers, especially for at risk populations such as:
    - Home delivered meal providers for older adults, people with disabilities, and others with chronic health conditions.
    - Home-maker services for frail, homebound, older adults.
    - Personal assistance services providers to support activities of daily living for older adults, people with disabilities, and others with chronic health conditions who live independently in the community with supports and services.
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- Home health providers who deliver health care services for older adults, people with disabilities, and others with chronic health conditions who live independently in the community with supports and services.
  - Government entities, and contractors that work in support of local, state, and federal public health and medical mission sets, including but not limited to supporting access to healthcare and associated payment functions, conducting public health functions, providing medical care, supporting emergency management, or other services necessary for supporting the COVID-19 response.
  - Mortuary service providers, such as:
  - Workers performing mortuary funeral, cremation, burial, cemetery, and related services, including funeral homes, crematoriums, cemetery workers, and coffin makers.
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- Workers who coordinate with other organizations to ensure the proper recovery, handling, identification, transportation, tracking, storage, and disposal of human remains and personal effects; certify cause of death; and facilitate access to mental and behavioral health services to the family members, responders, and survivors of an incident.
  - Workers providing or supporting reproductive health care, childbirth services, mental health care, and substance use treatment
  - Workers supporting manufacturers, technicians, logistics and warehouse operators, and distributors of personal care, hygiene, and healthcare products
  - Workers providing or supporting home care and human services workers from government or nonprofit providers who are delivering food, prescriptions, case management services, mental health and substance abuse therapy, or who are otherwise caring for a client
  - Workers providing or supporting home-based care for adults, seniors, and children, including but not limited to people who are blind, deaf, deafblind, or hard of hearing and people with disabilities, including physical disabilities, developmental disabilities, intellectual disabilities, substance use disorders, or mental illness.
  - Workers who must travel to a person's home to provide care or other in-home services including meal delivery and one-on-one interpreting services for people who are blind, deaf, deafblind, or hard of hearing.
  - Personal care attendants, paid employees of government and non-profit providers, or volunteers representing government and non-profit providers
  - Workers supporting the medical cannabis industry
  - Workers in adult daycares are not exempted

Note: as applicable, such healthcare and public health workers are subject to the restrictions on elective surgeries and procedures as set forth in Executive Orders 20-09 and 20-17 LAW ENFORCEMENT, PUBLIC

### **LAW ENFORCEMENT PUBLIC SAFETY AND FIRST RESPONDERS**

- Public, private, and voluntary personnel (front-line and management, civilian and sworn) in emergency management, law enforcement, fire and rescue services, emergency medical services (EMS), and security, public and private hazardous material responders, air medical service providers (pilots and supporting technicians), corrections, and search and rescue personnel.

- Personnel involved in provisioning of access to emergency services, including the provisioning of real time text, text-to-911, and dialing 911 via relay.
- Workers at emergency communication center, public safety answering points, public safety communications centers, emergency operation centers, and 911 call centers.
- Personnel that are involved in the emergency alert system (EAS) ((broadcasters, satellite radio and television, cable, and wireline video) and wireless emergency alerts (WEA).
  
- Workers at Independent System Operators and Regional Transmission Organizations, and Network Operations staff, engineers and technicians to manage the network or operate facilities.
- Fusion Center workers.
- Workers, including contracted vendors, who maintain, manufacture, or supply equipment and services supporting law enforcement, fire, EMS, and response operations (to include electronic security and life safety security personnel).
- Workers and contracted vendors who maintain and provide services and supplies to public safety facilities, including emergency communication center, public safety answering points, public safety communications centers, emergency operation centers, fire and emergency medical services stations, police and law enforcement stations and facilities.
- Workers supporting the manufacturing, distribution, and maintenance of necessary safety equipment and uniforms for law enforcement and all public safety personnel.
- Workers supporting the operation of firearm, or ammunition product manufacturers, retailers, importers, distributors, and shooting ranges.
- Public agency workers responding to abuse and neglect of children, spouses, elders, and dependent adults
- Workers who support weather disaster and natural hazard mitigation and prevention activities
- Security staff to maintain building access control and physical security measures.
- All corrections personnel
- State and county probation officers and supervision agents
- Victims' advocates, animal control officers, humane officers, and all workers who support electronic security and life-safety services
  - Bail bond agents posting a bond
- Workers and attendees at skills training for the state's Professional Peace Officer Education (PPOE) providers, where such training cannot be given remotely and provided that social distancing and other mitigation strategies are employed.
- Workers supporting indoor gun or shooting ranges when providing qualification shooting or skills maintenance to licensed Minnesota peace officers, law enforcement officers, and federally sworn law enforcement officers assigned to work within the state of Minnesota, provided that social distancing and other mitigation strategies are employed.
- Evaluators and firefighters at skills training, including evaluation for the state's firefighter Certification Testing, where such evaluations cannot be given remotely and provided that social distancing and other mitigation strategies are employed

## **FOOD AND AGRICULTURE**

- Workers supporting groceries, pharmacies, convenience stores, and other retail (including unattended and vending) that sells human food, animal and pet food and pet supply, and beverage products, including retail customer support service and information technology support staff necessary for online orders, pickup, and delivery.

- Restaurant carry-out and quick serve food operations, including dark kitchen and food prep centers, carry-out, and delivery food workers.
- Food manufacturer workers and their supplier workers including those employed at food ingredient production and processing facilities; aquaculture and seafood harvesting facilities; livestock, poultry, seafood slaughter facilities; pet and animal feed processing facilities; human food facilities producing byproducts for animal food; beverage production facilities; and the production of food packaging.
- Farmers, farm and ranch workers, and agribusiness support services to include those employed in auction and sales; grain and oilseed handling, storage, processing, and distribution; animal food, feed, and ingredient production, packaging, and distribution; manufacturing, packaging, and distribution of veterinary drugs; and truck delivery and transport.
- Farmers, farm and ranch workers, and support service and supplier workers producing food supply domestically and for export, to include those engaged in raising, cultivating, harvesting, packing, storing, or delivering to storage or to market or to a carrier for transportation to market any agricultural or horticultural commodity for human consumption; agricultural inspection; fuel ethanol facilities; biodiesel and renewable diesel facilities; storage facilities; and other agricultural inputs
- Workers and firms supporting the distribution of food, feed, and beverage and ingredients used in these products, including warehouse workers, vendor-managed inventory controllers, and block chain managers.
- Workers supporting the sanitation and pest control of all food manufacturing processes and operations from wholesale to retail.
- Workers supporting the growth and distribution of plants and associated products for home gardens.
- Workers in cafeterias used to feed workers, particularly worker populations sheltered against COVID19.
- Workers in animal diagnostic and food testing laboratories
- Government, private, and non-governmental organizations' workers essential for food assistance programs (including school lunch programs) and government payments.
- Workers of companies engaged in the production, storage, transport, and distribution of chemicals, medicines, vaccines, and other substances used by the food and agriculture industry, including seeds, pesticides, herbicides, fertilizers, minerals, enrichments, and other agricultural production aids.
- Animal agriculture workers to include those employed in veterinary health (including those involved in supporting emergency veterinary or livestock services); raising, caring for and management of animals for food; animal production operations; livestock markets; slaughter and packing plants, manufacturers, renderers, and associated regulatory and government workforce.
- Transportation supporting animal agricultural industries, including movement of animal medical and reproductive supplies and materials, animal vaccines, animal drugs, feed ingredients, feed and bedding, live animals, animal by-products, and deceased animals for disposal.
- Workers who support sawmills and the manufacture and distribution of fiber and forest products, including, but not limited to timber, paper, and other wood and fiber products, as well as manufacture and distribution of products using agricultural commodities.
- Workers engaged in the manufacture and maintenance of equipment and other infrastructure necessary for agricultural production and distribution.
- Workers supporting agricultural equipment repair services
- Lawn care and landscaping workers
- Workers supporting garden centers or stores, provided that such centers or stores adhere to guidance provided by the Minnesota Department of Agriculture.
- Workers supporting florists for the sale for delivery only of perishable plant stock. Workers delivering perishable plant stock are strongly encouraged to drop off product at the front door of nursing homes and hospitals to avoid contact with vulnerable populations.



- Workers supporting bait harvesters
- This category does not include following workers supporting tobacco and vaping-product shops or cannabidiol (CBD) oil shops, but these workers may return to work if their employer qualifies as a NonCritical Exempt Business.

### **JUDICIAL BRANCH**

- Judicial officers and personnel deemed essential by the Chief Justice to ensure the continued operations of Minnesota's court system

### **NATIONAL GUARD**

- National Guard members that are on orders, to include state active duty, Title 32, or Title 10 orders and members in an Inactive Duty for Training status
- At the discretion of the Adjutant General, this category also includes full-time staff of the Minnesota National Guard or Department of Military Affairs that are necessary for the execution of the National Guard's mission

### **CHILDCARE PROVIDERS**

- Educators and other workers in childcare centers, family childcare, schools, and other facilities
- Individuals providing childcare for Critical Sector and Non-Critical Exempt Business workers in a personal home, such as family, friend, and neighbor care required for Critical Sector and Non-Critical Exempt Business workers to continue to perform their duties

### **Eligibility:**

#### **STEP ONE:**

If you are an employee working in an industry classified as Tier 1 or Tier 2, you may fill out an application (attached for services). In order to receive childcare services from Hmong College Prep Academy, this application plus proof of employment in the above areas must be submitted on company letterhead from your employer.

If you are seeking childcare and NOT working in one of the above areas, we regret to inform you we are unable to provide School-Age care for your enrolled student at HCPA.

#### **STEP TWO:**

To enroll call the main office at (651) 209-8002, and request to participate in the School-Age Care Program. Then, complete and return the form to Front Desk personnel for approval.

Sincerely,

Human Resources