

# COVID-19

## COMMUNICATIONS PLAN

### COMMUNICATION FROM HMONG COLLEGE PREP ACADEMY DISTRICT

Hmong College Prep Academy (HCPA) works closely with the Minnesota Department of Health (MDH) to determine action steps for a reported case of COVID-19. Guidance from local and state health officials will determine if communications are needed to an individual, a classroom, program participants, athletics teams or a whole building.

All communications related to COVID-19 will be managed by HCPA's Covid Task Force Team, in partnership with MDH. Notifications will be sent when there is a course of action that needs to be taken based on the risk level and scenario. The following guidelines are subject to change depending on INDIVIDUAL CASES AND GUIDANCE FROM MDH.

Scenario	Risk Level*	Communication
A student, staff member or parent learns that someone from the neighborhood, a family friend or a non-household family member tested positive for COVID-19.	<b>No Risk:</b> This is not considered a risk since it is not a direct positive case in a school building.	No
A person lives with or has been in close contact with someone who tested positive for COVID-19.	<b>Potential Risk:</b> The individual will be asked to stay home.	No
A person lives with someone who is being tested for COVID-19 or showing symptoms of COVID-19.	<b>Potential Risk:</b> The individual will be asked to stay home until results are back.	No
Scenario	Risk Level*	Communication
A person tests positive for COVID-19 or has symptoms of COVID-19 and they were <b>NOT</b> onsite at HCPA facility, program, or activity and had no close contact with others.	<b>Low Risk:</b> The individual will be asked to stay home. There is no risk to others as they have not been onsite.	No
A person tests positive for COVID-19 or has symptoms of COVID-19 and they were onsite at HCPA facility, program, or activity and had <b>NO CLOSE CONTACT</b> with others.	<b>Low Risk:</b> The individual will be asked to stay home. Generally, others aren't at risk unless they have been identified to be in close contact with the person.	No
A person tests positive for COVID-19 or has symptoms of COVID-19 and they were <b>ONSITE</b> at HCPA facility, program, or activity and <b>HAD CLOSE CONTACT</b> with others.	<b>At Risk:</b> The individual will be asked to stay home. Generally, others aren't at risk unless they have been identified to be in close contact with a person that tests positive.	Yes, for the individuals affected in the classroom, child care setting, program or team, though not required.
Multiple people test positive for COVID-19 or have symptoms of COVID-19 and they were <b>ONSITE</b> at HCPA facility, program, or activity and <b>HAD CLOSE CONTACT</b> with others.	<b>At Risk:</b> Individuals will be asked to stay home. Close contacts will be notified when a person tests positive. Additional guidance will come from MDH.	Yes, building-wide notification will occur and the facility may be shut down or hours may be adjusted.

\*As determined by the Minnesota Department of Health.

Please note that health data privacy applies and information may not be made available about a specific case of COVID-19. If you have any questions about COVID-19 communications, please contact Txeng Xiong at 651-209-8004